



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## DRAFT-Minutes

### OPS-County Operations Committee

*Commissioner Mereda Davis Johnson*  
*Commissioner Michelle Long Spears*  
*Commissioner Ted Terry*

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Tuesday, June 4, 2024

1:00 PM

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Meeting Started At: 1:01 PM

Attendees: Commissioners Davis Johnson, Spears, Robert Patrick

**Present**        2 - Commissioner Mereda Davis Johnson, and Commissioner Michelle Long Spears  
**Absent**         1 - Commissioner Ted Terry

#### I. MINUTES

**2024-0689**      Commission District(s): All Districts  
Minutes for the May 22, 2024, Special Called County Operations (OPS) Committee Meeting;  
**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be approved. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Long Spears  
**Absent:** 1 - Commissioner Terry

#### II. AGENDA ITEM

*Previously Heard Items*

**Board of Commissioners - District 2**

[2024-0190](#) Commission District(s): All Commission Districts  
An Ordinance for Companion Animal Litter Permit and Transfer and Sale of Dogs and Cats in DeKalb County, Georgia  
**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 6/11/2024. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Long Spears

**Absent:** 1 - Commissioner Terry

*Information provided by Commissioner Long  
Spears -MLS: motion to defer 2 weeks*

**Board of Commissioners - District 7**

[2023-1515](#) Commission District(s): All Districts  
A Resolution Of The Governing Authority Of DeKalb County, Georgia, To Provide Annual Funding To DeKalb Pro Bono  
**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 6/11/2024. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Long Spears

**Absent:** 1 - Commissioner Terry

*Information provided by COO Williams  
Comments provided by Commissioner Davis Johnson  
MDJ: I'd like to withdraw this item from the Agenda  
MLS: I'd like to keep this item in Committee, Commissioner Terry would be the one to speak to this item. MDJ: please let pro bono know this item will return*

*-MLS: motion to defer 2 weeks*

*New Agenda Items*

**Facilities Management**

[2024-0526](#) Commission District(s): ALL  
RAT - Ratification of Purchase Order No. 1376153 Replacement Chiller No. 1 at the Juvenile Justice Center: for use by the Department of Facilities Management (FM). This request seeks to ratify a previously issued purchase order for Chiller No. 1 at the Juvenile Justice Center due to malfunction. Awarded to: B&W Mechanical Contractors Inc. Amount Not To Exceed: \$379,010.00.  
**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 6/11/2024. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Long Spears

**Absent:** 1 - Commissioner Terry

*Information provided by Kevin Buford, Deputy Director Facilities Management -*

*MLS: motion to approve*

[2024-0551](#) Commission District(s): ALL  
CO - Change Order No. 11 to Contract No. 1147259 Elevator, Escalator and Walkway Maintenance and Modernization Services and Related Solutions (Omnia Partners Contract No. EV2516): for use by the Department of Facilities Management (FM). This contract consists of purchasing off the competitively let OMNIA Partners contract for monthly preventative maintenance, inspections, testing and modernization of the County's elevators and associated equipment. This request seeks to increase the contract funds for monthly maintenance, emergent and unexpected repairs and inspections through the term of the contract. Awarded to: KONE, Inc. Amount Not To Exceed: \$250,000.00.  
**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 6/11/2024. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Long Spears

**Absent:** 1 - Commissioner Terry

*Information provided by Kevin Buford, Deputy Director Facilities Management*

*Question MLS: what are you doing to address the elevator issue in the Maloof building?*

*Response provided by Kevin Buford*

*Question MLS: if you have already gone through the moderation process why wouldn't we address all elements?*

*Response provided by Kevin Buford*

*Question MLS: do you have a timeline when both elevators in Maloof will be functioning? You are aware one is down? Buford: I did not know, we have a system in place that they are imminently notified of issues. Additional comments provided MLS: please connect with the vendor and follow up with me*

*-MLS: motion to approve*

2024-0665

Commission District(s): ALL

RFP - Request for Proposals No. 24-500664 Standby Mechanical Engineering and Energy Support Services (Multiyear): for use by the Department of Facilities Management (FM). Consists of providing quality mechanical engineering and energy engineering design support, assessments, and consultations to ensure that the County's infrastructure and facilities operate at peak efficiency. Recommend award to the highest scoring proposers: S.L. King & Associates, Spellman & Associates, Inc., and TLC Engineering Solutions. Total Amount Not To Exceed: \$3,000,000.00.

**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 6/11/2024. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Long Spears

**Absent:** 1 - Commissioner Terry

*Information provided by Davis Asbell, Facilities Management*

*Question MDJ: is this item urgent?*

*COO: no it is not*

*-MLS: motion to defer 2 weeks pending Audit*

**Fleet Management**

[2024-0608](#)

Commission District(s): ALL

REN - Contract Nos.: 1296353, 1296358, 1296360, 1295907, 1296448, 1295914, 1296454, 1296417, 1296362, 1296020, 1296458, 1321602, 1296027, 1296365, 1296467, 1296559, 1296815, 1296651, 1295939, 1298227, 1296826, 1296828, 1295932, 1296472, 1295979, 1295933, 1296529, 1295934, 1295945, 1296668, 1295952, 1296803, 1296574, 1295957, 1296535, 1296957, 1296434, 1295975, 1300505, 1295981, 1296971, 1296829, 1295992, 1295997, 1296000, 1295994 and 1296008 Parts for Vehicles and Off-Road Equipment (Annual Contract - 2nd of 2 Options to Renew): for use by Public Works-Fleet Management, Police Services, and the Department of Fire & Rescue. These contracts consist of repair parts for all types of vehicles and equipment. This request seeks to exercise the 2nd renewal option through June 30, 2025. This request also seeks to reserve the right to transfer funds between contracts based on Department needs. Awarded to below listed 47 vendors. Total Amount Not To Exceed: \$7,325,000.00.

**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 6/11/2024. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Long Spears

**Absent:** 1 - Commissioner Terry

*Information provided by Fleet Management staff -*

*MLS: motion to defer 2 weeks pending Audit*

[2024-0620](#)

Commission District(s): ALL  
CO - Change Order No. 2 to Contract Nos.: 1297340, 1297343, 1297344, 1297345 and 1297347 Vehicle Mounted GPS Devices: for use by Public Works - Fleet Management (Fleet), Roads and Drainage (R&D), Sanitation, DeKalb County Code Compliance Administration (DKCCA), and the Department of Watershed Management (DWM). These contracts consist of purchasing off the competitively let Georgia Technology Authority (GTA) Contract No. 9800-GTA794-V and the Sourcewell Cooperative Agreement No. 020221-NWF to provide vehicle routing and tracking capabilities necessary for the efficient operation of the aforementioned departments. This request seeks to increase contract funds and term through June 30, 2025. Awarded to Verizon Wireless. Amount Not To Exceed: \$228,389.00.

**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 6/11/2024. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Long Spears

**Absent:** 1 - Commissioner Terry

*Information provided by Fleet Management staff -*

*MLS: motion to approve*

**Innovation & Technology**[2024-0636](#)

Commission District(s): ALL  
CO - Change Order No. 3 to Contract 1279477 Microsoft (MS) Azure SCE Services: for use by the Department of Innovation and Technology (DoIT). This contract consists of purchasing from the competitively let Statewide Contract (SWC) 99999-SPD-SPD0000060-0006 for the purchase of thirty-six (36) months of Microsoft (MS) Azure SCE service credits to operate the County's business systems and data storage. This request seeks to increase contract funds as the County continues to increase the annual utilization of MS Azure services. Awarded to Dell Marketing, LP. Amount Not To Exceed: \$1,500,840.00.

**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 6/11/2024. The motion carried by the following vote:**

**Yes: 2 - Commissioner Davis Johnson, and Commissioner Long Spears**

**Absent: 1 - Commissioner Terry**

*Information provided by John Matelski, Director of Innovation & Technology -*

*MLS: motion to approve*

**Airport (PDK)**

2024-0676

Commission District(s): 1&6

CO - Changer Order No. 2 to Contract No. 1337922 Noise Operations and Monitoring System (NOMS) with Installation of New NMT, Including Flight Tracking and Complaint Management Software and NOMS Service and Maintenance at DeKalb Peachtree Airport (Multi-Year Agreement): for use by DeKalb Peachtree Airport (Airport). This contract consists of providing the purchase, installation, and maintenance of four (4) NOMS and NMTS systems. This request seeks to increase contract funds. Awarded to PASSUR Aerospace, Inc. Amount Not To Exceed: \$57,931.32.

**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 6/11/2024. The motion carried by the following vote:**

**Yes: 2 - Commissioner Davis Johnson, and Commissioner Long Spears**

**Absent: 1 - Commissioner Terry**

*Information provided by Hunter Hines, Director PDK*

*-MLS: motion to approve*

**III. DISCUSSION**

Charter Review Recommendations

*Review of the list of former CEOs provided by Commissioner Davis Johnson*

*MDJ: next meeting we will have a copy of the Resolution provided by Commissioner Long Spears*

*MDJ: I would like to discuss the memos provided by Commissioners. One comment made is previous CEOs did not comment/participate with the Charter Review Committee. Would we like to invite previous CEOs to attend the committee meetings and provide copies of the recommendations.*

*MLS: Please ensure the past commissioners and CEOs document is accurate. yes I do want to hear former CEOs and Commissioners, I appreciate the list.*

*MDJ: there are a lot of previous commissioner, I'd like to focus of CEOs. Are you suggesting we also invite all past commissioners?*

*MLS: my position is the more feedback we can get from past members of the governing authority the better.*

*MDJ: I want to begin with past CEOs and provide each of them a copy of materials and invite them to be heard at any of our meetings. Please provide me a list of past Commissioners and provide them each with a copy of the Charter Review recommendations and schedule each of them to come to a meeting, no more than two pre meeting to be heard.*

*MLS: I appreciate the time the committee is dedicating to this. Additional comments provided.*

*MLS: my understanding there was a former CEO that did attend charter review commission meetings, maybe including copies of the Charter review Commission recommendations as a refresh and copy of the legislation.*

*MDJ: lets give them that information. We will need to decide how long they can speak, I'm linking limiting their time to about 5 minutes.*

*MDJ: lets invite the first two CEOs to our next meeting. We will work out contact information.*

*RP: There may be some value to , after the election, inviting CEO-elect to also come and give their recommendations and feedback, once that is decided.*

Meeting Ended At: 1:39 PM

**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be adjourned meeting. The motion carried by the following vote:**

**Yes: 2 - Commissioner Davis Johnson, and Commissioner Long Spears**

**Absent: 1 - Commissioner Terry**

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Barbara H. Sanders-Norwood CCC, CMC