



DeKalb County Department of Purchasing and Contracting

Michelle N. Butler, Chief Procurement Officer

September 10, 2024

Attention: Mr. Ryan Harrison
McPherson Companies, Inc.
5051 Cardinal St.
Trussville, AL 35173

Notice of Modified Award and Contract: Contract Purchase Agreement No. 2000024
Effective Date: August 23, 2024 through 30 September 2025
This Contract is Not to Exceed: \$30,000.00

Attention: Mr. Harrison

This will serve as official notice of award for ITB No. 24-101667 "Anti-freeze (Annual Contract with 2 Options to Renew)".

This notice, together with your quotation and previous notices, shall constitute our entire agreement and, for identification purposes, has been assigned Contract Purchase Agreement No. 2000024.

You are hereby reminded that no conditions of this agreement may be modified or changed except through or by the Department of Purchasing and Contracting of DeKalb County. Requests, instructions, or information received by you from sources other than the Department of Purchasing and Contracting which are intended to change the contract are to be refused on the basis that such matters may be handled only between the supplier and the Department of Purchasing and Contracting.

Deliveries and/or services are to be made and/or performed only on an "**as ordered**" basis. Using department(s) of the County may place telephoned requests for delivery and/or service but only when they are in position to furnish the applicable contract number which has been assigned by the Department of Purchasing and Contracting. In such event, the telephoned request will be confirmed by a written County Purchase Order form bearing the applicable contract number. Mail invoices to **DeKalb County Accounting Services Division, 1300 Commerce Drive, Decatur, Georgia 30030**.

Sincerely,

A handwritten signature in cursive script that reads 'Tammy Shew'.

Tammy Shew
Senior Procurement Agent
Department of Purchasing and Contracting

PH:ts

cc: Requisition Preparers



DeKalb County Department of Purchasing and Contracting

Michelle N. Butler, Chief Procurement Officer

September 10, 2024

Attention: Mr. Brian Osburne
Taylor Enterprises, Inc.
1166 Logan Circle NW
Atlanta, GA 30318

Notice of Modified Award and Contract: Contract Purchase Agreement No. 2000029
Effective Date: August 23, 2024 through 30 September 2025
This Contract is Not to Exceed: \$30,000.00

Attention: Mr. Osburne

This will serve as official notice of award for ITB No. 24-101667 "Anti-freeze (Annual Contract with 2 Options to Renew)".

This notice, together with your quotation and previous notices, shall constitute our entire agreement and, for identification purposes, has been assigned Contract Purchase Agreement No. 2000029.

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Sincerely,

A handwritten signature in cursive script that reads 'Tammy Shew'.

Tammy Shew
Senior Procurement Agent
Department of Purchasing and Contracting

PH:ts

cc: Requisition Preparers



DeKalb County Department of Purchasing and Contracting

Michelle N. Butler, Chief Procurement Officer

September 10, 2024

Attention: Mr. Paul Donahue
Napa Auto Parts
3614 Memorial Drive
Decatur, GA 30032

Notice of Modified Award and Contract: Contract Purchase Agreement No. 2000028
Effective Date: August 23, 2024 through 30 September 2025
This Contract is Not to Exceed: \$10,000.00

Attention: Mr. Donahue

This will serve as official notice of award for ITB No. 24-101667 "Anti-freeze (Annual Contract with 2 Options to Renew)".

This notice, together with your quotation and previous notices, shall constitute our entire agreement and, for identification purposes, has been assigned Contract Purchase Agreement No. 2000028.

You are hereby reminded that no conditions of this agreement may be modified or changed except through or by the Department of Purchasing and Contracting of DeKalb County. Requests, instructions, or information received by you from sources other than the Department of Purchasing and Contracting which are intended to change the contract are to be refused on the basis that such matters may be handled only between the supplier and the Department of Purchasing and Contracting.

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Sincerely,

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Tammy Shew
Senior Procurement Agent
Department of Purchasing and Contracting

PH:ts

cc: Requisition Preparers