

DEPARTMENT OF PLANNING & SUSTAINABILITY

HOME OCCUPATION SUPPLEMENTAL REGISTRATION FORM

BUSINESS INFORMATION	
Description of Business	
Home Office For: _____	
Customer Contact? Check only One: Yes <input type="radio"/> No <input type="radio"/>	
Address ( <i>Street, City, State, Zip</i> )	
APPLICANT INFORMATION	
First Name:	LastName:
Phone Number:	Email:
Address <i>If Different</i> ( <i>Street, City, State, Zip</i> )	
APPLICANT'S ACCEPTANCE AND ACKNOWLEDGEMENT OF SEC. 27-4.2.31	
<p><b>A.</b> A home occupation where no customer contact occurs shall be considered a Type I home occupation and may be conducted with administrative approval by the director of planning.</p> <ol style="list-style-type: none"> <li>1. Up to two (2) full-time residents of the premises are allowed to conduct separate home occupations in the same dwelling. In reviewing such a request, the local government may consider the reason, potential residential impact, parking needs, hours of operation and other relevant factors.</li> </ol> <p><b>B.</b> All home occupations other than Type I home occupations shall be considered a Type II home occupation and shall require a special land use permit (SLUP). Additional conditions may be placed on the approval of a Type II home occupation in order to ensure the home occupation will not be a detriment to the character of the residential neighborhood.</p> <ol style="list-style-type: none"> <li>1. Customer contact is allowed for Type II home occupations.</li> <li>2. Up to two (2) full-time residents of the premises are allowed to conduct separate home occupations in the same dwelling. In reviewing such a request, the local government may consider the reason, potential residential impact, parking needs, hours of operation and other relevant factors.</li> </ol> <p><b>C.</b> All home occupations shall meet the following standards:</p> <ol style="list-style-type: none"> <li>1. There shall be no exterior evidence of the home occupation.</li> <li>2. No use shall create noise, dust, vibration, odor, smoke, glare or electrical interference that would be detectable beyond the dwelling unit.</li> <li>3. The use shall be conducted entirely within the dwelling unit, and only persons living in the dwelling unit shall be employed at the location of the home occupation.</li> <li>4. No more than twenty-five (25) percent of the dwelling unit and or five hundred (500) square feet, whichever is less, may be used for the operation of the home occupation.</li> <li>5. No more than one (1) business vehicle per home occupation is allowed.</li> <li>6. No home occupation shall be operated so as to create or cause a nuisance.</li> <li>7. Home occupation shall not include the use of a dwelling unit for the purpose of operating any automobile repair establishment, or car wash.</li> <li>8. Occupations that are mobile or dispatch-only may be allowed, provided that any business vehicle used for the home occupation complies with <a href="#">Section 6.1.3</a>, and is limited to one (1) business vehicle per occupation.</li> </ol>	

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**D.** Private educational services shall comply with home occupation standards and no more than three (3) students shall be served at a time. Family members residing in the home are not counted towards the three (3) students allowed.

**I agree to abide by the regulations listed above. (Home Based Business in accordance with Sec 27.4.2.31 of the DeKalb County Code)**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date