



*Purchasing & Contracting Department*

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March 17, 2022

Via E-Mail: [don.carroll@bwmech.com](mailto:don.carroll@bwmech.com)

**Notice of Award and Contract: Contract Purchase Agreement No. 1285037**

**Effective Date: March 17, 2022 through March 31, 2023**

**Amount Not To Exceed (NTE): \$50,000.00**

B&W Mechanical Contractors, Inc.  
Attention: Mr. Don Carroll  
1940 Riverside Parkway  
Lawrenceville, GA 30043

Dear Mr. Carroll:

This letter will serve as official notification that B&W Mechanical Contractors, Inc. has been awarded **Request For Quotation (RFQ) No. 22-3003769 – On-Call Plumbing Services for DeKalb County Facilities Management (Annual Contract with 2 Options to Renew)**.

This notice, together with your quotation, shall constitute the agreement and for identification purposes has been assigned Contract Purchase Agreement No.1285037.

You are hereby reminded that no conditions of this agreement may be modified or changed except through or by the Department of Purchasing and Contracting of DeKalb County. Requests, instructions, or information received by you from sources other than the Department of Purchasing and Contracting which are intended to change the contract are to be refused on the basis that such matters may be handled only between the supplier and the Department of Purchasing and Contracting.

Deliveries and/or services are to be made and/or performed in accordance with the solicitation. User department(s) of the County may place telephoned requests for delivery and/or service but only when they are in position to furnish the applicable contract number which has been assigned by the Department of Purchasing and Contracting. In such event, the telephoned request will be confirmed by a written County Purchase Order form bearing the applicable contract number. Mail invoices to DeKalb County Accounting Services Division, 1300 Commerce Drive, Decatur, Georgia 30030 and email them to the User Departments.



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Please have your insurance carrier forward to the County a copy of the Certificate of Insurance in accordance with RFQ No. 22-3003769 to Jenifer Chapital, Procurement Agent, via email to [JChapital@dekalbcountyga.gov](mailto:JChapital@dekalbcountyga.gov).

Sincerely

*Jenifer Chapital*

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Jenifer Chapital, MBA  
Procurement Agent  
Department of Purchasing and Contracting

DR/jgc

*Delois Robinson*

cc: Clyde Stovall, Director of Facilities Management  
Kevin Buford, Deputy Director of Operations and Maintenance