



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

DRAFT -Minutes

OPS-County Operations Committee

Commissioner Mereda Davis Johnson

Commissioner Michelle Long Spears

Commissioner Ted Terry

Monday, July 22, 2024

10:00 AM

SPECIAL CALLED MEETING

Meeting Started At:10:01AM

Attendees: Commissioners Davis Johnson, Terry, Long Spears (via call-in)

Present 3 - Commissioner Mereda Davis Johnson, Commissioner Michelle Long Spears, and Commissioner Ted Terry

I. MINUTES

2024-0854 Commission District(s): All Districts
Minutes for the June 27, 2024, Special Called County Operations (OPS) Committee Meeting;
MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be approved. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

II. AGENDA ITEM

Previously Heard Items

Facilities Management

[2024-0599](#)

Commission District(s): ALL

LB - Invitation No. 24-101656 On Call Heating, Ventilation, and Air Conditioning (HVAC) Services (Annual Contract with 2 Options to Renew): for use by the Department of Facilities Management (FM). Consists of providing on-call HVAC services for County-owned properties. This request reserves the right to transfer funds between contracts based on the needs of the County. Recommend award to the lowest, responsive, and responsible bidders: B&W Mechanical Contractors, Inc., Galgon HVAC Mechanical Services, Inc., and Mann Mechanical Company, LLC. Total Amount Not To Exceed: \$3,625,046.00.

MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

-substitute agenda item has been provided

-information provided by Deputy Director Kevin Buford - Facilities Management

Innovation & Technology

[2024-0668](#)

Commission District(s): ALL

CA - Cooperative Agreement for Xerox Managed Print Services: for use by the Department of Innovation and Technology (DoIT). Consists of purchasing the competitively let Omnia Region 4 ESC-TX Contract No. R191104 for purchasing forty-eight (48) months of managed print services with Xerox. Awarded to Xerox Corporation. Amount Not To Exceed: \$3,648,000.00.

MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

-substitute agenda item has been provided

-information provided by Barry Puckett - IT

-Question TT: on the recommendation form, it mentions adding on document scanning services, is that added in this contract?

B Puckett: yes

-Question TT: so paper records will be converted to digital format - will that be a priority in this contract or is that an option for departments?

B Puckett: it will be optional, and we will be charged on a by-document basis; as you use it

-Question TT: which departments will digitize and use this the most?

Z Williams: we can get back to you and tell you who is going to be most likely to piggyback on this

-Question TT: will the courts be involved?

Z Williams: I know they have their own contracts and are digitizing as well

-TT: motion to approve the substitute

2024-0734

Commission District(s): All

RFP - Request for Proposals No. 23-500656 Staff Augmentation for Information Technology Services (Multi-year): for use by the Department of Innovation and Technology (DoIT). Consists of providing staffing augmentation and consulting resources to support County initiatives across the entire spectrum of its information technology stack. Recommend award to the highest scoring proposer: 22nd Century Technologies, Inc. Amount Not To Exceed: \$15,290,815.68

MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

-this item was supported by OIIA audit review

-information provided by Barry Puckett - IT

-Question TT: 75 proposals were received nationwide; could you speak briefly on why the committee felt 22nd Century was the higher score?

-response provided by Director Matelski, Director Butler

-Question TT: LSBE participation 20% - is that a commitment over the next 5 years or is it a requirement?

M Butler: it is a requirement; additional response provided by Director Butler

-TT: motion to approve

Fleet Management

2024-0725

Commission District(s): ALL

CA- Cooperative Agreement for Firefighting Apparatus and Fire Service Vehicles (Sourcewell Agreement No. 113021-SUT): for use by Public Works-Fleet Management to be used by the Department of Fire & Rescue (FR). This request seeks to purchase from the competitively let Sourcewell Contract for four (4) Sutphen heavy duty custom pumpers to respond to emergency fire calls throughout the County. Awarded to Sutphen Corporation. Amount Not To Exceed: \$4,798,924.00

MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

-this item was supported by OIIA audit review

-information provided by Vernetha Halls

-Question TT: the completion time is 40 months; they will begin to build and assemble and will come to us as they are built and assembled?

-response provided by Ms. Halls

-Question TT: do these come together or one at a time?

V Halls: typically they come one at a time; these are custom built vehicles

-TT: motion to approve

2024-0726

Commission District(s): ALL

CA - Cooperative Agreement for Firefighting Apparatus and Fire Service Vehicles (Sourcewell Contract No. 113021-SUT): for use by Public Works-Fleet Management to be used by the Department of Fire & Rescue (FR). This request seeks to purchase from the competitively let Sourcewell Cooperative Contract for two (2) 100 ft. mid-mount aerial ladder trucks to respond to emergency fire calls throughout the County. Awarded to Sutphen Corporation. Amount Not To Exceed: \$4,057,094.20.

MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

*-this item was supported by OIIA audit review
-information provided by Vernetha Halls*

-TT: motion to approve

2024-0727

Commission District(s): ALL

CA - Cooperative Agreement Firefighting Apparatus and Fire Service Vehicles (Sourcewell Contract No. 113021-SUT): for use by Public Works-Fleet Management to be used by the Department of Fire & Rescue (FR). This request seeks to purchase from the competitively let Sourcewell Cooperative Contract for two (2) 100 ft. mid-mount aluminum aerial platform trucks to respond to emergency fire calls throughout the County. Awarded to Sutphen Corporation. Amount Not To Exceed: \$4,760,276.00.

MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

*-this item was supported by OIIA audit review
-information provided by Vernetha Halls*

-TT: motion to approve

New Agenda Items

Fleet Management

2024-0829

Commission District(s): ALL

CO - Change Order No. 1 to Contract No. 1296651 Parts for Vehicles & Off-Road Equipment (Annual with 2 Options to Renew): for use by Public Works-Fleet Management. This contract consists of repair parts for all types of vehicles and equipment. This request seeks consent to assign the contract with IEH Auto Parts, LLC, and its remaining contract funds and term, to TPH Holdings, LLC dba The Parts House. CONSENT TO ASSIGNMENT

MOTION was made by Michelle Long Spears, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

*-information provided by Vernetha Halls
-TT: motion to approve*

Innovation & Technology

[2024-0826](#) Commission District(s): ALL
CA - Cooperative Agreement for Workforce Management Systems and Related Products, Services and Solutions (Omnia Partners/Cobb County, Georgia Contract No. 18220): for use by the Department of Innovation and Technology (DoIT). This request seeks to purchase from the competitively let Omnia Partners/Cobb County, Georgia Contract for the continued use of Kronos software, hardware, support, and maintenance services for recording and tracking of time for departments throughout the County. Awarded to Kronos Incorporated. Amount Not To Exceed: \$177,110.60.

MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

*-information provided by Barry Puckett - IT
-TT: motion to approve*

[2024-0833](#) Commission District(s): All
SS - Fuelmaster Software and Hardware Upgrade (Multiyear Contract) [Sole Source]: for use by the Department of Innovation and Technology (DoIT). Consists of annual maintenance and upgrade to the existing Fuelmaster System that dispenses and tracks fuel usage for County vehicles. Awarded to Syntech Systems Inc. Amount Not To Exceed: \$345,999.03.

MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

*-information provided by Barry Puckett - IT
-TT: motion to approve*

Facilities Management[2024-0774](#)

Commission District(s): ALL
CO - Change Order No. 1 to Contract No. 1362884 Prefabricated Animal Kennels (Emergency Purchase): for use by the Department of Facilities Management (FM). Consists of the construction and installation of six (6) prefabricated animal kennels. This request seeks to increase the scope of work and funds. Awarded to Horizon Structures, LLC. Amount Not To Exceed: \$801,360.00.

MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be recommended for approval to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

--information provided by Director Stovall, Supervisor Kip Robinson of Facilities

-Question TT: for the additional 4 kennels, will they be next to the other pads already existing?

C Stovall: yes they are in line with the original plan

-Question TT: what's the status of the first 6?

-K Robinson: the first 6 are in construction now, with the completion begin August/September

-Question TT: can you get photos of this?

K Robinson: I can; they are being built in Philadelphia

-Question TT: the work will begin on the first 6 by the end of August?

C Stovall: that is our target date; additional response provided by Director Stovall

-Question TT: for the land disturbance permit, is that for all 10 of the kennel locations?

C Stovall: that's correct

-Question TT: by the end of August the first 6 kennels will be completed and delivered?

-responses provided by Mr. Robinson, Mr. Stovall

-Question TT: if we approve the 4 additional kennels, how long will it take to complete those 4?

K Robinson: each takes about 3 weeks to complete

-Question TT: have they already finished the first 6?

K Robinson: they are almost complete

-Question TT: this is SPLOST category A4? Is that SPLOST I or II?

Z Williams: this is SPLOST II, and this is the funding allocated for that

-Question MLS: when will all 10 be complete? And that's 120 dogs?

K Robinson: 12 per unit; they should all be complete by end of September or early October

-additional comments of the longer fabrication and other development processes provided by Director Stovall

-Question MLS: so you can't really ballpark when they will be complete?

-MDJ: they said September or October depending on the weather as target dates

-Question MLS: so we can get dogs placed by the end of October?

-response provided by Mr. Stovall

-TT: motion to approve

[2024-0775](#)

Commission District(s): ALL
CO - Change Order No. 1 to Contract No. 1380301 Task Order Contract for Minor Construction, (Fulton County Contract No. 23ITB138741K-JAJ(B) [Cooperative Agreement]: for use by the Department of Facilities Management (FM). This contract consists of purchasing from the competitively let Fulton County contract for the repair, alteration, modernization, maintenance, rehabilitation, construction, etc. of buildings, structures, or other real property. This request seeks to increase the scope of work and funds to allow for construction services required under the DeKalb County animal shelter overflow project. Awarded to: Hawk Construction Company, LLC. Amount Not To Exceed: \$1,442,380.00.

MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be recommended for approval to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

*-information provided by Director Stovall, Supervisor Kip Robinson of Facilities -
TT: motion to approve*

Board of Commissioner - District 2

[2024-0861](#)

Commission District(s): All Commission Districts
An Ordinance to Prohibit Transient and Outdoor Sales of Dogs, Cats, and Domestic Rabbits in DeKalb County, Georgia

MOTION was made by Michelle Long Spears, seconded by Ted Terry, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

*-information provided by Commissioner Long Spears and County Attorney Ernstes
-MLS: motion to defer 30 days*

III. DISCUSSION

Board of Commissioner - District 2

2024-0190

Commission District(s): All Commission Districts
An Ordinance for Companion Animal Litter Permit and Transfer
and Sale of Dogs and Cats in DeKalb County, Georgia

MOTION was made by Michelle Long Spears, seconded by Ted Terry, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 7/23/2024. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

- information provided by Commissioner Long Spears*
- presentation provided by Claudine Wilkins - The Animal Protection Society*
- Question TT: what's the goal for this legislation moving forward?*
- response provided by County Attorney Ernstes*
- Law is getting a revised draft to Commissioner Spears, then to all Commissioners for their review prior to circulation to the public*
- MLS: if you could also share that draft with the OPS Committee*
- V Ernstes: yes ma'am; additional comments provided by County Attorney*
- Question MLS: could you tell us about other successes other jurisdictions have had with these ordinances?*
- response provided by Ms. Wilkins*
- MLS: is a 2 week deferral appropriate?*
- V Ernstes: Law and Ms. Wilkins would ask for a 30 day deferral on this item as well*

- MLS: motion to defer 30 days*

Meeting Ended At:11:05 AM

MOTION was made by Ted Terry, seconded by Michelle Long Spears, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Long Spears, and Commissioner Terry

Barbara H. Sanders-Norwood CCC, CMC