



DeKalb County Government

178 Sams Street
Decatur, GA 30030

Minutes

OPS-County Operations Committee

Commissioner Mereda Davis Johnson(Chairperson)

Commissioner Robert Patrick

Commissioner LaDena Bolton

Tuesday, June 2, 2026

1:00 PM

Meeting Started At: 1:00 PM

Attendees: Commissioners Davis Johnson, Bolton, Patrick, Terry

Present 3 - Commissioner Mereda Davis Johnson, Commissioner Robert Patrick, and Commissioner LaDena Bolton

I. MINUTES

2026-0368 Commission District(s): All Districts
Minutes for the May 21, 2026 County Operations (OPS)
Committee Meeting;
MOTION was made by LaDena Bolton, seconded by Mereda Davis Johnson, that this agenda item be Approved. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bolton

Absent: 1 - Commissioner Patrick

II. AGENDA ITEM

New Agenda Items

Facilities Management

2026-0689

Commission District(s): ALL

LB - Invitation No. 2025-073 Card Access (Keyscan) Installation, Maintenance and Repair Services (Annual Contract with 2 options to Renew). For use by Facilities Management (FM), Public Works - Roads & Drainage, Police Services, Public Works - Sanitation, Department of Watershed Management, Fire Rescue Services, and Marshal's Office to obtain installation, maintenance, and repair of all card access points at County facilities. Recommend award to the lowest, responsive and responsible bidders: Southeastern Security Professionals, LLC and Georgia Entry Solutions: Total Amount Not To Exceed: \$858,000.00.

MOTION was made by LaDena Bolton, seconded by Mereda Davis Johnson, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 6/9/2026. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bolton

Absent: 1 - Commissioner Patrick

Information provided by David Ford, Facilities Manager

-LB: Motion to approve

2026-0791

Commission District(s): All

CO - Change Order No. 1 to Contract Nos.: 1330298 and 1330301 On Call Electrical Services (Annual Contract -with 2 Options to Renew). For use by Facilities Management (FM) and Fire Rescue (FR) to obtain inspections, maintenance repairs, and installations of electrical systems, components, and equipment. Seeking increase in contract funds and term through December 31, 2026 and ratifying previous term increase. Awarded to GC&E Systems Group, LLC and Electrical Contractor Inc: Total Amount Not To Exceed: \$430,000.00.

MOTION was made by LaDena Bolton, seconded by Mereda Davis Johnson, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 6/9/2026. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bolton

Absent: 1 - Commissioner Patrick

Information provided by David Ford, Facilities Manager and Michelle Butler

CPO Q MDJ: How much was the original contract for?

Response provided by Michelle Butler CPO

-LB: Motion to approve

2026-0894

Commission District(s): All
CO - Change Order No. 1 to Contract 1385069 DeKalb County Juvenile Justice Courtroom 2 Buildout (270 Days). For use by the Department of Facilities Management (FM) to obtain construction services for the buildout of Courtroom 2 at the Juvenile Justice Center. Seeking increase in contract funds and term through December 31, 2026. Awarded to Diversified Construction of Georgia: Amount Not To Exceed: \$75,000.00.

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 6/9/2026. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

Information provided by David Asbell, Facilities Manager

Q LB: where these upgrades made after the work was stopped?

DA: yes this is following up to previous work. Everything outside of the elevation of personal seating applies.

-LB: Motion to approve

Innovation and Technology

2026-0858

Commission District(s): All
SWC - Statewide Contract (SWC) No. 99999-SPD-SPD0000208-0014 Management Consulting Services. For use by the Department of Innovation & Technology (DoIT) to obtain consulting services for the Application Portfolio Rationalization Project. Awarded to Gartner, Inc. Amount Not to Exceed: \$183,000.00.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 6/9/2026. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

Information provided by Scott Shelton, Interim Chief Information Officer

CIO: this is a recommendation from Muller and Jenkins assessment to reduce duplication

Comments provided by Commissioner Patrick

-RP: Motion to approve

2026-0869

Commission District(s): All

CO - Change Order No. 2 to Contract No. 1255805 Avolve Software Corporation SAAS ProjectDox Electronic Plan Review (Sole Source). For use by the Department of Innovation and Technology (DoIT) to be used by the Department of Planning & Sustainability (P&S) to obtain the two (2) year purchase of ProjectDox Software. Seeking increase in contract funds and term through August 8, 2028. Awarded to Avolve Software Corporation. Amount Not To Exceed: \$268,704.00.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 6/9/2026. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

Information provided by Scott Shelton, Interim Chief Information Officer

-RP: Motion to approve

Previously Heard Items

Innovation and Technology

[2026-0771](#)

Commission District(s): All

CO - Change Order No. 9 to Contract No. 1000846 Public Sector Agreement for Oracle Cloud Services (Sole Source): for use by the Department of Innovation and Technology (DoIT) to obtain ongoing support and maintenance of all products and services for the County's Oracle Cloud Services platform. Seeks to increase the contract funds and term through December 31, 2029. Amount Not To Exceed \$13,093,995.76.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for deferral to the Board of Commissioners, due back on 6/9/2026. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

Item is still pending OIA Review -

RP: Motion to defer

Facilities Management

[2026-0781](#)

Commission District(s): All

CO - Change Order No. 3 to Contract Nos.: 1309686 and 1309666 On-Call Roof Maintenance, Repair, and Replacement Services (Annual Contract with 2 Options to Renew). For use by the Departments of Facilities Management (FM), Recreation Parks and Cultural Affairs (RPCA), Watershed Management (DWM), and Fire Rescue (FR) to obtain roof maintenance, repair, and replacement services at County-owned facilities. Seeking to utilize SPLOST II funds for the roof replacement and repairs at North DeKalb Comprehensive Health Center, East DeKalb Health Center, EL Richardson Health Building, TO Vinson Health Center, DeKalb Crisis Center, Kirkwood Mental Health, Fox Recovery and Clifton Springs Health Center. Awarded to Hawk Construction Company, LLC, and National Building Contractors, Inc.: Total Amount Not To Exceed: \$3,736,514.10.

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 6/9/2026. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

Item supported by OIIA

Information provided by David Ford, Facilities Manager

-LB: Motion to approve

III. DISCUSSION

Charter Review Recommendations

[2025-1577](#)

Commission District(s): All Commission Districts
Resolution of the DeKalb County Governing Authority Regarding
the Charter Review Commission's Report and Recommended
Changes to the Organizational Act

**This agenda item was Recommended holding in committee to
the Board of Commissioners due back on 6/9/2026 .**

Review of Section 15 (pg. 10) from December 12th - Appointments to Public Office

MDJ: the CEO should have the authority to nominate someone to us for us to consider, however 30 days is very soon, I'd like to see that expended to 120 upon vacancy.

LB: I would suggest 120 days from the date the CEO is informed of the vacancy. Section 2 states they have 60 days upon notice and 30 days after the position is vacated.

MDJ: I'm comfortable with that, however there is no language about nomination, if candidates are rejected, so I would like to see language that says we can nominate by a majority vote after that 120 day notice.

RP: Are we comfortable with the statement of appointment if there is a lack of decision by the board?

MDJ: I don't see the board not taking action in that aspect.

TT: I'd like to see Section a 1 B be changes from 20 days to 30 days. I'm comfortable with the 120 day from vacancy. Section 2E, states the COO coordinates, is that accurate?

COO: It's a combination of staff, currently it has been process through the chief of staff and law and clerk's office.

Committee coconscious to change 30 days after date of notice and 120 days to confirm replacement throughout Appointments to public Office Section.

Committee coconscious of section 2E - Clerks office will be responsible for identifying vacancies and the timing of vacancies, not Chief Operating Officer.

Review of Section 20 (pg. 11) from December 12th Purchases; Contracts

Committee discussed differences between a Procurement policy and Ordinance

RP: supports procurement policy

LB: supports procurement policy

TT: I think additional discussion is required here. During the Charter Review Commission discussions it was stated DeKalb is the Only County without an purchasing ordinance in Georgia. I would at the minimum like to see further transparency about the policy and it being posted on the County's website.

Purchasing History provided by Interim County Attorney Terry Phillips

RP: The document states that Madam CEO has retained the National Institute of Government Procurement to opine on best practice, has that come to us in a discussion form?

COO: it has not, we are wrapping up the report now and looking to schedule something in the FAB Committee. We will be able to share that in the short term future.

Committee coconscious staying with procurement policy instead of recommended ordinance

RP: I do want to add, I'd suggest that after the FAB discussion on recommendations from the National Institute of Government Procurement, we may want to bring this section discussion back to OPS depending on what is provided there.

MDJ: I am open to that.

Standing Procedural Rules

[2024-0842](#)

Commission District(s): All Commission Districts
Resolution to Review and Amend the Board of Commissioners
Standing Procedural Rules

This agenda item was Recommended holding in committee to the Board of Commissioners due back on 6/9/2026 .

Review of Document entitled Items to be reviewed by the Law department - page 1 - Presiding officer subsection E & H

Committee considering adding language outlining practice to adding or removing items on consent agenda.

"Determine the meeting agenda in the absence of the Committee of the Whole ... [unless otherwise objected to, specifically items traditionally placed on the consent agenda.]"

TT: is the consent agenda mentioned anywhere else in the blue book?

MDJ: I would think the consent agenda speaks for itself, do we need to define it? We move for action on these items and if any one of us has an issue it can be pulled and placed on preliminary.

SM: unanimous consent is mentioned, however the board has traditionally treated that section as practice for items being walked onto the business meeting agenda with action taken same day.

Additional details provided by Interim County Attorney Terry Phillips

Committee request language added that outlines const agenda process.

Meeting Concluded At: 2:19 PM

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

Barbara H. Sanders-Norwood CCC, CMC