

June 14, 2024

Email: caffrey@bellsouth.net

Rotor Resources, LLC
169 Commodore Path
Hiram, GA 30141

ATTN: Leigh Caffrey, CEO

NOTICE OF AWARD

ITB No. 24-101641 Helicopter Maintenance and Repair Services (Annual Contract with 4 Options to Renew)

Estimated Amount: \$600,000.00

Dear Ms. Caffrey:

This confirms that the DeKalb County Board of Commissioners (BOC) at the *June 11, 2024*, meeting acted to approve the contract award for the subject **ITB No. 24-101641 Helicopter Maintenance and Repair Services (Annual Contract with 4 Options to Renew)** in accordance with your response to the subject Invitation to Bid (ITB).

A notice to proceed (NTP) meeting will be scheduled for a later date. Please work with Toneya B. Dawson, Procurement Agent, tbdawson@dekalbcountyga.gov, in providing the necessary documents to complete this transaction and in conjunction with the NTP Meeting. Immediately proceed to acquire (1) the current certificate of insurance (COI), and (2) valid county or city Business License in accordance with the terms of the ITB and County Contract. The above listed executed contract documents must be completed and returned to Mr. Parker via email upon your receipt of this Notice of Award.

No work is to begin until you have received the Notice to Proceed (NTP) from the Procurement Manager of DeKalb County. No County department has the authority to authorize you to perform any work until the Notice to Proceed has been issued.

Sincerely,

Toneya B. Dawson

Toneya B. Dawson
Procurement Agent
Department of Purchasing and Contracting

Delois Robinson DR:tbd