

January 2, 2025

TO: All Bidders under Invitation to Bid No. 2024-100014

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 3

Invitation to Bid (ITB) No. 2024-100014, “Repair of Equipment: All Automobiles, On-the-Road, Off-the-Road, Vehicles, Motorcycles, Trucks, Trailers & Motorized Equipment (Annual Contract with 2 Options to Renew)” is hereby amended as follows:

1. We have received questions pertaining to this Invitation. The questions and their resulting answers appear below:
 - A. **Question:** On Page 23, is item B just looking for us to write “agreed”? I notice there are multiple lines for a response but I’m not seeing a specific question.
Answer: Yes, just write agreed. This is just a note to supplier addressing specific requirements to be considered for award for this contract.
 - B. **Question:** On Page 32, is there a template to use or any guidance that you can provide? From reading the request, I’m unsure if we’re needing to list out the pricing of every possible type of service, which would take quite some time.
Answer: Just put your primary labor rate for services and any additional pertinent information so the department knows generally what they will be charged for your services?
 - C. **Question:** On Pages 50-63: Is it required to put our current employees’ rate of pay on this roster or would this only be relevant to hires through First Source?
Answer: No, it would only be relevant to hires through First Source.
 - D. **Question:** First Source Jobs Information: Our technicians go through extensive training with Caterpillar, Inc., and in turn, we focus on hiring for technical specifications rather than geographic location for the employees we hire. Do you recommend we strike Section 14 on page 7 or alternatively leave Attachment G Exhibit A blank?
Answer: Just put N/A if it does not apply.
 - E. **Question:** Indemnification: We have some modifications to the indemnification. Should we make these in the Section FF on page 17, or is there another method to make these modifications?
Answer: Do not tamper with the actual bid document but add your exceptions to your submission for our legal department to review.

F. **Question: Minimum Specifications: For the services we will provide, do we select the Categories we provide services for on page 24?**

Answer: On the price schedule, please fill out what applies only. Starting on page 28, there is a section for Commodities and Services with specific services listed in the remainder of the Price Schedule.

2. It is the responsibility of each bidder to ensure that he is aware of all addenda issued under this ITB. Please sign and return this addendum. You may call Tammy Shew, Senior Procurement Agent, at 404-687-2796 before the bids are due to confirm the number of addenda issued.

3. All other conditions remain in full force and effect.

Tammy Shew

Tammy Shew
Senior Procurement Agent
Department of Purchasing and Contracting

ACKNOWLEDGMENT

Date: _____

The above Addendum is hereby acknowledged:

(NAME OF BIDDER)

(Signature) (Title)

PH:ts