



**DeKalb County**  
**Department of Purchasing and Contracting**

Michelle Butler, Esq., NIGP-CPP, CPPO, CPCM, Chief Procurement Officer

**DeKalb County Department of Purchasing and Contracting**  
**Mandatory Prime/LSBE Vendor Meeting & Video Conferencing**  
**10:00 a.m. until 11:00 a.m. and 2:00 p.m. until 3:00 p.m. Sessions**  
**Date: Wednesday, September 2, 2026**  
**Sign-In Sheet**

| <b>Company Name</b>         | <b>Representative Name</b> | <b>Telephone</b>     | <b>Email</b>                           | <b>Bidder/<br/>Proposer<br/>Status</b> | <b>LSBE<br/>(Y/N)</b> | <b>Plan to Respond<br/>to a solicitation?</b> | <b>Interested Solicitation</b> |
|-----------------------------|----------------------------|----------------------|----------------------------------------|----------------------------------------|-----------------------|-----------------------------------------------|--------------------------------|
| Matrix Consulting Group     | Jaymee Westover            | 815-342-3117         | jwestover@matrixcg.net                 | Prime                                  | N                     | Yes                                           | 2026-103-RFP                   |
| BUILDERSTECH                | DANIELA ANZOLA             | 407-289-6606         | daniela.a@builderstechnologysource.com | Sub                                    | Y                     | Yes                                           | N/A                            |
| Georgia Sewer and Storm LLC | Karla Liranzo              | 470-589-1443         | karla@gasewerstorm.com                 | Prime                                  | Y                     | Undecided                                     | N/A                            |
| Autaco Development LLC      | ShaRhondra Davis           | 404-559-1805 ext 115 | sdavis@autaco.com                      | Prime                                  | Y                     | Undecided                                     | N/A                            |
| JingNode Corporation        | Rupert Morgan              | 678-882-8346         | rupert.morgan@jingnode.com             | Prime                                  | N                     | N/A                                           | N/A                            |
| Lux Property and Associates | Toccora Nesbitt            | 404-610-0877         | Luxpropertyandassociates@gmail.com     | Prime                                  | N                     | Yes                                           | 2026-073-ITB                   |
| TWO Oaks Construction       | Tilmon Holloway            | 205-684-5783         | tholloway@twooaksconstruction.net      | Sub                                    | Y                     | Yes                                           | N/A                            |

|                                                               |                       |                      |                                     |           |   |           |                              |
|---------------------------------------------------------------|-----------------------|----------------------|-------------------------------------|-----------|---|-----------|------------------------------|
| RK Reeves & Associates, Inc.                                  | Corine G Walker       | 770-841-9315<br>Cell | corine@rkreeves.com                 | Undecided | Y | Undecided | Undecided                    |
| DAF CONCRETE                                                  | Britney Hernandez     | 770-629-4036         | daf_concrete_inc@yahoo.com          | Sub       | Y | Yes       | 2026-080-ITB                 |
| OTNEB Auditing & Consulting LLC                               | Cornelia Gifford      | 943-218-0179         | cornelia.gifford@otnebauditing.com  | Sub       | Y | N/A       | 2026-103-RFP                 |
| Tranzlation Global                                            | Malcolm Sales         | 404-845-6749         | malcolm.sales@tranzlationglobal.com | Sub       | Y | No        | 2026-094-ITB<br>2026-105-ITB |
| Cypress Golf Management, LLC dba/Cypress Golf Course Services | Gail Wojnicz          | 239-821-3391         | corpadmin@cgcs.com                  | Prime     | N | Yes       | 2026-099-ITB                 |
| P3 Delivery                                                   | Charlette Wynn        | 678-362-8633         | cwynn@p3delivery.com                | Sub       | Y | Undecided | 2026-103-RFP                 |
| Vertical Earth                                                | Shejal Gandhi         | 678-725-7264         | sgandhi@vertical-earth.com          | Prime     | N | Yes       | 2026-080-ITB                 |
| GOD GIVEN GRACE 8 LLLP                                        | Faye Gatlin           | 803-322-2370         | info@thefamilythatpraystogether.org | Prime     | N | Undecided | 2026-099-ITB                 |
| Tchouaffé Architects INC                                      | Melvin E Carter Jr.   | 678-821-9501         | melvin.carter@tchouaffe.com         | Prime     | Y | No        | N/A                          |
| GuardianIT, LLC                                               | Darnell Clarke        | 404-994-4926         | dclarke@guardianitfirm.com          | Undecided | N | Yes       | N/A                          |
| Kesa Lee                                                      | Kesa Lee              | 678-478-5902         | L_kesa@att.net                      | N/A       | N | N/A       | N/A                          |
| CMES, Inc.                                                    | Estimating Department | 404-716-6833         | preconstruction@cmesinc.net         | Prime     | N | N/A       | 2026-080-ITB                 |

|                              |                   |              |                                    |       |   |     |              |
|------------------------------|-------------------|--------------|------------------------------------|-------|---|-----|--------------|
| Sss Down to Earth Optco, LLC | Nathan Branz      | 904-229-1166 | Nathan.branz@down2earthinc.com     | Prime | N | Y   | 2026-099-ITB |
| DAF Concrete                 | Britney Hernandez | 770-629-4036 | daf_concrete_inc@yahoo.com         | Sub   | Y | Y   | 2026-080-ITB |
| RK Reeves &Assoc., Inc.      | Simone Champion   | 404-239-3931 | simone@rkreeves.com                | Sub   | Y | N/A | N/A          |
| Bahawear®                    | Niecey Butler     | 242-447-8413 | services@bahawear.com              | N/A   | N | N/A | N/A          |
| Capstone Care Service, LLC   | Monica Williams   | 678-770-0313 | monica@capstonecareservice.com     | Prime | Y | Y   | 2026-103-RFP |
| Luster National, Inc.        | Liam Daly         | 661-869-0157 | ldaly@luster.com                   | N/A   | N | N/A | N/A          |
| The Empowerment Agency       | Reinette Arnold   | 770-318-1897 | reinette@empowered-consultants.com | N/A   | N | N/A | N/A          |

Solicitations announced:

- 2026-080-ITB Stewart Mill Road at Bermuda Road Roundabout (12 Months)
- 2026-094-ITB Residential and Commercial Single-Stream Recycling Materials (Three-Year Contract w/ 2 Options To Renew)
- 2026-099-ITB Mystery Valley Golf Course Maintenance (3 Year Multiyear Contract with 2 Options to Renew)
- 2026-103-RFP Development of Cost Allocation Plans (3 Year Multiyear Contract with 2 Options to Renew)
- 2026-108-ITB Emergency Medical Supplies For Fire Rescue (Annual Contract with 4 Options To Renew)

10:00 AM meeting hosted by Panya Dixon  
2:00 PM meeting hosted by Karl Adkins

**All solicitations listed do not confirm eligibility requirements. Please make sure that you review each solicitation for deadline dates.**

**Each prime contractor must investigate and independently verify an LSBE's qualifications and ability to perform the service or work at issue. – "DeKalb First" Local Small Business Enterprise Ordinance, Section 2-207**