

Establishing Commercial Sanitation Collection Service

Dear Commercial Customer:

Thank you for your interest in establishing commercial sanitation collection service with us. We are delighted that you will join hundreds of other businesses currently a part of our commercial customer base.

Attached is a commercial sanitation service application packet. Please complete all applicable forms in their entirety. Businesses seeking to establish service will be required to provide several documents to establish ownership and eligibility to be approved for a sanitation service account – please see the document titled *Requirements for Establishing Commercial Sanitation Service* for more information on the requirements for establishing a commercial sanitation account.

Once completed, the new service application and supporting documentation can be emailed to CommercialService@dekalbcountyga.gov; **or** mailed to the Sanitation Division’s administrative office, 3720 Leroy Scott Drive, Decatur, GA 30032; **or** submitted via a secure drop box located outside the front entrance to the Sanitation Division’s administrative office (visit www.dekalbsanitation.com for more information).

The Sanitation Division continues to meet the challenges of an ever-increasing customer base, with a sustained focus on customer service excellence. Our approach to serving you is reflected in our primary mission of maintaining a culture of operational excellence, and as reflected in our Employee Creed of Service - A Tradition of Efficiency, Resilience, Accountability and Integrity.

Should you have any questions or concerns, kindly contact our customer service team at 404-294-2900 or CommercialService@dekalbcountyga.gov. On behalf of our various operational areas, we look forward to serving you.

At your service,



Tracy A. Hutchinson
Division Director
Sanitation Division ♦ Beautification Unit

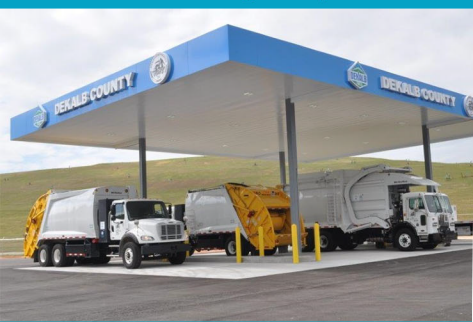


Sanitation Division Administrative Office



3-yard container

Commercial Garbage Dumpster



CNG Station – Seminole Road Landfill



Sanitation Division CNG Fleet



Glass Recycling Program

Customized Commercial Recycling Programs

- DeKalb County School District
DeKalb Senior Center Recycling Program
Institutions of Higher Education Recycling Program
And more

New Commercial Account Application

Date
Business name
Service address
City/State Zip code
Phone Alternate #
Fax # Email
Billing address
Authorized account contacts

Requested container size (check all that apply)

- 3-yard front-load dumpster
4-yard front-load dumpster
6-yard front-load dumpster
8-yard front-load dumpster
County-provided 25-yard compactor
County-provided 30-yard compactor
Customer-provided 30-yard compactor

Servicing frequency: 1 2 3 4 5 6 (Number of days per week; please check one)

Scheduled collection day(s): Customers can be serviced up to six times per week; collection days will be determined by the commercial collection team and provided to customers.

Prepayment amount: \$ (A container delivery and retrieval fee of \$150 AND the equivalent of one monthly fee)

Container fee (one-time fee): \$ Monthly fee: \$

Commercial hand collection: 95-gallon roll cart (2, 3 or 4 per customer) (Customers are serviced twice per week; collection days will be determined by commercial collection team and provided to customers)

Customer signature Date

All new commercial service requests can be emailed to CommercialService@dekalbcountyga.gov; OR mailed to the Sanitation Division's administrative office at 3720 Leroy Scott Drive, Decatur, GA 30032; OR submitted via a secure drop box located at the Sanitation Division's administrative building (visit www.dekalbsanitation.com for more information). Please make check/money order payable to the DeKalb County Sanitation Division. Please allow three to five business days for container delivery once payment has been received.

For Office Use Only

Form of payment: Card Check Check #
Service request # District Route
Customer # Location # Service day(s)
C.S. Rep. signature Date
Container delivery date W/O #