

December 9, 2024

TO: All Bidders under Invitation to Bid No. 2024-100005

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 3

Invitation to Bid (ITB) No. 2024-100005, “Purchase, Delivery, Installation, Maintenance & Repair of Propane Fuel Tanks (Annual with 2 Options to Renew)” is hereby amended as follows:

1. We have received questions pertaining to this Invitation. The questions and their resulting answers appear below:
 - A. Question: On Page 22 Section C of the bid, pricing states vendors are supposed to supply DeKalb County School with an OPIS subscription copy. This is not legal for any vendor to give away and the school will have to purchase it’s own subscription with OPIS directly.

Answer: DeKalb County is not connected with the DeKalb County School System and DeKalb County Schools are not mentioned in this section. The bid states “Awarded bidder shall supply DeKalb County with an updated copy of the weekly OPIS PAD I Report. The OPIS PAD I Report shall be emailed to the various department contacts each Monday during the term of the contract.
 - B. Question: Pricing: which terminal on OPIS Weekly Pad 1 is the school wanting to be used?

Answer: DeKalb School System is not included in the bid. The section stating that the awarded bidder shall supply DeKalb County with an updated copy of the weekly OPIS PAD I Report should be removed. It is the responsibility of the department to obtain an OPIS Report and Fleet has the report in place for all fuels.
 - C. Question: The pricing schedule only lists 1 option for bobtail pricing for gallons, is the bobtail deliveries to tanks?

Answer: Yes, all deliveries are to tanks.
 - D. Question: Will there be a separate section for bobtail deliveries to individual buses if a bus is needing mobile fueling?

Answer: References to buses are not applicable for this bid.
 - E. Question: What size are the tanks at these locations on page 9?

Answer: 1000 gallon tanks and Fleet has two 1000 gallon tanks connected.

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- F. Question: The delivery ticket requires metered tickets but that is done by Transport Deliveries not bobtail, will transport be a separate bid?

Answer: There will not be a separate bid, a delivery ticket is required to be provided for each delivery. It may not be a metered ticket, but Fleet needs to have a delivery ticket provided.

- G. Question: The bid states both 2 year renewals and 4 year renewals, please advise the correct contract term length.

Answer: This contract is for one year with 2 additional Options to Renew.

- H. Question: Does this include propane gas gallons delivered to the tank or just the tank equipment maintenance?

Answer: The bid includes both. There is a section, “Commodities or Services”, which is for pricing for propane gas per gallon and there is a section for installation, maintenance & repairs where pricing can be provided if equipment maintenance is required. There probably won’t be any need for new installations during this contract period.

- I. Question: How many gallons would be consumed?

Answer: Approximately 20,000 gallons.

- J. Question: How many tanks does the County own and how many would need to be provided?

Answer: Total of six (6) tanks and no additional tanks will be needed.

- K. Question: If tanks are needed, what sizes? Are any autofill stations?

Answer: The tanks are 1000 gallon tanks and there aren’t any autofill stations.

- L. Question: What would be the official start date of the contract?

Answer: The start date would be whatever date the contract becomes effective after the BOC approval.

- M. Question: Do you have any tanks that are 15,000 gallon capacity or larger?

Answer: No, the largest tank is 1000 gallons. There is one unique situation with two 1000 gallon tanks connected so that technically can be considered a 2000 gallon tank.

ADDENDUM NO. 3 (Continued)

2. It is the responsibility of each bidder to ensure that he is aware of all addenda issued under this ITB. Please sign and return this addendum. You may call Tammy Shew, Procurement Agent, at 404-687-2796 before the bids are due to confirm the number of addenda issued.
3. All other conditions remain in full force and effect.

Tammy Shew

Tammy Shew
Senior Procurement Agent
Department of Purchasing and Contracting

ACKNOWLEDGMENT

Date: _____

The above Addendum is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)

PH:ts