

Manage Compensation

View an Employee's Salary

Lesson Objective:

Upon completion of the View an Employee's Salary lesson, you will be able to:

Objective

- View an Employee's Salary and Salary History



An employee's salary information in CV360 includes current salary, historical salary changes, salary components, grade, salary basis, and assigned salary range.

Salary records are maintained as effective-dated entries, allowing Coordinators to review past salary changes, adjustments, and compensation movements over time.

The View Salary page provides access to the full salary breakdown, including component-level details, which ensures accuracy and alignment with Oracle HCM's payroll and compensation configurations.

Focus



- This lesson focuses on guiding users through how to view an employee's current and historical salary details within the Manage Compensation section of CV360.
- It demonstrates how to access salary information, open detailed salary records, and review salary components and historical salary changes.

Navigation

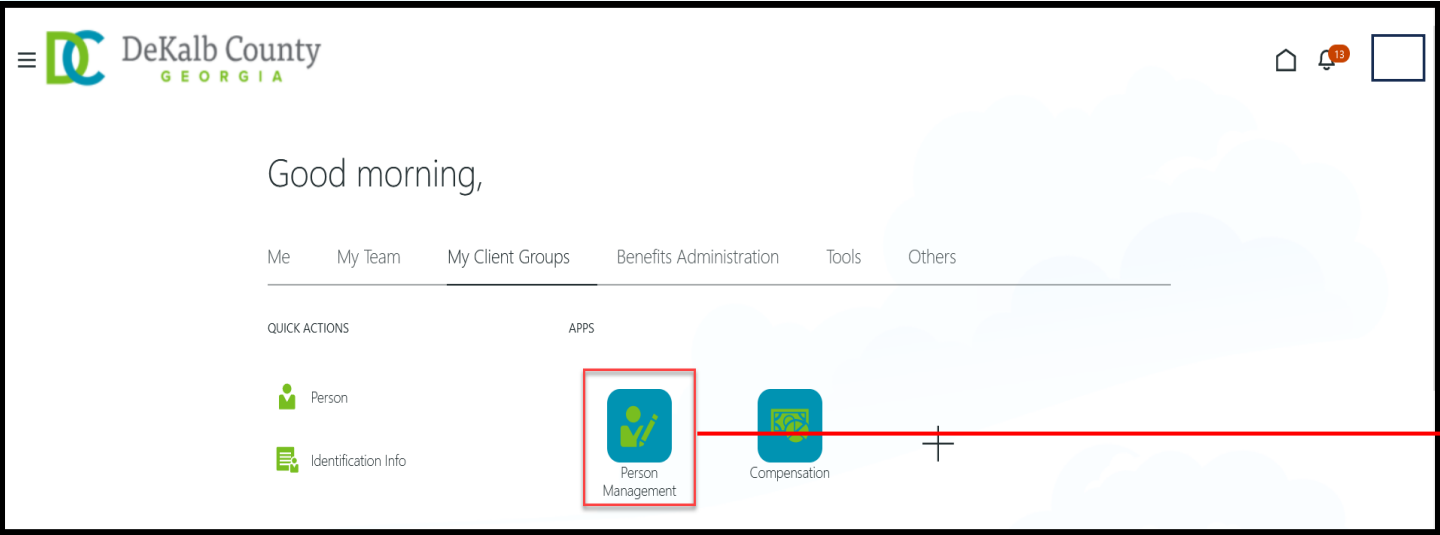
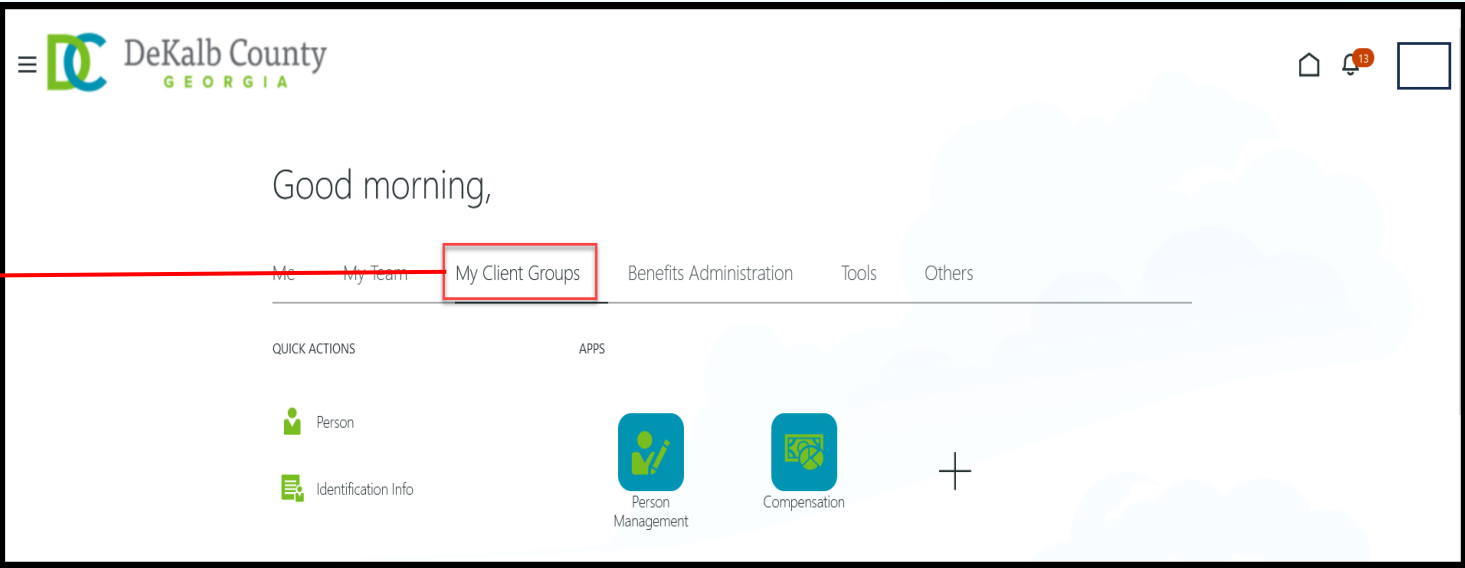


My Client Groups →
Person Management →
Search →
Panel Drawer →
Change Salary (Compensation group)

Manage Compensation: View an Employee's Salary

1

Select My Client Groups tab



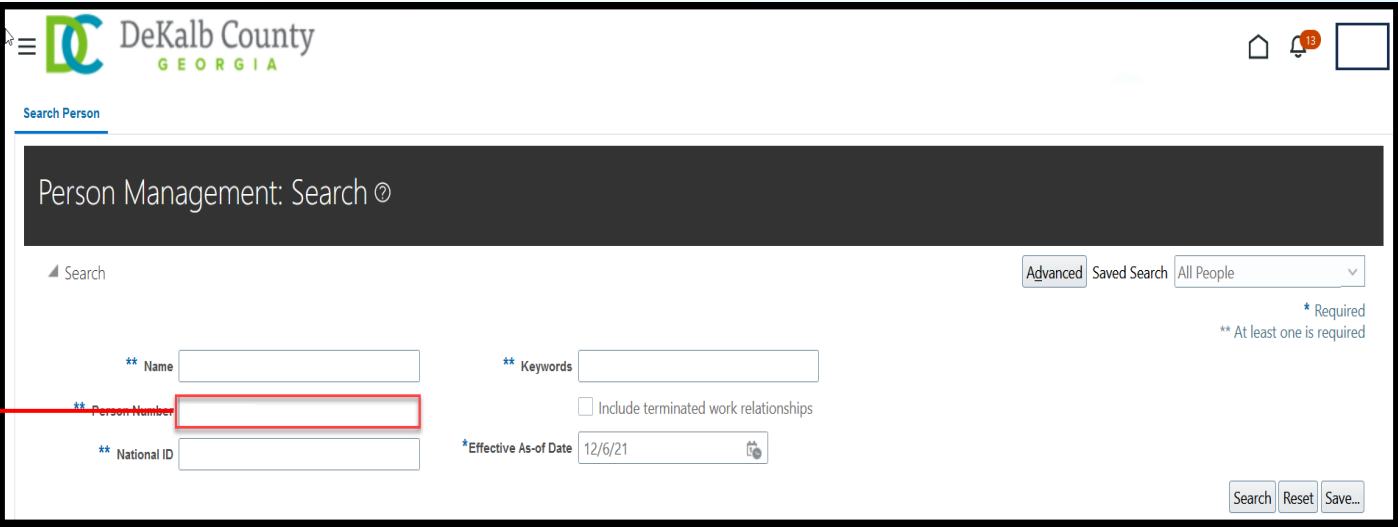
2

Select Person Management tile

Manage Compensation: View an Employee's Salary

From Person Management:
Search page, key in Name
or Person Number of
Employee

3



DeKalb County
GEORGIA

Search Person

Person Management: Search ⓘ

Search

Advanced Saved Search All People

* Required
** At least one is required

** Name

** Keywords

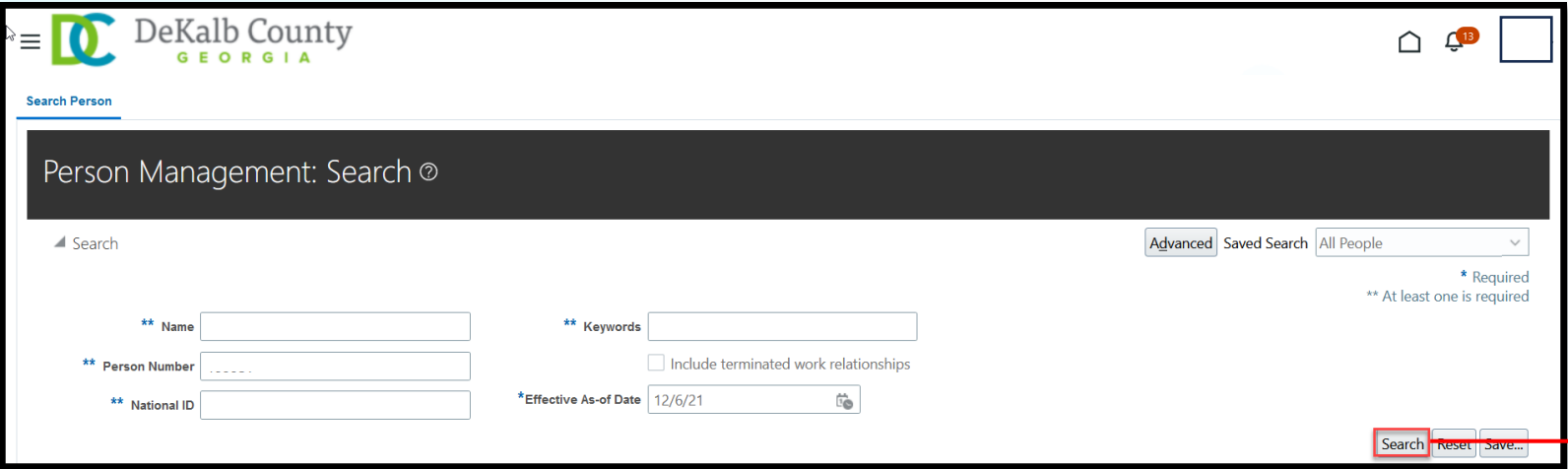
** Person Number

☐ Include terminated work relationships

** National ID

* Effective As-of Date 12/6/21

Search Reset Save...



DeKalb County
GEORGIA

Search Person

Person Management: Search ⓘ

Search

Advanced Saved Search All People

* Required
** At least one is required

** Name

** Keywords

** Person Number

☐ Include terminated work relationships

** National ID

* Effective As-of Date 12/6/21

Search Reset Save...



Employees may be searched by
Name, Person Number,
National ID or by Keywords

4

Select Search button

Troubleshooting



Ensure the search criteria (Name, Person Number, or National ID) are entered correctly. Inaccurate or incomplete input may result in no records being displayed.

Manage Compensation: View an Employee's Salary



From Search Results,
select employee's name

5

Person Management: Search ⓘ

Search

Advanced Saved Search All People

** Name

** Person Number

** National ID

** Keywords

☐ Include terminated work relationships

* Effective As-of Date

11/11/25

* Required

** At least one is required

Search

Reset

Save...

Search Results ⓘ

Actions

View

Format

Name	Person Number	National ID	Department	Location	User Person Type	Job	Assignment Status	Actions
Lakethia Mccray			03220 - SHERIFF'S ...	SO-JJTO - S...	Employee	32130 - Detention Serg...	Active - Payr...	

DeKalb County
GEORGIA

Lakethia Mccray: Person Management

Close

LM

Person Number

Employment x

Employment

Done

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From Employment
page, select Panel
Drawer

Manage Compensation: View an Employee's Salary



DeKalb County GEORGIA

Lakethia Mccray: Person Management

Person Number

Employment

Work Relationship ⓘ

Legal Employer DeKalb County GA Country United States

Worker Type Employee

Hire Date 5/26/15

Assignment: 32130 - Detention Sergeant ⓘ

Action Promotion

Effective Start Date 8/30/25 (1 of 1)

- Absence Records
- Work Schedule Assignment
- Payroll**
 - Costing for a Person
 - Calculation Cards
 - Payroll Relationships
 - Element Entries
 - View Payslip
- Compensation**
 - Change Salary**
 - Individual Compensation
 - View Compensation History
 - View Total Compensation Statement
- Personal and Employment**
 - Person
 - Allocate Checklists
 - Employment
 - Seniority Dates
 - Create Work Relationship
 - Work Relationship
 - Talent Profile

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Select Change Salary from
Compensation section

Manage Compensation: View an Employee's Salary



LM

Lakethia Mccray: Person Management

Close

Person Number

Employment x

Change Salary x

<

Change Salary : Lakethia Mccray

Person Information

LM

Name

Lakethia Mccray

Assignment Number

E052465

Position

04158 - Detention Sergeant

Location

SO-JJTO - SO-Jail Training Officer

Person Number

052465

Job

32130 - Detention Sergeant

Department

03220 - SHERIFF'S OFFICE - JAIL

Manager

Zarria Bamidele Johnson

Salary History

Currency

Worker local currency

Propose New

View

Delete

Salary Amount 30.220614 USD Hourly	Effective Period 8/30/25 - Ongoing	Compa-Ratio 102.73
Adjustment 1.457478 USD (5.067175%)	Action Reason Competitive Promotion	Grade ENF2_E16
Salary Amount 28.763136 USD Hourly	Effective Period 6/7/25 - 8/29/25	Compa-Ratio 105.95
Adjustment 0.139966 USD (0.488995%)	Action Reason Seniority	Grade ENF2_E14

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From Change Salary tab, review current and Historical Salary Details

9

To see complete Salary Details, select **Orange Chevron** and select **View** from drop-down list

Manage Compensation: View an Employee's Salary



Employment x Change Salary x

< Change Salary : Lakethia Mccray

Person Information

Prior Salary

Current Salary

Start Date 8/30/25

End Date Ongoing

Salary Basis 42.5 Hourly Salary Basis

Salary Amount 30.220614 USD Hourly

Adjustment Amount 1.457478 USD

Adjustment Percentage 5.067175

Annual Salary 66,787.556940 USD (FTE1)

Annualized Full-Time Salary 66,787.556940 USD

Next Salary Review Date

Currency Worker local currency

Action Promotion

Action Reason Competitive Promotion

Grade Name ENF2_E16

Salary Range 22.54208 - 36.29231 USD Hourly

Salary Range Midpoint 29.4172 USD

Compa-Ratio 102.73

Range Position 55.84

Quartile 3

Quintile 3

Components History

Component Name	Adjustment Amount	Adjustment Percentage	Percentage	Amount	Annual Amount	Annualized Full-Time Amount
Base salary	1.418470	5.067173 %		29.411790 USD	65,000.055900	65,000.055900
Longevity (Base salary)	0.039008	5.067185 %	2.75 %	0.808824 USD	1,787.501040	1,787.501040

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Review complete Salary Details, Salary Components and History



Scroll through the page to see all Salary information related to Employee. Details such as the Employee's Salary Basis, Grade, Salary Range, and Components can be viewed

Manage Compensation: View an Employee's Salary



LM

Lakethia Mccray: Person Management

Person Number

Employment x

Change Salary x

<

Change Salary : Lakethia Mccray

▶ Person Information

▶ Prior Salary

◀ Current Salary

Start Date

8/30/25

End Date

Ongoing

Salary Basis

42.5 Hourly Salary Basis

Salary Amount

30.220614 USD Hourly

Adjustment Amount

1.457478 USD

Adjustment Percentage

5.067175

Annual Salary

66,787.556940 USD (FTE1)

Annualized Full-Time Salary

66,787.556940 USD

Next Salary Review Date

Currency

Worker local currency

Action

Promotion

Action Reason

Competitive Promotion

Grade Name

ENF2_E16

Salary Range

22.54208 - 36.29231 USD Hourly

Salary Range Midpoint

29.4172 USD

Compa-Ratio

102.73

Range Position

55.84

Quartile

3

Quintile

3

Close

11
Select Close



If you not taken directly back to Person Search page after selecting **Close** button, a Warning Message may appear. If it does, select **Yes** to return to Person Search page.

Conclusion



- This lesson guided you through how to view an employee's current and historical salary details within the Manage Compensation section of CV360.
- You also learned how to access detailed salary components, salary basis, grade information, and compensation history for accurate review and analysis.
- Understanding salary details supports informed decision-making for compensation planning, workforce alignment, and payroll accuracy.
- Remember to close the Salary Details page properly and select Yes on the warning prompt if displayed, to return securely to the Person Search page.