

MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
January 9, 2025

A meeting of the DeKalb County Board of Assessors was held on Thursday, January 9, 2025. Present were the following:

Joseph Kusmik, MA, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Charlene Fang, Assessor
Genet Hopewell, J.D., Assessor (via phone)
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary

CALL TO ORDER

The Vice-Chair declared a quorum and called the meeting to order at 9:30 a.m.

ELECTION OF OFFICERS

The Vice-Chair opened the floor for nominations. Robert Burroughs nominated Joe Kusmik for Chair, Charlene Fang for Vice-Chair, Calvin Hicks for Board Secretary, and Teresa Nealey for Recording Secretary. Genet Hopewell seconded the motion. The Vice-Chair asked if there were any other nominations, and after hearing none; he closed the nominations. The motion carried unanimously. Robert Burroughs congratulated all of the newly elected officers.

Board of Assessors Officers for 2025

Chair – Joseph N. Kusmik
Vice-Chair – Charlene Fang
Board Secretary – Calvin C. Hicks, Jr.
Recording Secretary – Teresa H. Nealey

Pursuant to O.C.G.A. 48-5-298 the members of the Board are required to elect the board officers for the year.

Joseph Kusmik continued the meeting as Chair.

APPROVAL OF AGENDA

The Chair stated that the 1/9/25 Agenda had been received. He called for a motion to approve it, made by Robert Burroughs and seconded by Charlene Fang. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 12/19/24. Robert Burroughs made a motion for Approval of the Minutes of 12/19/24, seconded by Charlene Fang. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations on batches 1 through 22. After discussion, the Chair called for a motion to approve Staff Recommendations, made by Robert Burroughs, and seconded by Charlene Fang and Genet Hopewell. The motion carried unanimously.

APPROVAL OF 2025 REAPPRAISAL PLAN OF ACTION & 2025 PROJECTED DIGEST CALENDAR

Donna Rosser discussed this with the Board including adjustments for HB 581. After discussion, the Chair called for a motion to approve, made by Robert Burroughs, who added the provision that staff has the authorization to adjust dates as they find necessary to complete the process; seconded by Genet Hopewell. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT


See attached.

Calvin Hicks stated that this morning he received an email from Ms. Zanders-Johnson who is the Chief of Staff for Commissioner LaDena Bolton. The Commissioner would like to schedule an introductory meeting and tour our facility. After discussion, the Board decided on Wednesday, February 19th at 2:00 pm. Mr. Hicks will respond to Ms. Zanders-Johnson with this response from the Board.

ADJOURNMENT

There being no further business, the Chair called for a motion to adjourn, made by Robert Burroughs, and seconded by Charlene Fang. The meeting adjourned at 10:20 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: 
Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 1-27-25