

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
October 3, 2024**

A meeting of the DeKalb County Board of Assessors was held on Thursday, October 3, 2024. Present were the following:

**James Vernor, PhD, MAI, Chair
Joseph Kusmik, MA, Vice-Chair
Charlene Fang, Assessor
Genet Hopewell, Assessor
Robert A. Burroughs, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary**

ABSENT

Donna Rosser, Assistant Chief Appraiser

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 10/3/24 Agenda and BOA Agenda Update had been received. The Chair called for a motion to approve the 10/3/24 Agenda made by Robert Burroughs and seconded by Joe Kusmik. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for the approval of the 9/19/24 Minutes. Robert Burroughs motioned to approve the Minutes of 9/19/24, seconded by Joe Kusmik. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations for batches 1 through 38. The BOA Agenda Update showed the following pulled parcels: from Batch 18, Parcel 15 210 03 127, and from Batch 34, Parcel 18 053 02 035. After discussion, the Chair called for a motion to approve Staff Recommendations for Batches 1 through 38 excluding the parcels above, made by Robert Burroughs, and seconded by Joe Kusmik. The motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

Calvin Hicks gave highlights about the successful Tax Digest Luncheon and he appreciates everyone who contributes to the success of the Digest.

See attached.

OTHER BUSINESS

Robert Burroughs received confirmation that the GAAO Fellows Submission Form nominating Calvin Hicks had been accepted and approved! He will be recognized at the Fall Seminar at Brasstown Valley. The Chair and all Board members congratulated Mr. Hicks and everyone clapped their hands! Mr. Hicks thanked the Board for their support.

Robert Burroughs asked that prayers go out to all affected by Hurricane Helene.

ADJOURNMENT

With no further business, the Chair called for a motion to adjourn, made by Robert Burroughs and seconded by Genet Hopewell at 10:32 a.m. The motion carried.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: 
Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 10-17-24