

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
December 19, 2024**

A meeting of the DeKalb County Board of Assessors was held on Thursday, December 19, 2024. Present were the following:

**James Vernor, PhD, MAI, Chair
Joseph Kusmik, MA, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Charlene Fang, Assessor
Genet Hopewell, Assessor (via phone)
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary**

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the revised 12/19/24 Agenda had been received. The Chair called for a motion to approve the revised 12/19/24 Agenda made by Robert Burroughs and seconded by Joe Kusmik. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for the approval of the 12/5/24 Minutes. Charlene Fang motioned to approve the Minutes, seconded by Joe Kusmik. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

PRESENTATION OF EMPLOYEE SERVICE CERTIFICATES AND PINS

The Chair and Calvin Hicks recognized the following staff for their years of service. They presented service pins and certificates and pictures were taken of those that were present. The Board congratulated all of them and thanked them for their service.

**Leenise Walker – 5 Years of Service
Monica Fripp – 5 Years of Service
Mead Schlemmer – 5 Years of Service
Andrea Glover – 5 Years of Service
Antoine Bhutan – 5 Years of Service**

Stacy Buie – 5 Years of Service
Ihwa Wen - 5 Years of Service (Brentnol Baker accepted for Ihwa)
Brian Abernathy – 10 Years of Service
Rashad Shabazz – 10 Years of Service
Nikisha Reid – 10 Years of Service
Joyce Hayden – 20 Years of Service
Donna Rosser – 25 Years of Service
Rhonda Cobb – 25 Years of Service

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations for batches 1 through 27. After the discussion, Charlene Fang motioned to approve Staff Recommendations for Batches 1 through 27, which Joe Kusmik seconded. The motion carried unanimously.

APPROVAL OF 2025 MOBILE HOME VALUES

Zoe Sanchez presented the 2025 Mobile Home Values report to the Board. After the discussion, the Chair called for a motion to approve the 2025 Mobile Home Values, which was made by Robert Burroughs and seconded by Joe Kusmik and Charlene Fang. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

Calvin Hicks also mentioned to the Board that we will have a visit from Dr. You of Taipei, Taiwan on Friday, August 22, 2025.

OTHER BUSINESS

Calvin Hicks presented the Chair with a Proclamation from the CEO and Board of Commissioners of DeKalb County in honor of his 20-plus years of service on the Board. He also presented the Chair with a plaque from our Department in recognition of his retirement effective 12/31/24.

The Chair thanked everyone, took pictures, and wished everyone well. He stated that this retirement was due to his wife's health failure, which caused them to move to a senior health center outside of DeKalb County. He said that he was going to miss everyone and that the camaraderie had been the fun of it!

ADJOURNMENT

With no further business, the Chair called for a motion to adjourn, made by Robert Burroughs and seconded by Charlene Fang and Joe Kusmik at 10:39 a.m. The motion carried.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: _____

Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: _____

1-9-25