

August 13, 2024

Email: ebaird@sumprop.com;

Summit Properties and Development Co., LLC
6445 Citation Drive; Suite G
Clarkson, MI 48346
ATTN: Elliot Baird, President

NOTICE OF AWARD
ITB No. 24-101560, Pool Renovation at NH Scott Park

Dear Mr. Baird:

This confirms that the DeKalb County Board of Commissioners (BOC) at the *August 13, 2024*, meeting acted to approve the contract award for the subject **ITB No. 24-101560, Pool Renovation at NH Scott Park** in accordance with your response to the subject Invitation to Bid (ITB) for an amount not to exceed \$3,662,368.81.

A notice to proceed (NTP) meeting will be scheduled for a later date. Please work with Jennifer Schofield, Senior Procurement Agent, jjshofield@dekalbcountyga.gov, in providing the necessary documents to complete this transaction and in conjunction with the NTP Meeting. Immediately proceed to acquire (1) the current certificate of insurance (COI), please have sent directly by your insurer to Agent and include required endorsements, (2) valid county or city Business License, (3) Payment and Performance Bonds, each equal to 100% of the Contract Price (see attachments for forms); and (4) Attachments B, C, D and E (attached) in accordance with the terms of the ITB and County Contract. The above listed executed contract documents must be completed and returned to Jennifer Schofield via email upon your receipt of this Notice of Award.

No work is to begin until you have received the Notice to Proceed (NTP) from the Procurement Manager of DeKalb County. No County department has the authority to authorize you to perform any work until the Notice to Proceed has been issued.

Sincerely,

Jennifer Schofield

Jennifer Schofield, NIGP-CPP
Senior Procurement Agent
Department of Purchasing and Contracting

MNB:dr:jjjs

cc: Chuck O. Ellis, Director, Recreation, Parks and Cultural Affairs
Paige K. Singer, Division Manager, Recreation, Parks and Cultural Affairs

Attachment(s):(6)

Attachment C, Contractor Affidavit

Attachment D, Subcontractor Affidavit

Attachment E, Sub-subcontractor Affidavit

Attachment F, Certificate of Corporate Authority

Attachment G, Performance Bond

Attachment H, Payment Bond