

May 29, 2024

**TO:** All Bidders under Invitation to Bid (ITB) No. 24-101666  
**FROM:** Department of Purchasing and Contracting, DeKalb County, Georgia

### ADDENDUM NO. # 1

#### ITB No. 24-101666 – Aviation Fuel for Police Helicopters (Annual Contract with 2 Options to Renew)

The following questions were submitted and received pertaining to this ITB; the County's responses are as follows:

**Question 1.** I took a look through and see the needs are 30,000 gallons annually of Jet fuel. Can you advise if you do take full loads and the size of the tanks for delivery?

- **Answer: Average load ordered is between 1500 and 2300 gallons. Refueling truck only holds 3000 gallons total.**

**Question 2.** Mandatory DeKalb First LSBE Meeting: Are we required to attend a meeting even though we are not a local DeKalb County business?

- **Answer: Yes, it is required that all responding Bidders attend a mandatory LSBE meeting within two weeks of the solicitation's advertisement.**

**Question 3.** Price Schedule: What date should we use for pricing?

- **Answer: The start of pricing on Tuesday of every week.**

**Question 4.** Page 21. General Requirements section: 1.3:

(a) Please clarify what is meant by "has utilized DeKalb Peachtree Airport in the past for all of its into-aircraft fueling.

(b) Does this mean that in the past, one of the FBOs has put fuel into the aircrafts?

- **Answer: No, the Aerial Support Refueling Trucks were parked at DeKalb Peachtree Airport for a period of time but have been relocated to the Camp Circle Complex.**

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**Question 5.** Where are you refueling today?

- **Answer: 3631 Camp Circle, Decatur, Georgia 30032**

**Question 6.** What size is your fixed storage fuel tank?

- **Answer: No fixed storage tanks, only one 3000-gallon refueler truck.**

**Question 7.** What bulk quantities will you be purchasing at a time?

- **Answer: Average load ordered is between 1500 and 2300 gallons. Refueling truck only holds 3000 gallons total.**

**Question 8.** Who handles filter changes and daily filter sampling at the fuel farm?  
(company name)

- **Answer: Currently there is no fuel farm, only one 3000 gallon refueler truck. Daily sumps and the filter changes are handled by Aerial Support personnel.**

**Question 9.** Is a GR license required for a fuel supplier? We are not a general contractor.

- **Answer: Qualification Requirements 2.5 states the bidder must have a valid GR License.**

**Question 10.** We are a large public company and we purchase fuel from other large public companies that would not be considered LSBE. We use a dedicated Jet fuel transport company to move fuel from the Doraville terminal to the airport fuel tanks and they could be called a subcontractor that would qualify as an LSBE but they would be the only one in the supply chain. Are we still able to offer a bid based on these facts?

- **Answer: At least twenty percent (20%) of the total contract award should be performed by a certified LSBE with DeKalb County. Prime Contractors failing to meet the LSBE benchmark must document and demonstrate Good Faith Efforts in accordance with the “Checklist for Good Faith Efforts” portion of Exhibit A found in the ITB document.**

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- It is the responsibility of each bidder to ensure all awareness of all addenda issued under this ITB. Please sign and return this addendum. You may call Briana Triplett, Procurement Agent at (404) 371 - 6241 before the bids are due to confirm the number of addenda issued.
- All other conditions remain in full force and effect.

*Briana Triplett*

Briana Triplett  
Procurement Agent  
Department of Purchasing and Contracting

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**ACKNOWLEDGMENT**

Date: \_\_\_\_\_

The above Addendum is hereby acknowledged:

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(NAME OF BIDDER)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)