

Chief Executive Officer  
Michael Thurmond

**DEPARTMENT OF PLANNING & SUSTAINABILITY**

Interim Director  
Cedric Hudson

**DEVELOPMENT PERMIT APPLICATION**

Date: \_\_\_\_\_

**APPLICATION FEES**

Check Applicable Type	
Residential	↳ Condo Stack Flats
Non-Residential	↳ Condo Townhouse
Apartments	↳ Townhouse Fee Simple

Refer to link for fees: <https://www.dekalbcountyga.gov/planning-and-sustainability/new-fee-schedule>

Refer to the Development Manual for plan sets, or submit E-Plans

**Subdivision plans must be accompanied by a copy of the approved signed sketch plat.**

**Application (Shaded area for office use only)**

Development Permit AP #	Date Application Processed
Date Development Permit Issued	Project Use
Project Name	Phase/Unit
Disturbed Acreage	Scope of Work

**Site/Property (Applicant)**

Address/Parcel ID	City	State	Zip
Building No.	Floor No.	Apartment/Suite No.	

**Applicants (Applicant)**

Property Owner			Site Contractor		
Address			Address		
City	State	ZIP	City	State	ZIP
Tel #		Mobile #	Tel #		
Fax #		E- Mail	Fax #	Mobile #	E- Mail

Site Developer			Site Designer/Engineer		
Address			Address		
City	State	ZIP	City	State	ZIP
Tel #		Tel #			
Fax #	E Mail	Fax #	E Mail		

**Project Information (Applicant)**

Number of Buildings		Number of Stories		Gross Floor Area (Sq. Ft.)	
Site Acreage	Number of Units		Sewer		Septic
Disturbed Acreage	% of Area Impervious	Impervious Area (sq ft)		No. of Lots	

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**DEPARTMENT OF PLANNING & SUSTAINABILITY**

The Applicant shall be responsible from the date, or from the time of the beginning of the first work, whichever shall be the earlier, for all injury or damage of any kind resulting from this work, whether for basic services or additional services, to persons or property.

**Project Summary/Scope of Work:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The applicant shall exonerate, indemnify and save harmless the County from and against all claims or actions, and all expenses incidental to the defense (including death) to persons or property caused by or sustained in connection with the performance of this permit or by conditions created thereby or arising out of or any way connected with the work performed under the permit or for any and all claims for damages under the laws of the United States or of Georgia arising out of or in any way connected with the acquisition of and construction under the permit and shall assume and pay for, without cost to the County, the defense of any and all claims, litigations, and actions suffered through any act or omission of the applicant or any subcontractor, or anyone directly or indirectly employed under the supervision of any of them.

I hereby certify that I have examined and understand all information on this application and that the above statements and information supplied by me are true and correct to the best of my knowledge. All provisions of laws and ordinances governing work to be performed shall be complied with whether specified herein or not.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Signature (printed): \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

**Which of the following apply to the project and have they been addressed?**

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| Storm Water Report?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Flood Plain?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will there be grading In the Flood Plain?                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Conditions of Zoning?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Copy of State DNR Application?                                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Owners Indemnification?                                       | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Paid Ad Valorem Tax Statement?                                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are supporting documents provided for these items             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Approved Administrative Variance?                             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Approved BOA?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Approved Sketch Plat?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Approved Special Land Use Permit?                             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <b>Is there a New Fireline or Relocated Fireline propose?</b> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If yes, provide 6 sets of Site & Utility plans for a Fireline review (size of fireline: ) \_\_\_\_\_

**Does the Property front on GDOT R-O-W?**  Yes  No  
**If yes, submit to GDOT**