

Chief Executive Officer

DEPARTMENT OF PLANNING & SUSTAINABILITY

Director

Lorraine Cochran-Johnson

Juliana Njoku

Application for Certificate of Appropriateness

Date submitted: 8/14/2026

Date Received: _____

Address of Subject Property: 741 N Parkwood Rd, Decatur, GA 30030

Applicant: Heather Shuster

E-Mail: _____

Applicant Mailing Address: _____

Applicant Phone: _____

Applicant's relationship to the owner: Owner ☐

Architect ☐

Contractor/Builder ☒

Other ☐

Owner(s): David Shallenberger

Email: _____

Owner(s): Christina Shalley

Email: _____

Owner(s) Mailing Address: 741 N Parkwood Rd, Decatur, GA 30030

Owner(s) Telephone Number: _____

Approximate date of construction of the primary structure on the property and any other structures affected by this project: 1985

Nature of work (check all that apply):

New construction ☐

New Accessory Building ☐

Other Building Changes ☒

Demolition ☐

Landscaping ☐

Other Environmental Changes ☐

Addition ☐

Fence/Wall ☐

Other ☐

Moving a Building ☐

Sign Installation ☐

Description of Work:

Located in the Parkwood character area, this property built in 1985 is relatively unique. It is a stucco home that has suffered significant damage from pests and decay at the front of the house. To best address that damage and to enhance the front of the house, the homeowners desire to add a front porch and replace the stucco at the front with cement board siding.

Per the guidelines for the Parkwood character area, the porch addition respects the prevailing housing characteristics and especially scale and material. Using materials seen throughout the neighborhood as well as bringing a stone element at the foundation that references the stone already seen at a small retaining wall in their front yard, the new front of the home very much respects the existing structure while giving the homeowners needed relief from a significant maintenance problem.

This form must be completed in its entirety and be accompanied by supporting documents, such as plans, list of materials, color samples, photographs, etc. All documents should be in PDF format, except for photographs, which may be in JPEG format. Email the application and supporting material to plansustain@dekalbcountyga.gov and pyjennings@dekalbcountyga.gov. An incomplete application will not be accepted.

Signature of Applicant: Heather Shuster

DEPARTMENT OF PLANNING & SUSTAINABILITY

Authorization of a Second Party to Apply for a Certificate of Appropriateness

This form is required if the individual making the request is **not** the owner of the property.

I/ We: David Shallenberger and Christine Shalley
being owner(s) of the property at: 741 N Parkwood Rd, Decatur, GA 30030
hereby delegate authority to: Heather Shuster
to file an application for a certificate of appropriateness in my/our behalf.

Signature of Owner(s): _____

Date: 8/14/2026

Please review the following information

Approval of this Certificate of Appropriateness does not release the recipient from compliance with all other pertinent county, state, and federal regulations.

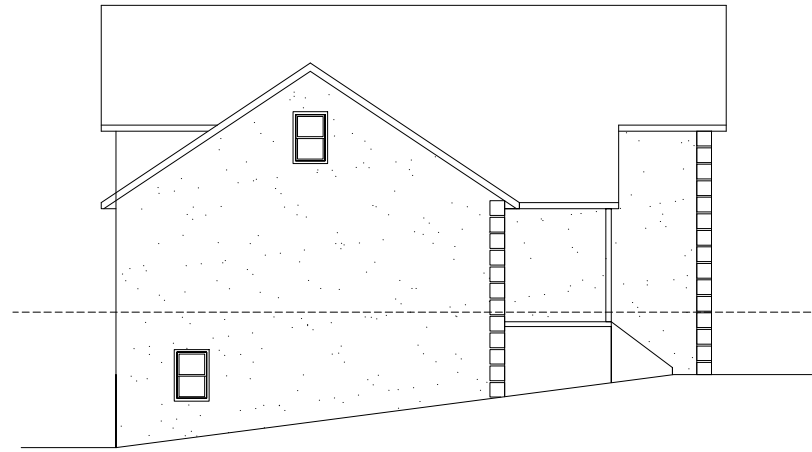
Before making any changes to your approved plans, contact the preservation planner via email. Some changes may fall within the scope of the existing approval, but others will require review by the preservation commission. **If work is performed which is not in accordance with your certificate, a Stop Work Order may be issued.**

If your project requires that the county issue a Certificate of Occupancy at the end of construction, an inspection may be made to verify that the work has been completed in accord with the Certificate of Appropriateness. If the work as completed is not the same as that approved in the Certificate of Appropriateness you will not receive a Certificate of Occupancy. You may also be subject to other penalties including fines and/or required demolition of the non-conforming work.

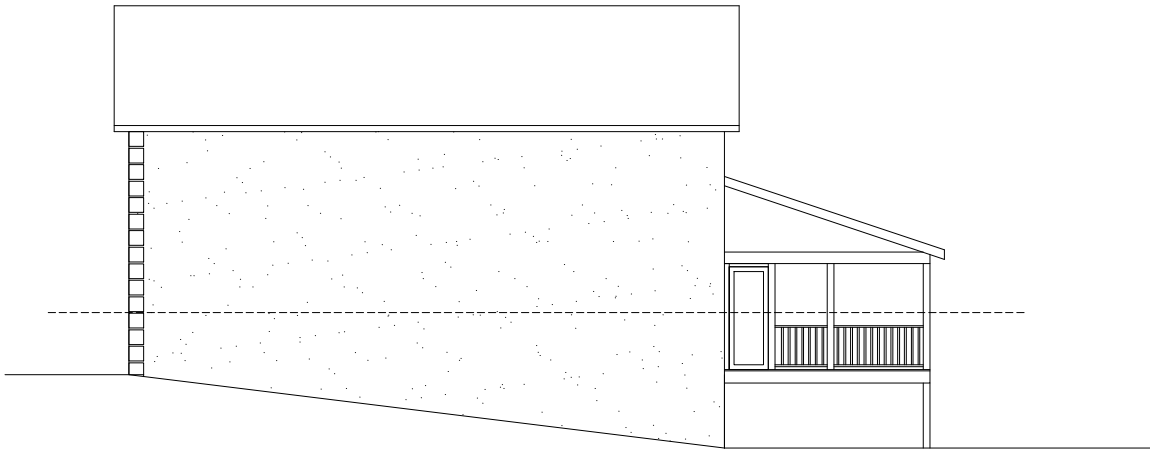
If you do not commence construction within twelve months of the date of approval, your Certificate of Appropriateness will become void and you will need to apply for a new certificate if you still intend to do the work.



1 EXISTING FRONT ELEVATION
 $\frac{1}{8}" = 1'-0"$



2 EXISTING SIDE ELEVATION
 $\frac{1}{8}" = 1'-0"$



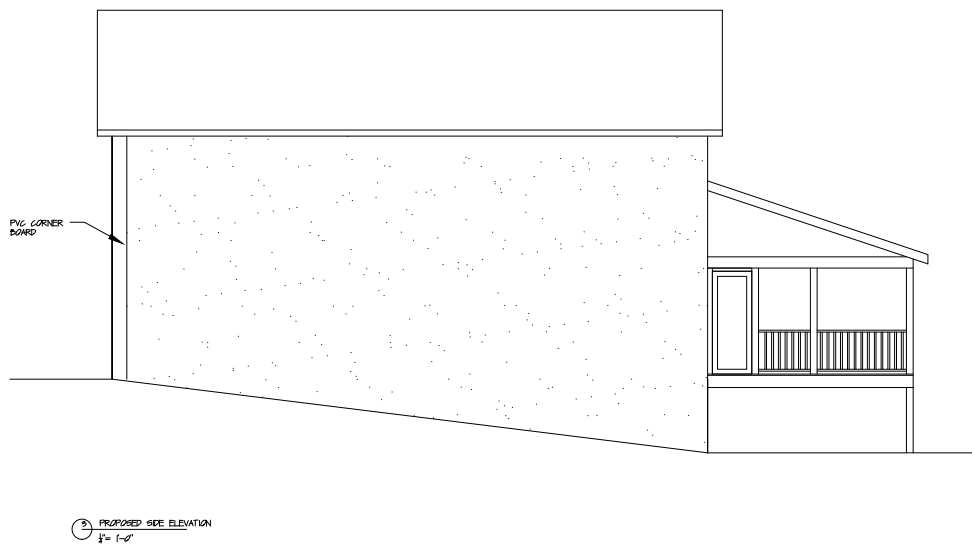
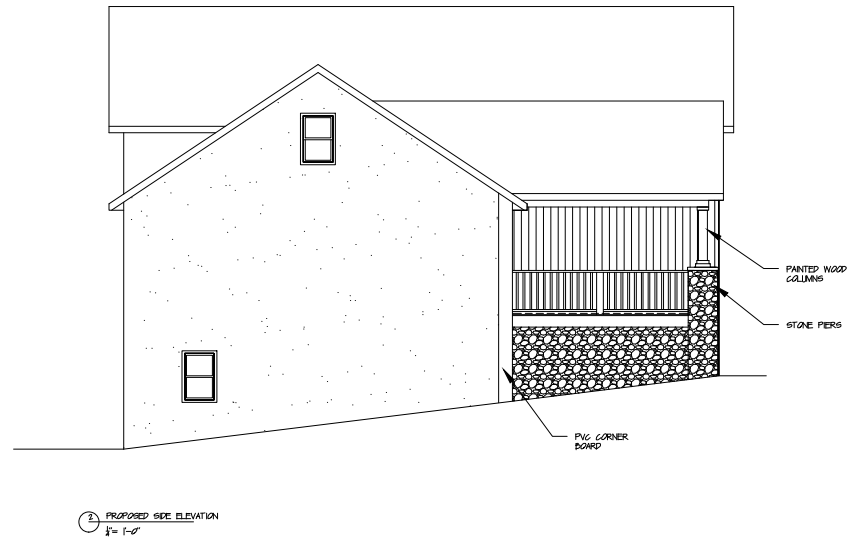
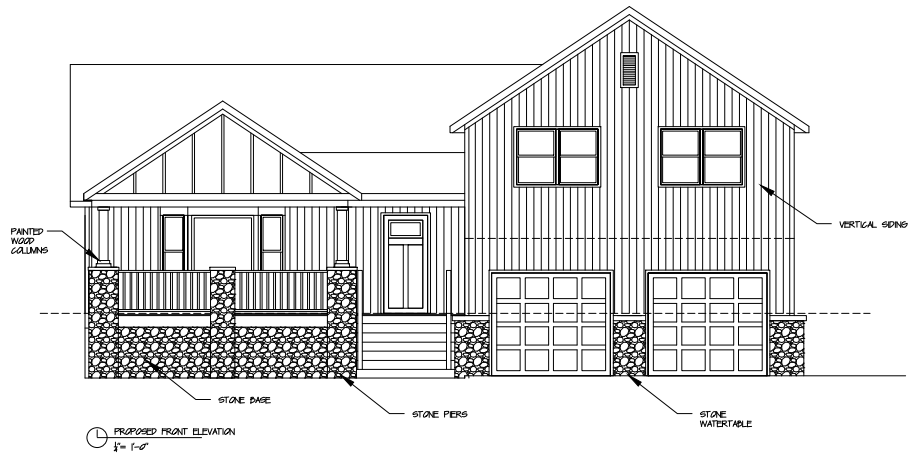
3 EXISTING SIDE ELEVATION
 $\frac{1}{8}" = 1'-0"$

741 N PARKWOOD
 ATLANTA GA

NOT RELEASED FOR
 CONSTRUCTION:
 7/14/2026

MODIFICATIONS:

A2

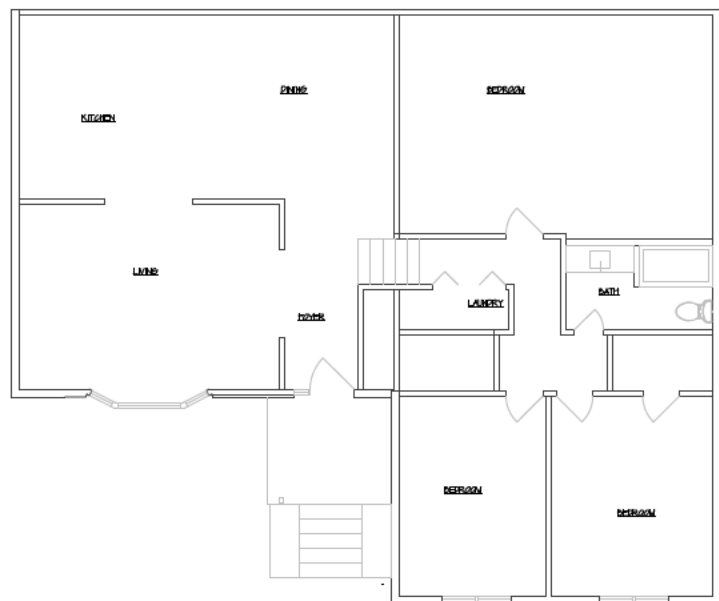


741 N PARKWOOD
ATLANTA GA

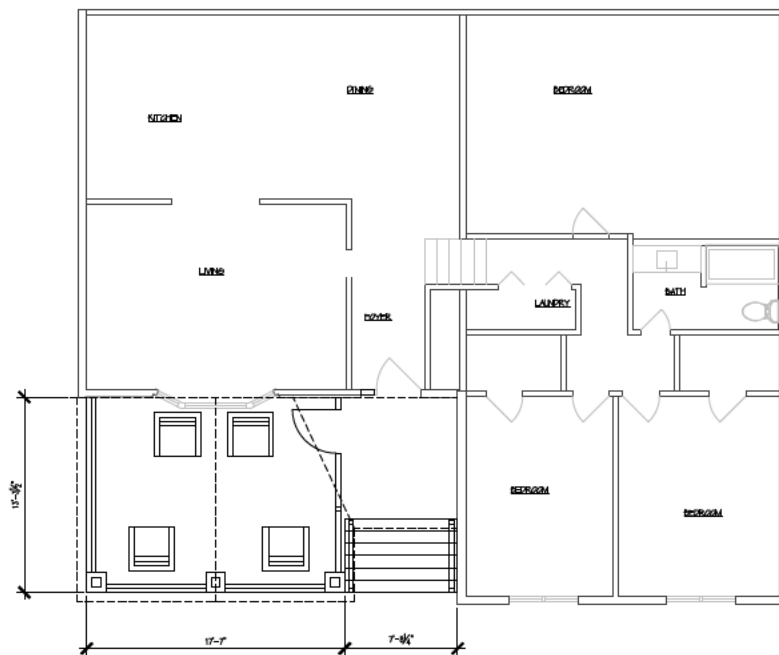
NOT RELEASED FOR
CONSTRUCTION:
7/14/2026

MODIFICATIONS:

A3



1. EXISTING FIRST FLOOR PLAN
1/4" = 1'-0"



2. PROPOSED FIRST FLOOR PLAN
1/4" = 1'-0"