

October 25, 2024

TO: All Bidders under Invitation to Bid No. 24-101675

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 2

ITB No. 24-101675 Red Dyed Diesel Fuel (Three (3) Year Multiyear Contract) is hereby amended as follows:

1. The bid deadline has been extended to 3:00 p.m., Monday, November 4, 2024.
2. We have received questions pertaining to this ITB. The questions and the resulting responses appear below:

1.	Question:	<i>“Can you identify which locations receive Transport deliveries and which locations receive Tank Wagon deliveries?”</i>
	Answer:	Every location receives transport delivery except the below stations: Tank Wagon: Harmony Hills 1801 Harmony Hills Ct Lithonia, GA 30058 LCC #1 liftstation 7366 Drake Ave Lithonia, GA 30058 LCC #2 liftstation 1493 Rock Chapel Rd Lithonia, GA 30058
2.	Question:	<i>“Are the estimated amounts for each product listed the total amount used annually or over the length of the 3 year contact?”</i>
	Answer:	The estimated total amounts are over the course of 3 years.
3.	Question:	<i>“The bid lists several locations on pg. 9-10 and makes reference to 2 priority fueling stations, but only identifies one (Scott Candler Water Treatment Plant). What is the second priority fueling station, what is its address, and what are the tank sizes and locations (underground/above ground) at that station?”</i>
	Answer:	There is only one priority site for the Department of Watershed; Scott Candler Water Treatment Plant.
4.	Question:	<i>“Will you consider our bid if we no bid Tank Wagon deliveries?”</i>
	Answer:	Yes, you do not have to bid on all line items to be considered responsive.
5.	Question:	<i>“What are your office hours for bid delivery via FedEx or UPS?”</i>
	Answer:	Bids may be delivered to the address listed in the ITB between 8:30 am and 5:00 pm with the exception of the bid due date upon which bids must be received by 3:00 pm.

6.	Question:	<i>“When is the award date?”</i>
	Answer:	The award date will be determined once the evaluation process has been completed.
7.	Question:	<i>“When is the first board meeting after the opening?”</i>
	Answer:	At this time, the date of the first Board of Commissioner’s meeting has not been determined.
8.	Question:	<i>“Will the decision for award be made before or at the board meeting?”</i>
	Answer:	The awarded vendor will be announced during the designated Board of Commissioner’s meeting if the total award exceeds \$100,000.00. If the total award does not exceed \$100,000.00, the in-house award procedures will apply and the recommendation will not be heard by the Board of Commissioners.
9.	Question:	<i>“What is the estimated date for the start of the contract?”</i>
	Answer:	The County intends to issue a Notice to Proceed to the awarded vendor(s) within the first quarter of 2025. This assumes that this solicitation yields a successful bidding process.
10.	Question:	<i>“Can you do better than 30 days for payment terms, i.e. Net 10 or Net 15?”</i>
	Answer:	An answer to this question will be provided in a subsequent addendum.
11.	Question:	<i>“Will you accept up to 5% bio diesel in your diesel fuel?”</i>
	Answer:	Yes, we will accept up to 5% bio diesel fuel.
12.	Question:	<i>“Do you consider common carriers to be subcontractors?”</i>
	Answer:	Yes, common carriers are considered subcontractors.
13.	Question:	<i>“Will a firm fixed price be considered? If not, why?”</i>
	Answer:	Yes, a firm fixed price will be considered.
14.	Question:	<i>“What information will you be reading out loud at the bid opening?”</i>
	Answer:	The bid opening will include the number of bids received, along with company names of the bidders. We will also confirm if the bidders attended at least 1 of the mandatory LSBE meetings and if the price schedule was submitted in a separate, sealed envelope. Upon completion of the responsiveness evaluation, a price opening will be scheduled and costs for responsive bids will be read aloud.
15.	Question:	<i>“Will the Price Schedule opening be open to the public? If it is not, how and when will we be notified of the low bidder and can we receive a copy of the bid tabulations?”</i>
	Answer:	Yes, the price/cost opening will be open to the public. The bid tabulation will be posted to the DeKalb County website once complete.

16.	Question:	<i>“We would like to request the following information for all locations listed: tanks sizes, if they are above or below ground, average delivery amount, and whether they are accessible by transport truck or tank wagon.”</i>
	Answer:	<p>Scott Candler has 5 above ground 12,500-gallon capacity each tank and 2 below ground 15,000-gallon capacity each tank.</p> <p>Above ground tanks: Dunwoody Ground Storage Tank: 5335 Roberts Road Dunwoody GA 30338 - Capacity 300 gallons Henderson Road: 2731 Henderson Road Tucker, GA 30084 - Capacity 300 gallons Tilly Mill: 5187 Tilly Mill Road Dunwoody, GA 30338 - Capacity 300 gallons Tucker Standpipe: 4226 Lawrenceville Hwy Tucker, GA 30084 - Capacity 300 gallons Honeycreek liftstation: 7501 Rockland Rd Stonecrest, GA 30038 - Capacity 2170 gallons Johnson Creek liftstation: 8304 Union Grove Rd Lithonia, GA 30058 - Capacity 2170 gallons Lithonia liftstation: 2473 Bear Mountain St Lithonia, GA 30058 - Capacity 2170 gallons LCC #3 liftstation: 7134 Maddox Rd Lithonia, GA 30058 - Capacity 300 gallons Stone Mountain Park: 6826 James B River Memorial Dr Stone Mountain, GA 30083 - Capacity 300 gallons Stoney Creek liftstation: 3762 River Rock Rd Lithonia, Ga 30038 - Capacity 300 gallons</p> <p>Everything by transport delivery except the below stations.</p> <p>Tank Wagon: Harmony Hills 1801 Harmony Hills Ct Lithonia, GA 30058 - Capacity 300 gallons LCC #1 liftstation: 7366 Drake Ave Lithonia, GA 30058 - Capacity 300 gallons LCC #2 liftstation: 1493 Rock Chapel Rd Lithonia, GA 30058 - Capacity 300 gallons</p>
17.	Question:	<i>“We noticed that you're offering Net 30 terms for the Red Dyed Diesel fuel contract. Would you be open to considering Net 10 terms instead? We can provide better pricing if we can expedite the payment turnaround.”</i>
	Answer:	Please refer to the answer for Question #10.
18.	Question:	<i>“Who is your Current Vendor?”</i>
	Answer:	The current vendors are Delta Fuel, LLC and Mansfield Oil Company of Gainesville, Inc.

19.	Question:	<i>“Please provide the tabulations from the previous contract.”</i>
	Answer:	Please submit this question to Open Record Request using the following link: https://www.dekalbcountyga.gov/open-records-request-purchasing
20.	Question:	<i>“Please provide addresses, tank sizes, tank types (above or below ground) and annual usage for each location included in this solicitation.”</i>
	Answer:	Please refer to the answer for Question #16.
21.	Question:	<i>“There are no LBSE businesses in the Dekalb County Data Base that meet the scope of work for this project. Please consider removing this requirement due to the lack of Subcontractors to perform the work.”</i>
	Answer:	Please see Section 2-206 of the DeKalb First Ordinance. Good Faith Effort must be demonstrated by the Prime bidder. The Checklist for Good Faith Efforts must be completed along with the supporting documentation if answering “No”.
22.	Question:	<i>“Is the OPIS posting to be used for this solicitation the Atlanta Gross Contract Average?”</i>
	Answer:	Yes, the OPIS posting is used for this bid.
23.	Question:	<i>“Please provide a Bill of Lading for a transport truck delivery from the current contract.”</i>
	Answer:	Please see the attached. Exhibit 1
24.	Question:	<i>“Please provide an invoice for a transport truck delivery from the current contract.”</i>
	Answer:	Please see the attached Exhibit 1.
25.	Question:	<i>“Please provide a Bill of Lading for a tank wagon truck delivery from the current contract.”</i>
	Answer:	There is no Bill of Lading for a tank wagon truck delivery.
26.	Question:	<i>“Transport trucks do not typically have a meter, please have all invoices based on the terminal BOL meter.”</i>
	Answer:	Please see the attached Exhibit 1. Also please refer to the answer for Question #25.
27.	Question:	<i>“Please provide an invoice for a tank wagon truck delivery from the current contract.”</i>
	Answer:	Please refer to the answer for Question #25.
28.	Question:	<i>“Tank type and capacities were provided for the 4830 Winters Chapel Road location in the ITB. Will you please provide that information for the other locations?”</i>
	Answer:	Please refer to the answer for Question #16.

29.	Question:	<i>“Will you please provide the average gallon delivery for each location?”</i>
	Answer:	The average gallon for each location is approximately 300-7500 gallons.
30.	Question:	<i>“Most transports are not equipped with a meter. Will you accept the bill of lading from the terminal as proof of delivery as long as the transport tank has a site glass for each compartment?”</i>
	Answer:	Yes, this is acceptable.
31.	Question:	<i>“Can I please get the bid tabulations from the last bid/current contract?”</i>
	Answer:	Please refer to the answer to Question #19.
32.	Question:	<i>“May I get a copy of an invoice with the corresponding BOL for 2 recent dyed diesel deliveries?”</i>
	Answer:	Please see the attached Exhibit 1.
33.	Question:	<i>“Who is the incumbent supplier?”</i>
	Answer:	Please refer to the answer to Question #18.
34.	Question:	<i>“Page 9 section C DELIVERY: Are all 5 12,500 above ground tanks and the 2 15,000 below ground tanks located at the DeKalb County Department of Watershed Management at 4830 Winters Chapel Rd and do the above ground tanks require a truck equipped with a pump or do you have a pump on site?”</i>
	Answer:	We require a truck equipped with a pump.
35.	Question:	<i>“Page 9 section C DELIVERY: What size tanks and pump requirements are at the 4 addresses listed a. Dunwoody Ground b. Henderson c. Tilly Mill and d. Tucker Standpipe and do they take transport or Tankwagon deliveries?”</i>
	Answer:	Dunwoody Ground Storage Tank: 5335 Roberts Road Dunwoody GA 30338 - Capacity 300 gallons Henderson Road: 2731 Henderson Road Tucker, GA 30084 - Capacity 300 gallons Tilly Mill: 5187 Tilly Mill Road Dunwoody, GA 30338 - Capacity 300 gallons Tucker Standpipe: 4226 Lawrenceville Hwy Tucker, GA 30084 - Capacity 300 gallons Either type of delivery truck will fit at the above locations. We require a truck equipped with a pump.

36.	Question:	<i>“Page 9 section C DELIVERY: The 2nd priority location is listed as Snapfinger Advanced Wastewater Treatment Plant and then there are 9 locations listed under that. What are the tank sizes and pump requirements at each location of these locations and do they require a transport or Tankwagon delivery truck?”</i>
	Answer:	Snapfinger is not a priority location, there are no diesel storage tanks there. The billing for these 9 locations will go through Snapfinger.
37.	Question:	<i>“Page 20 PRICE SCHEDULE: Do you have to bid on both line items (transport & Tankwagon) to be considered responsive?”</i>
	Answer:	Please refer to the answer for Question #4.
38.	Question:	<i>“When is the anticipated performance start date for this contract?”</i>
	Answer:	Please refer to the answer for Question #9.
39.	Question:	<i>“Do you ever do split location transport deliveries and if so how often?”</i>
	Answer:	Yes, it is rare but we will do it to top off diesel tanks before a storm. At most twice per year on the small tanks.

3. It is the responsibility of each bidder to ensure that he or she is aware of all addenda issued under this ITB. Please sign and return this addendum. You may contact Tiffany Reid, Procurement Agent, at tmreid@dekalbcountyga.gov before the bids are due to confirm the number of addenda issued.
4. All other conditions remain in full force and effect.

Tiffany Reid
Procurement Agent
Department of Purchasing and Contracting

ACKNOWLEDGEMENT

Date: _____

The above Addendum No. 2 to ITB No. 24-101675 is hereby acknowledged:

(Company Name)

(Printed Name of Bidder's Authorized Signer)

(Signature of Bidder's Authorized Signer)

(Title)

EXHIBIT 1

LIGHT OIL BILL OF LADING AND/OR PRODUCT RECEIPT NOT NEGOTIABLE

10/4/24

FOR CHEMICAL EMERGENCY SPILL, LEAK, FIRE EXPOSURE OR ACCIDENT CALL CHEMTREC 800-424-9300 CITGO Petroleum Corp CCN 4886

SEE EMERGENCY RESPONSE, HEALTH AND PHYSICAL HAZARDS

If or when this instrument constitutes a Bill of Lading, the property described below, in apparent good order, is received by the carrier shown herein, which carrier agrees to transport to the consignee and destination shown herein subject to the terms and conditions of the special contract between the carrier and the consignor in effect on the date of the issue of this Bill of Lading. In the absence of a special contract, transportation will be subject to all the terms and conditions of the carrier's tariffs legally on file. It is further agreed by the carrier that the transportation of this shipment will be performed in compliance with all applicable Rules, Regulations and Laws.

Any gasoline listed below and intended for use in the U.S. is in compliance with the applicable standards for volatility in effect at the time of product transfer and has been additized, except where otherwise noted.

This is to certify that the herein-named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation.

Except when indicated as Shipper, Supplier assumes no liability for freight and other charges. Shipper or its designee is liable for freight and other charges. Destination, if shown is designated by the Shipper.

BOL NUMBER

025032

RECEIVED BY CARRIER PER DRIVER

x ROLAND BAPTISTE

[Signature]

RECEIVED AT DESTINATION

CUSTOMER

SUPPLYING CITGO Petroleum Corp

TERMINAL: 3877 Flowers Road Doraville, GA 30360

EPA #: 404481787 TCN #: T58GA2529

SPLC #: 456122

PLANT #: 3421

TERMINAL 770-457-5268

PHONE NO:

D.O.T. HAZARDOUS MATERIAL DESCRIPTION

HM	UN/NA Number	DOT Shipping Name	Hazard Class	Packaging Group	GALLONS LOADED (GL)
X	NA 1993	DIESEL FUEL	3	PGIII, 1 cargo tank	7502
					Total: 7502
CONSIGNEE: KINDERMORGAN/VALE (SOLD TO) RO - DORAVILLE, GA 30360		DESIGNEE: WALLIS (SHIP TO) OIL/VAR4/UNBC/GA DEL - GA DEL, GA	CARRIER: USHER TRANSPORT INC 3801 SHANKS LN LOUISVILLE, KY 40216	SUPPLIER: 0501 - KINDERMORGAN/VALERO - SHIPPER: 0501 - KINDERMORGAN/VALERO - TAX LICENSE: DRIVER CARD: 33595 DRIVER NAME: ROLAND BAPTISTE VAPOR ID:	
PO/CUST REF #: LOAD RACK: Bay 3 LOAD START: 10/4/2024 10:41 LOAD END: 10/4/2024 10:54		CUSTOMER TYPE: Terminal Agreement CUSTOMER DEST: 447797 CUSTOMER CARD: 447797 CUSTOMER FEIN:	SCAC: USHR CARRIER FEIN: 61-0647287 TRAILER: USHR00480		

FINISHED PRODUCT

Product	Description	Gross (GL)	Net (GL)	API	Temp.(F)	OCT	RVP	Footnotes
13903	NRLM Dyed 15 ppm Sulfur #2 DF	7502	7436	36.8	78.45	0	0	1,2,3,4
Distillates:		7502	7436					

1. RIN. No assigned RINs transferred by CITGO Petroleum Corp.
2. 92. 15 ppm sulfur (maximum) Dyed Ultra-Low Sulfur #2 Diesel Fuel. Not for use in highway vehicles or engines except for tax-exempt use in accordance with section 4082 of the Internal Revenue Code.
3. 98. Dyed Diesel Fuel, non-taxable use only, penalty for taxable use.
4. RD. This product may contain up to 5% Renewable Diesel.

Emp 2906

Truck 3002

WG 82060

29940

52,120 lbs

10K Tank

40 B

70 A

Witness

G. Kinnemore

TANK

61 B

71 A

EMERGENCY RESPONSE, HEALTH and PHYSICAL HAZARDS

GASOLINE...UN1203 (ALL GRADES) ETHANOL AND GASOLINE MIXTURE, GREATER THAN 10% ETHANOL...UN3475 DANGER! HIGHLY FLAMMABLE, HARMFUL OR FATAL IF SWALLOWED
FUEL OIL... NA1993 KEROSENE...UN1223 FUEL AVIATION...UN1863 (TURBINE ENGINE) DANGER! FLAMMABLE LIQUID, HARMFUL OR FATAL IF SWALLOWED
ETHANOL...UN1170 (DENATURED ETHANOL) DANGER! FLAMMABLE LIQUID, HARMFUL OR FATAL IF SWALLOWED. CANNOT BE MADE NON-TOXIC

POTENTIAL HAZARDS

FIRE OR EXPLOSION: •HIGHLY FLAMMABLE: Will be easily ignited by heat, sparks or flames. •Vapors may form explosive mixtures with air. •Vapors may travel to source of ignition and flash back. •Most vapors are heavier than air, they will spread along ground and collect in low or confined areas (sewers, basements, tanks). •Vapor explosion hazard indoors, outdoors or in sewers. •Runoff to sewer may create fire or explosion hazard. •Containers may explode when heated. •Many liquids are lighter than water.

HEALTH: •Fire may produce irritating, corrosive and/or toxic gases. •Vapors may cause dizziness or suffocation. •Runoff from fire control or dilution water may cause pollution.

PUBLIC SAFETY (CALL EMERGENCY RESPONSE TELEPHONE NUMBER 800-424-9300)

•Isolate spill or leak area immediately for at least 25 to 50 meters (80 to 160 feet) in all directions. •Keep unauthorized personnel away. •Stay upwind. •Keep out of low areas. •Ventilate closed spaces before entering.

PROTECTIVE CLOTHING: •Wear positive pressure self-contained breathing apparatus (SCBA). •Structural firefighters' protective clothing will only provide limited protection.

EVACUATION: •Large Spill: •Consider initial downwind evacuation for at least 300 meters (1000 feet). •FIRE: If tank, rail car or tank truck is involved in a fire, ISOLATE for 800 meters (1/2 mile) in all directions; also, consider initial evacuation for 800 meters (1/2 mile) in all directions.

EMERGENCY RESPONSE

FIRE; CAUTION: All of these products have a very low flash point: Use of water spray when fighting fire may be inefficient. •Small Fires: •Dry chemical, CO2, water spray or regular foam. Alcohol resistant foam is required for ethanol (Denatured Alcohol) and ethanol and gasoline mixtures. •Large Fires: Water, spray, fog or foam. •Do not use straight streams. •Move containers from fire area if you can do it without risk. •Fire involving Tank or Car / Trailer loads: Fight fire from maximum distance or use unmanned hose holders or monitor nozzles. •Cool containers with flooding quantities of water until well after fire is out. •Withdraw immediately in case of rising sound from venting safety devices or discoloration of tank. •ALWAYS stay away from the ends of tanks. •For massive fire, use unmanned hose holders or monitor nozzles; if this is impossible, withdraw from area and let fire burn.

SPILL OR LEAK: •ELIMINATE all ignition sources (no smoking, flares, sparks or flames in immediate area). •All equipment used when handling the product must be grounded. •Do not touch or walk through spill material. •Stop leak if you can do it without risk. •Prevent entry into waterways, sewers, basements or confined areas. •A Vapor suppressing foam may be used to reduce vapors. •Absorb or cover with dry earth, sand or other non-combustible material, transfer to containers. •Use clean non-sparking tools to collect absorbed material. •Large Spills: •Dike far ahead of liquid spill for later disposal. •Water spray may reduce vapor; but may not prevent ignition in closed spaces.

FIRST AID: •Move victim to fresh air. •Call emergency medical care. •Apply artificial respiration if victim is not breathing. •Administer oxygen if breathing is difficult. •Remove and isolate contaminated clothing and shoes. •In case of contact with substance, immediately flush skin or eyes with running water for at least 20 minutes. •Wash skin with soap and water. •Keep victim warm and quiet. •Ensure that medical personnel are aware of the material(s) involved, and take precautions to protect themselves.

Please pay this original invoice

Invoice #: 23959151
Invoice Date: 01/26/2023

Due Date: 02/25/2023
Terms: Net 30
Terms Start: Invoice Date



Bill To
County of Dekalb GA
1300 Commerce Dr
Decatur, GA 30030

Please pay with PO# 1315228
Receipt# 990391

PAID FEB 09 2023

Remit To
Mansfield Oil Company of Gainesville Inc
Invoices to be Drafted
Dallas, TX 75373
FEIN: 58-1091383

Delivery #: 7008986
Delivery Ticket #: 2604526
Delivery Date: 12/28/2022

Ship To: LCC 2 Station
1485 Rock Chapel Rd
Lithonia, GA 30058

BOL	Lift Date	Description	Gross	Net	Billed	Unit Price	Extended
		Delivery/Installation Fee			1.0	95.00	95.00
		Flat Freight			1.0	200.00	200.00
Sub-Total for Delivery #: 7008986							295.00

Invoice Amount Due: 295.00
Currency: USD

15 ppm sulfur (maximum) Dyed Ultra-Low Sulfur Diesel Fuel. For use in all nonroad diesel engines. Not for use in highway vehicles or engines except for tax-exempt use in accordance with section 4082 of the Internal Revenue Code.

Please pay this original invoice

Invoice #: 23912811 **Due Date:** 02/09/2023
Invoice Date: 01/10/2023 **Terms:** Net 30
Order #: 4875546 **Terms Start:** Invoice Date
Account #: 7240



Bill To

County of Dekalb GA
1300 Commerce Dr
Decatur, GA 30030

Please pay with PO# 1315228
Receipt# 989359

PAID FEB 02 2023

Remit To

Mansfield Oil Company of Gainesville Inc
Invoices to be Drafted
Dallas, TX 75373
FEIN: 58-1091383

Delivery #: 7047622 **Ship To:** Lithonia Station
Delivery Ticket #: D445868-IN 7979 Union Grove Rd
Delivery Date: 12/28/2022 Lithonia, GA 30058
Terminal: Oxford, AL

BOL	Lift Date	Description	Gross	Net	Billed	Unit Price	Extended
D445868-IN	12/28/2022	Dyed ULS2	476.0	476.0	476.0	3.4463	1,640.44
		Dyed Diesel (Freight)	476.0	476.0	476.0	0.25	119.00
		USA Env Fee				0.001	0.48
		USA Oil Spill				0.002143	1.02
		Delivery/Installation Fee			1.0	45.00	45.00
Sub-Total for Delivery #: 7047622							1,805.94

Invoice Amount Due: 1,805.94
Currency: USD

15 ppm sulfur (maximum) Dyed Ultra-Low Sulfur Diesel Fuel. For use in all nonroad diesel engines. Not for use in highway vehicles or engines except for tax-exempt use in accordance with section 4082 of the Internal Revenue Code.

Please pay this original invoice

Invoice #: 23889728 **Due Date:** 02/02/2023
Invoice Date: 01/03/2023 **Terms:** Net 30
Order #: 4875491 **Terms Start:** Invoice Date
Account #: 7240



Bill To

County of Dekalb GA
1300 Commerce Dr
Decatur, GA 30030

Please pay with PO# 1315228
Receipt# 989356

PAID FEB 02 2023

Remit To

Mansfield Oil Company of Gainesville Inc
Invoices to be Drafted
Dallas, TX 75373
FEIN: 58-1091383

Delivery #: 7008979
Delivery Ticket #: 1047865
Delivery Date: 12/28/2022
Terminal: Atlanta, GA

Ship To: LCC 1 Station
7366 Drake Ave
Lithonia, GA 30058

BOL	Lift Date	Description	Gross	Net	Billed	Unit Price	Extended
1047865	12/28/2022	Dyed ULS2	200.0	200.0	200.0	3.4463	689.26
		USA Env Fee				0.001	0.20
		USA Oil Spill				0.002143	0.43
		Delivery/Installation Fee			1.0	95.00	95.00
		Flat Freight			1.0	300.00	300.00

Sub-Total for Delivery #: 7008979 1,084.89

Invoice Amount Due: 1,084.89
Currency: USD

15 ppm sulfur (maximum) Dyed Ultra-Low Sulfur Diesel Fuel. For use in all nonroad diesel engines. Not for use in highway vehicles or engines except for tax-exempt use in accordance with section 4082 of the Internal Revenue Code.