

August 28, 2024

Email: npolk@pasconsultinggroup.com

PAS Consulting Group, LLC
1697 Foxhall Drive
Dunwoody, Georgia 30338

NOTICE OF AWARD
RFP 24-500672, Promotional, Selection and Testing Services (Multiyear)
Amount Not To Exceed: \$169,000.00

Dear Ms. Polk:

This confirms that the DeKalb County Board of Commissioners (BOC) at the *August 27, 2024*, meeting acted to approve the contract award for the subject **RFP 24-500672, Promotional, Selection and Testing Services (Multiyear)** in accordance with your response to the subject Request for Proposals (RFP).

A notice to proceed (NTP) meeting will be scheduled for a later date. Please work with Delois Robinson, Procurement Manager, d robinson@dekalbcountyga.gov, in providing the necessary documents to complete this transaction and in conjunction with the NTP Meeting. Immediately proceed to acquire *(1) the current certificate of insurance (COI), (2) valid county or city Business License, (3) Attachment B, Contractor Affidavit and (4) Attachment C, Certificate of Corporate Resolution* in accordance with the terms of the RFP and County Contract. The above listed executed contract documents must be completed and returned to Delois Robinson via email upon your receipt of this Notice of Award.

No work is to begin until you have received the Notice to Proceed (NTP) from the Procurement Manager of DeKalb County. No County department has the authority to authorize you to perform any work until the Notice to Proceed has been issued.

Sincerely,

Delois Robinson, MBA, CPPO
Procurement Manager – Team C
Department of Purchasing and Contracting

dmr/

***Blank documents attached for your use in providing the requested information.**