

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
March 6, 2025**

A meeting of the DeKalb County Board of Assessors was held on Thursday, March 6, 2025. Present were the following:

**Joseph Kusmik, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brianna Alexander, Appraiser IV - Commercial
Teresa Nealey, Recording Secretary**

ABSENT

**Genet Hopewell, J.D., Assessor
Brentnol Baker, Deputy Chief Appraiser – Commercial**

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 3/6/25 Agenda had been received. He called for a motion to approve it, made by Robert Burroughs and seconded by Charlene Fang. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 2/20/25. Robert Burroughs made a motion for Approval, seconded by Charlene Fang. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve Staff Recommendations for batches 1 through 18. The BOA Agenda Update showed parcel 18 349 08 027 pulled from batch 10. Robert Burroughs made the motion, which was seconded by Charlene Fang. All batches had been reviewed by board members before this meeting, and there were no questions. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

ADJOURNMENT

There being no further business, the Chair called for a motion. Robert Burroughs motioned to adjourn, seconded by Charlene Fang. The motion carried. The meeting adjourned at 10:07 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: 
Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 3-20-25