

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
September 19, 2024**

A meeting of the DeKalb County Board of Assessors was held on Thursday, September 19, 2024. Present were the following:

**James Vernor, PhD, MAI, Chair
Joseph Kusmik, MA, Vice-Chair
Genet Hopewell, Assessor
Robert A. Burroughs, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary**

ABSENT

**Charlene Fang, Assessor
Donna Rosser, Assistant Chief Appraiser**

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 9/19/24 Agenda and BOA Agenda Update had been received. The Chair called for a motion to approve the 9/19/24 Agenda made by Robert Burroughs and seconded by Joe Kusmik. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for the approval of the 9/12/24 Minutes. Robert Burroughs motioned to approve the Minutes of 9/12/24, seconded by Joe Kusmik. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

PRESENTATION OF EMPLOYEE SERVICE CERTIFICATES AND PINS

Calvin Hicks recognized the following staff for their years of service. He presented service pins and certificates and pictures were taken of those that were present. The Board congratulated all of them for their service.

Felicia Bright – 5 Years of Service
Albert Terrell Johnson – 5 Years of Service
Brianna Alexander – 10 Years of Service
David Lane – 15 Years of Service
Brian Jennings – 15 Years of Service
Sheree Greenidge-Singh - 25 Years of Service
Tracy White – 25 Years of Service

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations for batches 1 through 39. The BOA Agenda Update showed the following pulled parcels: from Batch 24, Parcel 15 210 03 127, and from Batch 31, Parcel 18 103 03 092. After discussion, Brian Jennings pulled Parcel 16 096 03 001 from Batch 24. The Chair called for a motion to approve Staff Recommendations for Batches 2 through 39, made by Joe Kusmik, and seconded by Genet Hopewell. The motion carried.

The Chair called for a motion to approve Batch 1, made by Robert Burroughs who stated that the Board grant the homestead exemption, seconded by Genet Hopewell and Joe Kusmik.

Calvin Hicks and Brentnol Baker asked to add Batch 40 and after review, the Chair called for a motion to approve Batch 40, made by Robert Burroughs and seconded by Joe Kusmik. The motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

Jim Vernor completed the review of the Policy Manual with the Board. It will be updated and presented to the Board for review and adoption.

ADJOURNMENT

With no further business, the Chair declared the meeting adjourned at 11:20 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

10-3-24