

October 9, 2024

TO: ALL BIDDERS UNDER ITB No. 24-101670

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 1

ITB No. 24-101670 Fence and Gate Repair (Three (3) Year Multiyear Contract):

1. We have received the following questions pertaining to this ITB. The questions and the responses are below:
 - A. **Question:** Who is responsible for ensuring residential customers understand what is authorized?
Answer: The user department will have contact with the residential customers and explain what work is authorized.
 - B. **Question:** Will we get a scope of work, or will we have to do a site visit?
Answer: A site visit is required to determine the type of work needed for the vendor.
 - C. **Question:** How are hard dig costs handled?
Answer: Hard dig costs are handled per occurrence and the user department and vendor will work together to determine how the project will proceed.
 - D. **Question:** What user departments are included in this bid?
Answer: Public Works -Roads & Drainage; Public Works -Sanitation; Dept. of Watershed Management (DWM)
 - E. **Question:** Who is responsible for providing power within 5' for gate operators?
Answer: The user department will be responsible for providing the power source for the gate operator.
 - F. **Question:** How will jobs be communicated ?
Answer: Jobs will be initiated by the user department with a request for the vendor to visit the site and give the user department a quote. Once the user department approves the work, the vendor will receive a notice to proceed.
 - G. **Question:** What happens if an operator is discontinued?
Answer: Authorization will be required from the user department to purchase an updated model of gate operator, if discontinued.
 - H. **Question:** If a cantilever gate shows signs of being hit, will it be authorized for replacement?
Answer: The user department will inspect the gate for damage before authorization is given for replacement.

- I. **Question:** Was there an incumbent prior and is the scope or work the same?
Answer: There was a prior contract. The scope of work may be similar; however, this is a repair contract, so each project has its own scope of work.
- J. **Question:** What was their contract number and amount used to execute the contract?
Answer: Previous contract information can be obtained via Open Records Request. Instructions on how to submit a request can be found at <https://www.dekalbcountyga.gov/open-records-request-purchasing>.
- K. **Question:** What is your budget for this project?
Answer: This information is not available at this time.
- L. **Question:** Will the contract be awarded to 1 or several contractors ?
Answer: Please refer to page 8 of the ITB solicitation, Section “C. CONTRACT AWARD”.
- M. **Question:** Is bond required?
Answer: No, a bond is not required.
2. All other conditions remain in full force and effect.
3. It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this ITB. Please sign and return this addendum. You may contact Yesenia Diaz, Procurement Agent, at ydiaz@dekalbcountyga.gov before the bids are due to confirm the number of addenda issued.

Yesenia Diaz
Procurement Agent
Department of Purchasing and Contracting

ACKNOWLEDGEMENT

Date: _____

The above Addendum No. 1 to ITB No. 24-101670 is hereby acknowledged:

(Name of Bidder)

(Signature)

(Title)