

January 15, 2025

TO: ALL PROPOSERS UNDER RFP NO. 2024-100009

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 1

Request for Proposal (RFP) No. 2024-100009 Background Screening Services (Annual Contract with Four (4) Options to Renew), is hereby modified as follows:

1. The Proposal Deadline has been extended to Thursday, January 30, 2025.
2. In addition to December 11, 2024, and December 18, 2024, the following Mandatory DeKalb First LSBE Meeting dates have been added for this RFP:

Wednesday, January 15, 2025, and January 22, 2025

For attendance instructions, utilize the following link: <https://www.dekalbcountyga.gov/purchasing-contracting/general-information>

Meetings are held at 10:00 a.m. and 2:00 p.m.)

3. All other conditions remain in full force and effect.
4. Questions for this solicitation have been received, and a subsequent addendum with the responses will be posted prior to the proposal due date.
5. It is the responsibility of each proposer to ensure that he/she is aware of all addenda issued under this RFP. Please sign and return this addendum. You may contact Kyheem Bristol, Procurement Agent, at kbristol@dekalbcountyga.gov before the proposals are due to confirm the number of addenda issued.

Kyheem Bristol
Procurement Agent
Department of Purchasing and Contracting

ACKNOWLEDGEMENT

Date

The above Addendum No. 1 to RFP No. 2024-100009 is hereby acknowledged:

(Name of Proposer)

(Signature)

(Title)