

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
November 21, 2024**

A meeting of the DeKalb County Board of Assessors was held on Thursday, November 21, 2024. Present were the following:

**James Vernor, PhD, MAI, Chair
Joseph Kusmik, MA, Vice-Chair
Charlene Fang, Assessor
Robert A. Burroughs, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary**

ABSENT

Genet Hopewell, Assessor

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 11/21/24 Agenda and BOA Agenda Update had been received. The Chair called for a motion to approve the 11/21/24 Agenda made by Joe Kusmik and seconded by Charlene Fang. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for the approval of the 11/7/24 Minutes. Joe Kusmik motioned to approve the Minutes of 11/7/24, seconded by Robert Burroughs. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

RETIREE SPOTLIGHT

Brian Jennings announced that Alberta Lumpkin is retiring at the end of the month after 14 ½ years of service. The Board congratulated her and thanked her for her service.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations for batches 1 through 26. The BOA Agenda Update showed that parcel 15 246 08 104 was pulled from Batch 8. After the discussion, the Chair motioned to approve Staff Recommendations for Batches 1 through 26, made by Joe Kusmik and seconded by Charlene Fang. The motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

The Chair stated that the revised 17th edition of the Policy Manual has been reviewed. He asked if anyone had any comments or questions, and hearing none, he called for a motion to approve, made by Joe Kusmik and seconded by Robert Burroughs. The motion carried unanimously.

ADJOURNMENT

With no further business, the Chair called for a motion to adjourn, made by Robert Burroughs and seconded by Joe Kusmik and Charlene Fang at 10:36 a.m. The motion carried.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 12-5-24