

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
May 24, 2024**

A meeting of the DeKalb County Board of Assessors was held on Friday, May 24, 2024. Present were the following:

**James Vernor, PhD, MAI, Chair
Joseph Kusmik, MA, Vice-Chair
Charlene Fang, Assessor
Robert A. Burroughs, J.D., Assessor
Genet Hopewell, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Geoffrey Johnson, Supervisor - Commercial
Teresa Nealey, Recording Secretary**

OBSERVATION

Jay Vinicki – Dunwoody Assistant City Manager

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 5/24/24 Agenda had been received. The Chair called for a motion to approve the 5/24/24 Agenda made by Joe Kusmik and seconded by Robert Burroughs. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 5/2/24. Robert Burroughs motioned for Approval of the Minutes of 5/2/24, seconded by Charlene Fang and Joe Kusmik. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

The Chair recognized and Calvin Hicks introduced Jay Vinicki, Dunwoody Assistant City Manager who was here to observe the meeting.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations for batches 1 through 26. After discussion, the Chair called for a motion to approve Staff Recommendations by Joe Kusmik, seconded by Charlene Fang. The motion carried unanimously.

STAFF REPORTS

See attached.

Calvin Hicks commended Donna Rosser on a job well done on getting us to the point where we are now. He also thanked Shervonne Henderson, Brian Jennings, Brentnol Baker, and everyone for all their hard work.

Brentnol Baker gave a special thank you to Geoffrey Johnson for his work on the models and he thanked Donna Rosser and Jeffrey Cohen for all their hard work.

CHIEF APPRAISER'S REPORT

See attached.

APPROVAL OF 2024 REAL ESTATE VALUES, RESIDENTIAL H6, AND COMMERCIAL 299c REPORTS AND THE DEKALB/FULTON COUNTY RESOLUTION

Calvin Hicks distributed and thoroughly reviewed the following reports with the Board members:

PARAMETERS FOR ACCEPTABLE VALUES
2024 COMMERCIAL BEGINNING SALES RATIO 05-15-24
2024 COMMERCIAL ENDING SALES RATIO
2024 RESIDENTIAL BEGINNING SALES RATIO
2024 RESIDENTIAL ENDING SALES RATIO 05-14-24
2024 CITY OF ATLANTA FINAL ENDING
MARKET MODELING AND VALUATION
2024 VALUE CHANGE REPORT
2024 AA202 GROWTH AND REVAL PAGES
2024 COUNT OF REASON CODES UTILIZED
2024 ANNUAL ASSESSMENTS
2021 TO 2024 DIGEST COMPARISON
CONSOLIDATION AND EVALUATION 052324

Mr. Hicks requested that the Commercial 299c report, property review sheets, Residential H6 reports, and property review sheets be copied and batched now for the Board members to review.

After each Board member reviewed the above reports, the Chair called for a motion to amend the Agenda to include Staff Recommendations for batches 27 through 31. Robert Burroughs made the motion, seconded by Joe Kusmik. The motion carried. After discussion, the Chair called for a motion to approve batches 27 through 31, made by Robert Burroughs, and seconded by Joe Kusmik. The motion carried unanimously.

After Calvin Hicks thoroughly reviewed each 2024 Values report with the Board and recommended the 2024 values be adopted. The Chair called for a motion that the 2024 values be adopted and authorized Notice of Assessments to be mailed, made by Robert Burroughs, and seconded by Charlene Fang. The motion carried unanimously.


After Calvin Hicks distributed and read the 2024 DeKalb/Fulton Resolution and stated that it complies. The ending totals page for the City of Atlanta Fulton and DeKalb was attached. The Chair called for a motion to approve the 2024 DeKalb/Fulton County Resolution, made by Robert Burroughs, seconded by Charlene Fang and Joe Kusmik. The motion carried unanimously. The 2024 DeKalb/Fulton Resolution will be signed and forwarded to Fulton County for their approval and signatures.

ADJOURNMENT

With no further business, the Chair called for a motion to adjourn, made by Robert Burroughs and seconded by Joe Kusmik. The motion carried unanimously. The meeting adjourned at 12:44 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

6-6-24