

DRAFT - Minutes

**PECS-Planning, Economic Development & Community Services
Committee**

Commissioner Michelle Long Spears, (Chair)

Commissioner Robert Patrick, Member

Commissioner Steve Bradshaw, Member

Tuesday, December 10, 2024

3:30 PM

Meeting Started At: 3:35 PM

Attendance: Commissioners Spears, Patrick, Bradshaw, Davis Johnson, Terry, Massiah, Bolton

Present 3 - Commissioner Michelle Long Spears, Commissioner Robert Patrick, and Commissioner Steve Bradshaw

I. MINUTES

2024-1521 Commission District(s): ALL
Minutes for the November 12, 2024, Planning, Economic Development, and Community Services Committee Meeting
MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be approved. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

2024-1522 Commission District(s): ALL
Minutes for the November 14, 2024, Special Called Planning, Economic Development, and Community Services Committee Meeting (Unhoused Summit)
MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be approved. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

II. APPOINTMENTS

[2024-1397](#) Commission District(s): All Commission Districts
Appointment to the Historic Preservation Commission - Ms. Haley Harben

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Interview of Haley Harben conducted by Committee

-RP: motion to approve

[2024-1398](#) Commission District(s): All Commission Districts
Appointment to the Historic Preservation Commission - Mr. Clayton Daspit.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Interview of Clayton Daspit conducted by Committee

-RP: motion to approve

[2024-1399](#) Commission District(s): All Commission Districts
Reappointment to the Fulton-DeKalb Hospital Authority (Grady) - Dr. Karen Leeper Bennett

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

**Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and
Commissioner Bradshaw**

Interview of Dr Karen Leeper Bennett conducted by Committee

-RP: motion to approve

III. AGENDA ITEM

Previously Heard Department Items

Community Development

[2024-1187](#) Commission District(s): ALL
CO - Change Order No. 2 to Contract No. 1269307 and Change Order No. 1 to Contract Nos.: 1269304, 1269305, Asbestos Abatement, Demolition and Debris Removal (Annual Contract with 2 Options to Renew): for use by the Department of Community Development (CD). This contract consists of providing asbestos abatement, demolition, and debris removal services. This request seeks to increase funds and extend the contract through December 31, 2025. Awarded to: Southern Demolition LLC., Kissberg Construction Inc., and Diversified Environmental Management, Inc. Total Amount Not To Exceed: \$600,000.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

**Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and
Commissioner Bradshaw**

Recreation, Parks and Cultural Affairs

[2024-1127](#) Commission District(s): ALL
CO - Change Order No. 2 for Contract No. 1367273 Demolition of Residential and Commercial Buildings (Annual Contract with 2 Options to Renew): for use by the Department of Recreation, Parks, and Cultural Affairs (RPCA). This contract consists of providing demolition services for County owned facilities. This request seeks to increase contract funds, through the existing contract term to include asbestos abatement prior to demolition. Awarded to: Complete Demolition Services, LLC. Amount Not To Exceed: \$23,800.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Chuck Ellis, PRCA Director
Question RP: when do you expect the funds to be used?
Ellis: ASAP; Additional information provided

-RP: motion to approve

[2024-1180](#) Commission District(s): All
SWC - Statewide Contract (SWC) 99999-SPD0000175-0003 All-Terrain Vehicles (ATV), Utility Vehicles (UTV), Golf Carts and Low Speed Vehicles (LSV) with Associated Parts, Options and Accessories: for use by the Department of Recreation, Parks, and Cultural Affairs (RPCA). This request seeks to utilize the SWC for a five (5) year lease of 72 electric golf carts, and 2 utility carts with associated parts, options and accessories for Mystery Valley Golf Course. Awarded to Textron E-Z Go LLC. Amount Not To Exceed: \$760,951.20.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Chuck Ellis, PRCA Director

Ellis: We would like to defer this item for 90 days

-SB: motion to defer for 90 days

New Department Agenda Items

Chief Operating Officer

2024-1610

Commission District(s): All

To Allocate \$375,000.00 of American Rescue Plan Act Funds to Frontline Response to Allow Frontline Response to Provide Eligible Assistance to Individuals in DeKalb County, Including Individuals Who Are Experiencing Homelessness and/or in Need of Warming Center Services in he Fall/Winter of 2024-25 and Authorize the Chief Executive Officer or His Designee to Execute All Necessary Documents.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by COO Williams, Director Lumpkin, Public Safety, Director Scott, Human Services and Terry Tucker, CEO Frontline Response

Question MLS: Are there any supporting documentation you can provide right now that outlines the allocations use?

COO Williams: We will provide the MOU to Commissioners

Question RP: When will the funds will be deployed?

COO Williams: We are currently operating cold weather shelters and will do so. So we may come back with a ratification. Services will be provided.

Question TT: Can this item wait till the new year; is it time sensitive?

COO Williams: What we can expect is continued service and when it returns to vote in January it will have a ratification component

Question RP: Would you be open to a conditional approval?

MLS: I would be more comfortable deferring the item. I would like to learn more about the cost to operate these shelters, and since we have heard from COO today this is an emergency situation and no interruptions in services will occur.

Comments provided by Commissioner Massiah

-SB: motion to defer 2 weeks

Planning & Sustainability & Property Appraisal & Assessment

2024-1401

Commission District(s): All

CO - Change Order No. 2 to Contract No. 1363096 Cooperative Agreement for Public Sector and Education Software Solutions with Related Services (Sourcewell Contract No. 090320-KON): for use by Departments of Planning & Sustainability (P&S) and Property Appraisal & Assessment (Property Appraisal). This contract consists of backfile scanning and document digitization services. This request seeks to ratify a previously provided sixty (60) day term increase. This request also seeks to add the Department of Geographic Information Systems (GIS) as a user and to increase the funds and contract term through December 31, 2025. Awarded to Konica Minolta Business Solutions USA, Inc. Amount Not To Exceed: \$237,413.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Stacy Grear, GIS Director

-RP: motion to approve

Human Services

2024-1410 Commission District(s): All
Domestic Violence Intervention & Advocacy Contract between DeKalb County, Georgia and Women Moving On, Inc.-Transfer funds from the Victim Assistance Fund to the Grant Fund for a State-Certified Assistance Agency-at a Cost to the County of \$150,000.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Damon Scott, Director of Human Services

-SB: motion to approve

2024-1422 Commission District(s): All
Awarding of the Victim Assistance Grants for 2024 to State Certified Victim Assistance Non-Profit Agencies-Transfer Funds from the Victim Assistance Fund 206 to the Human Services Grant Fund-Cost Center 67510- At a Cost of \$118,886 to the County.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Damon Scott, Director of Human Services

-RP: motion to approve

[2024-1424](#) Commission District(s): All
Award of the 2024 Human Services Grants to Local Non-Profits At a Cost of \$559,609 to the County.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Damon Scott, Director of Human Services

Question TT: I would assert that we focus on impact and equity when it comes to the distribution of these funds and he impact to the organizations who are receiving them

Question Bolton: Commissioner Terry, are you basing your feedback on the size of the organization or quality and quantity of services specific to DeKalb County residents?

Comments provided by Commissioner Terry

Response provided by Damon Scott, Director Human Services

Scott: we have a stakeholders report that outlines impact on the grantees and we can provide that to the Commission.

MLS: Lets schedule a presentation on the Stakeholders report for a future PECS Meeting

Question Bolton: When grantees apply, they know the range amount they are going to receive?

DS: Correct

-SB: motion to approve

Recreation, Parks and Cultural Affairs

[2024-1242](#) Commission District(s): ALL
CO - Change Order No. 2 to Contract No. 1285986 Maintenance of Swimming Pools and Lifeguard Services (Multiyear): for use by the Department of Recreation, Parks and Cultural Affairs (RPCA). Consists of the maintenance of on-site chlorinators, chemical maintenance, seasonal preparation, and lifeguard services for swimming pools and splashpads. This request seeks to increase contract funds and extend the contract term through September 30, 2025. Awarded to StandGuard Aquatics, Inc. Amount Not To Exceed: \$865,000.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

**Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and
Commissioner Bradshaw**

Information provided by Chuck Ellis, RPCA Director

-RP: motion to approve

2024-1250 Commission District(s): 4, 5, 6, & 7
CA - Cooperative Agreement for Playground and Water Play
Equipment with Related Accessories and Services (Sourcewell
Contract): for use by the Department of Recreation, Parks, and
Cultural Affairs (RPCA). Consists of purchasing off the competitively
let Sourcewell Contract No. 010521-LTS-4 for renovations and
upgrades to the amenities at the parks, playgrounds, and recreational
areas. This request is for renovating and upgrading the amenities at
Emmie Smith Park Pavilion, OakCreek Park Pavilion, Cedar Park
Pavilions, Basketball Courts and Playground, Hamilton Park
Playground, Stoneview Park and Playground, and Wade Walker Park
Playground. Awarded to: PlayPower, Inc. (subsidiary Little Tikes
Commercial). Amount Not To Exceed: \$1,571,713.49.
**MOTION was made by Steve Bradshaw, seconded by Robert
Patrick, that this agenda item be recommended for approval. to
the Board of Commissioners. The motion carried by the following
vote:**

**Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and
Commissioner Bradshaw**

Information provided by Chuck Ellis, RPCA Director

Question MLS: How much comes from SPLOST?

Ellis: \$722,000, the exact number is outlined in the item

TT: Can I get an update from RPCA and Law department on the Lawndale Park ?

-SB: motion to approve

[2024-1346](#)

Commission District(s): ALL

CO - Change Order No. 2 to Contract No. 1273911 and Change Order No. 1 to Contract No. 1273912 Landscape Maintenance Services for County Parks (Multiyear Contract): for use by the Department of Recreation, Parks, and Cultural Affairs (RPCA). These contracts consist of landscape and maintenance services for all County Parks. This request seeks to increase funds for both contracts and extend Contract No. 1273912 through December 31, 2025. Awarded to: Yellowstone Landscape Company and M.J. Lawn & Maintenance Services, Inc. Total Amount Not To Exceed: \$1,488,985.00

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Chuck Ellis, RPCA Director

-SB: motion to approve

[2024-1379](#)

Commission District(s): ALL

CO- Change Order No. 2 to Contract No. 1323040 Comprehensive Trail - Greenway Master Plan (Multiyear): for use by the Department of Recreation, Parks and Cultural Affairs (RPCA). This contract consists of providing professional planning services, to include the creation of a comprehensive master plan that will incorporate expansion and creation of future greenways within the County's existing network of over 33 miles of greenways. This request seeks to extend the contract term through April 30, 2025. Awarded to: Toole Design Group, LLC. CONTRACT TERM EXTENSION ONLY

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Chuck Ellis, PRCA Director

-SB: motion to approve

2024-1408 Commission District(s): Districts 5 and 7
Approval of the Boys and Girls Club of Metro Atlanta, Inc. rental agreement for portions of the Redan Recreation Center
MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Chuck Ellis, RPCA Director

-SB: motion to approve

2024-1417 Commission District(s): All Districts
Term Extension for R. M. Richards LLC Consulting Contract Purchase Agreement 1266207
MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Chuck Ellis, RPCA Director

Question MLS: regarding the fiscal impact, that's directly from your operating budget?

Ellis: yes, next year's budget

-SB: motion to approve

2024-1520 Commission District(s): All Districts
ADA Transition Plan
MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

**Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and
Commissioner Bradshaw**

Information provided by Chuck Ellis, RPCA Director

Ellis: We would like to defer this item for 90 days

MLS: Please update the item title and be more descriptive, I'd also like to see supporting documentation when it returns

-RP: motion to defer for 90 days

2024-1575

Commission District(s): All

Acceptance of Amendment to the Recreation, Parks and Cultural
Affairs 10-year Master Plan

**MOTION was made by Robert Patrick, seconded by Steve
Bradshaw, that this agenda item be recommended for approval
upon receipt of additional information to the Board of
Commissioners, due back on 12/17/2024. The motion carried by
the following vote:**

**Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and
Commissioner Bradshaw**

Information provided by Chuck Ellis, RPCA Director

Ellis: we request approval of the substitute

Question RP: is this just unincorporated DeKalb?

Ellis: it is everything, including cities.

-RP: motion to approve substitute

Previously Heard Commissioner Items

Board of Commissioners - District 2

2024-0935

Commission District(s): All Commission Districts

Resolution Establishing an Affordable Housing Trust Fund for
DeKalb County, Georgia

**MOTION was made by Michelle Long Spears, seconded by
Robert Patrick, that this agenda item be recommended for
deferral to the Board of Commissioners, due back on
12/17/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and
Commissioner Bradshaw**

Information provided by COO Williams & TJ Sigler, Director OMB

Question TT: Can you articulate what 1.1 mil would be in terms of dollars?

Sigler: yes we can provide that. Additional information provided

TT: Lets update the item with that fiscal impact estimation

MLS: COO Williams please reach out to Mr. Schneggenburger and coordinate. We are working on several different components and I don't want us to overlap. Additional context provided.

County Attorney: I have retained Ken Neighbors at McguireWoods to assist with this trust fund. Additional Information provided

-MLS: motion to defer until 1/28/25 BOC Meeting with a stop in PECS before then

2024-1273

Commission District(s): All Commission Districts
Resolution of the Board of Commissioners of DeKalb County, Georgia,
to Establish a Plan for Addressing Homelessness and to Support the
Housing First Model

**MOTION was made by Michelle Long Spears, seconded by
Robert Patrick, that this agenda item be recommended for
approval. to the Board of Commissioners, due back on
12/17/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and
Commissioner Bradshaw**

Information provided by Commissioner Long Spears

MLS: I am requesting a deferral to the first BOC in January

-MLS: motion to defer until 1/14/25 BOC Meeting

Board of Commissioners - Super District 7

2024-0347

Commission District(s): All Districts
Resolution to Address Eliminating Blight Caused by Unattended
Donation Boxes.

Information provided by Commissioner Terry

TT: I'm asking the laws department to provide the proposed ordinance and information to commissioners to review before it returns to PECS in the new year

Massiah: We will receive the draft soon?

County Attorney: yes. Additional information and context provided.

Massiah: has a memo on this item already been distributed?

County Attorney: No. We have been working on the actual ordinance. It will come with a cover memo highlighting what the ordinance will cover.

Further comments provided by Commissioner Massiah

-RP: motion to defer until 1/28/25 BOC Meeting with a return to the PECS Committee

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

New Commissioner Items

Board of Commissioners - District 2 & Super District 6

[2024-1564](#)

Commission District(s): All Commission Districts

A Resolution to Allocate DeKalb County Funding for the Creation of a Land Trust for DeKalb County

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Commissioner Terry and Commissioner Long Spears

-RP: motion to approve

Board of Commissioners -Super District 6

[2024-1548](#) Commission District(s): All Commission Districts
A Resolution by The Board of Commissioners of DeKalb County Designating 1% Of The 8% Hotel-Motel Tax Revenue for An Affordable Housing Trust Fund Beginning in 2025, Pending Fund Approval

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by Commissioner Terry

-RP: motion to defer until 1/28/25 BOC Meeting with a stop in PECS before then

Chief Operating Officer

WALK ON

Acceptance of the FY2024 Community Project Funding (CPF) award by the Department of Housing and Urban Development (HUD) grant funds to DeKalb County Government in the amount of \$4,000,000.00. The award funds are for the YMCA of Metro Atlanta - South DeKalb

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/17/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Information provided by COO William

MDJ: There is also a \$1 Million Allocation from the State, correct?

COO: That is correct, in 2023.

Comments provided by Commissioner Long Spears

Meeting Ended At: 5:14 PM

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Long Spears, Commissioner Patrick, and Commissioner Bradshaw

Barbara H. Sanders-Norwood CCC, CMC