

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
March 7, 2024**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, March 7, 2024. Present were the following:**

**James Vernor, PhD, MAI, Chair  
Joseph Kusmik, MA, Vice-Chair  
Charlene Fang, Assessor  
Robert A. Burroughs, J.D., Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Donna Rosser, Assistant Chief Appraiser  
Vance Clements, Supervisor – Business Personal Property  
Brian Jennings, Deputy Chief Appraiser – Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial  
Geoffrey Johnson, Supervisor - Commercial  
Teresa Nealey, Recording Secretary**

**CALL TO ORDER**

**The Chair declared a quorum and called the meeting to order at 9:30 a.m.**

**APPROVAL OF AGENDA**

**The Chair stated that the 3/7/24 Agenda had been received and he called for a motion to approve the 3/7/24 Agenda made by Robert Burroughs and seconded by Joe Kusmik. The motion carried unanimously.**

**APPROVAL OF MINUTES**

**The Chair called for a motion to approve the Minutes of 2/22/24. Robert Burroughs motioned for Approval of the Minutes of 2/22/24, seconded by Charlene Fang and Joe Kusmik. The motion carried unanimously.**

**CITIZEN TIME**

**No citizens requested time to address the Board.**

**BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

**The Chair called for a discussion of Staff Recommendations for batches 1 through 14. After discussion, the Chair called for a motion to approve Staff Recommendations by Joe Kusmik, seconded by Robert Burroughs. The motion carried unanimously.**

**STAFF REPORTS**

See attached.

**CHIEF APPRAISER'S REPORT**

See attached.

**ADJOURNMENT**

With no further business, the Chair called for a motion to adjourn, made by Joe Kusmik and seconded by Robert Burroughs. The motion carried unanimously. The meeting adjourned at 10:27 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:   
Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved: 4-4-24