

MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
December 5, 2024

A meeting of the DeKalb County Board of Assessors was held on Thursday, December 5, 2024. Present were the following:

James Vernor, PhD, MAI, Chair
Joseph Kusmik, MA, Vice-Chair
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary

ABSENT

Genet Hopewell, Assessor
Robert A. Burroughs, J.D., Assessor

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 12/5/24 Agenda and BOA Agenda Update had been received. The Chair called for a motion to approve the 12/5/24 Agenda made by Joe Kusmik and seconded by Charlene Fang. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for the approval of the 11/21/24 Minutes. Charlene Fang motioned to approve the Minutes of 11/21/24, seconded by Joe Kusmik. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations for batches 1 through 32. The BOA Agenda Update showed that parcel 18 245 04 006 was pulled from Batch 22 and parcel 11 233 04 025 was pulled from Batch 32. After the discussion, Charlene Fang motioned to approve Staff Recommendations for Batches 1 through 32, which was seconded by Joe Kusmik. The motion carried unanimously.

APPROVAL OF THE EQUALIZATION RATE FOR PUBLIC UTILITIES –

Authorization to send Annual Assessment Notices

Vance Clements gave highlights regarding this process. After the discussion, the Chair called for a motion to approve the equalization rate of 40.00 and authorization to send notices made by Joe Kusmik and seconded by Charlene Fang. The motion carried unanimously. The Chair signed all assessment notices.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

The Chair noted that he submitted his retirement notice to Calvin Hicks which is effective 12/31/24. He reflected on his time on the Board.

ADJOURNMENT

With no further business, the Chair called for a motion to adjourn, made by Joe Kusmik and seconded by Charlene Fang at 10:27 a.m. The motion carried.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

12-19-24