

SENT VIA EMAIL: Richard Hauer [rhauer@eocene.com](mailto:rhauer@eocene.com);  
cc: Sarah Lilley [slilley@eocene.com](mailto:slilley@eocene.com); Liz Lingo [elingo@eocene.com](mailto:elingo@eocene.com) ;  
[contractadmin@eocene.com](mailto:contractadmin@eocene.com)

September 10, 2024

Eocene Environmental Group, Inc.  
5930 Grand Avenue  
West Des Moines, IA 50266  
Attn: Richard Hauer, Director of Urban Forestry

**RE: Notice of Award – Request for Quotation (RFQ) No. 24-3003827 Tree Canopy Study**

Dear Richard Hauer,

This letter confirms that Eocene Environmental Group, Inc. has been selected for award to provide the service of collecting data to establish a current tree canopy map, and to use current and historical data to track tree canopy change over time. In result, providing a better understanding of the environmental impacts of land use decisions and helping inform strategic planning for DeKalb's urban forests. The project's estimated amount not to exceed is \$41,050.00 in accordance with the RFQ.

Please have your insurance carrier forward to the County a copy of your company's current, valid Business License and Certificate of Insurance (COI) in the amounts indicated on Attachment E, Insurance Requirements, included within the RFQ to Tiffany M. Wilson, Procurement Technician, via email to [tmwilson@dekalbcountyga.gov](mailto:tmwilson@dekalbcountyga.gov).

Please also complete registration as a supplier with DeKalb County utilizing the information provided at the following link:

<https://www.dekalbcountyga.gov/purchasing-contracting/cv360-oracle-upgrade>

The County requests that the above actions are completed within the next five (5) business days.

Sincerely,

---

Tiffany M. Wilson  
Procurement Technician  
Department of Purchasing and Contracting  
CC:TW  
cc: Cedric Hudson, Interim Director, Planning & Sustainability