

September 3, 2024

VIA Email: pmaurer@universalparking.com

Universal Global LLC
223 Peachtree Street NE; Suite 2225
Atlanta, GA 30303

NOTICE OF AWARD

Request for Proposals (RFP) 24-500665 Parking Management Services for Downtown Decatur Area and Camp Road Area (Multiyear)

Dear Mr. Maurer:

This confirms that the DeKalb County Board of Commissioners at the *August 13, 2024* meeting acted to approve the award for **Request for Proposals (RFP) 24-500665 Parking Management Services for Downtown Decatur Area and Camp Road Area (Multiyear)** to: **Universal Global LLC**.

Please work with your Purchasing and Contracting contact, Jennifer Schofield, Senior Procurement Agent, telephone number 404-687-4042, email address: jjchofield@dekalbcountyga.gov in providing the necessary paperwork to complete the transaction. Immediately proceed to procure the **certificate of insurance (and have the insurer forward directly to the agent with all endorsements)** and **your current business license** along with the following: **Attachments: B) Contractor Affidavit, C) Subcontractor Affidavit, D) Sub-subcontractor Affidavit (if applicable) and E) Certificate of Corporate Resolution and Sub-Agreement with proposed LSBE(s)**, in accordance with the terms and conditions of the RFP.

No work is to begin until you have received the Notice to Proceed from the Department of Purchasing and Contracting of DeKalb County. No County department head has the authority to authorize you to perform any work until the Notice to Proceed has been issued.

Sincerely,



Jennifer Schofield, NIGP-CPP
Senior Procurement Agent
Department of Purchasing and Contracting

DR: jjs

Cc: Kevin L. Buford, Deputy Director, Facilities Management
Felton B. Williams, Special Projects Manager, Facilities Management

Attachments: (4)
Attachment B, Contractor Affidavit
Attachment C, Subcontractor Affidavit
Attachment D, Sub-subcontractor Affidavit
Attachment E, Certificate of Corporate Resolution

***Blank documents attached for your use in providing the requested information.**