

DEPARTMENT OF PLANNING & SUSTAINABILITY

Chief of Executive Officer
Lorraine Cochran-Johnson

Director
Juliana A. Njoku

Application for Certificate of Appropriateness

Date Submitted: 5-27-2026

Subject Property Address: 1384 Harvard Rd.

Property Parcel ID No: 18 054 12 027

Date(s) of Construction on all structures on the property: 1920
(This information can be found in the DeKalb County property accessory and tax records database.)

Nature of Work (check all that apply):

New construction	☐	New Accessory Building	☐	Other Building Changes	☐
Demolition	☐	Landscaping	☐	Other Environmental Changes	☐
Addition	☐	Fence/wall	☐	Other	☒
Moving a building	☐	Sign Installation	☐		

Description of Work:

Replace existing concrete driveway. Pour concrete at existing gravel turnaround area. Remove 3 trees.

This form must be completed in its entirety and be accompanied by supporting documents, such as plans, list of materials, color samples, photographs, etc.

***PLEASE REVIEW THE FILING GUIDELINES BEGINNING ON PAGE 4. FAILURE TO FOLLOW GUIDELINES MAY RESULT IN SCHEDULING DELAYS OR A DEFERRAL OF APPLICATION.**

Owner ☐ Agent ☒

Manda Johnson
Applicant/Owner Signature

5-27-2026
Date

To Be Completed by Staff:

Date Received: _____

**CERTIFICATE OF APPROPRIATENESS APPLICATION FEE:
CURRENTLY NO FEE**

DeKalb County does not require payment by wire transfer.
Be aware of scammers and fraudulent emails.

Authorization of a Second Party to Apply for a Certificate of Appropriateness

This form is required if the individual making the request **is not** the owner of the property.

I/ We: Ann Lynn

being owner(s) of the property at: 1384 Harvard Rd.

hereby delegate authority to: Amanda Johnson

to file an application for a certificate of appropriateness in my/our behalf.

Signature of Owner(s): Ann Lynn Date: 5-27-2026

Please review the following information

Approval of this Certificate of Appropriateness does not release the recipient from compliance with all other pertinent county, state, and federal regulations.

Before making any changes to your approved plans, contact the preservation planner via email. Some changes may fall within the scope of the existing approval, but others will require review by the preservation commission. **If work is performed that is not in accordance with the scope of work approved by the issued certificate, a Stop Work Order may be issued for the property and a new Certificate of Appropriateness will need to be obtained.**

If your project requires that the County issue a Certificate of Occupancy at the end of construction, an inspection may be made to verify that the work has been completed in accord with the Certificate of Appropriateness. If the work as completed is not the same as that approved in the Certificate of Appropriateness, a Certificate of Occupancy will not be issued. You may also be subject to other penalties including fines and/or required demolition of the non-conforming work.

If you do not commence construction within twelve months of the date of approval, your Certificate of Appropriateness will become void, and you will need to apply for a new certificate if you still intend to do the work.

Please check the box below to confirm that the applicant has completed the following:

- ✓ Reviewed the information provided and understand the Certificate of Appropriateness process
- ✓ Reviewed the Historic Preservation Commission Meeting calendar
- ✓ Reviewed the appropriated design manual and guidelines for the historic district in which the subject property is located
- ✓ Reviewed the DeKalb County Tree Ordinance.
- ✓ Reviewed applicable zoning codes regarding lot coverage, garage sizes, stream buffers.

The applicant has completed the check list above and understands the process to obtain a Certificate of Appropriateness ☒

1384 Harvard Road



Figure 1: Driveway entrance from Harvard Road



Figure 2: View down driveway from back yard. Tree right of driveway to be removed.



Figure 3: Carport at end of driveway. Tree left of carport to be removed.



Figure 4: Turnaround area at carport to be paved.

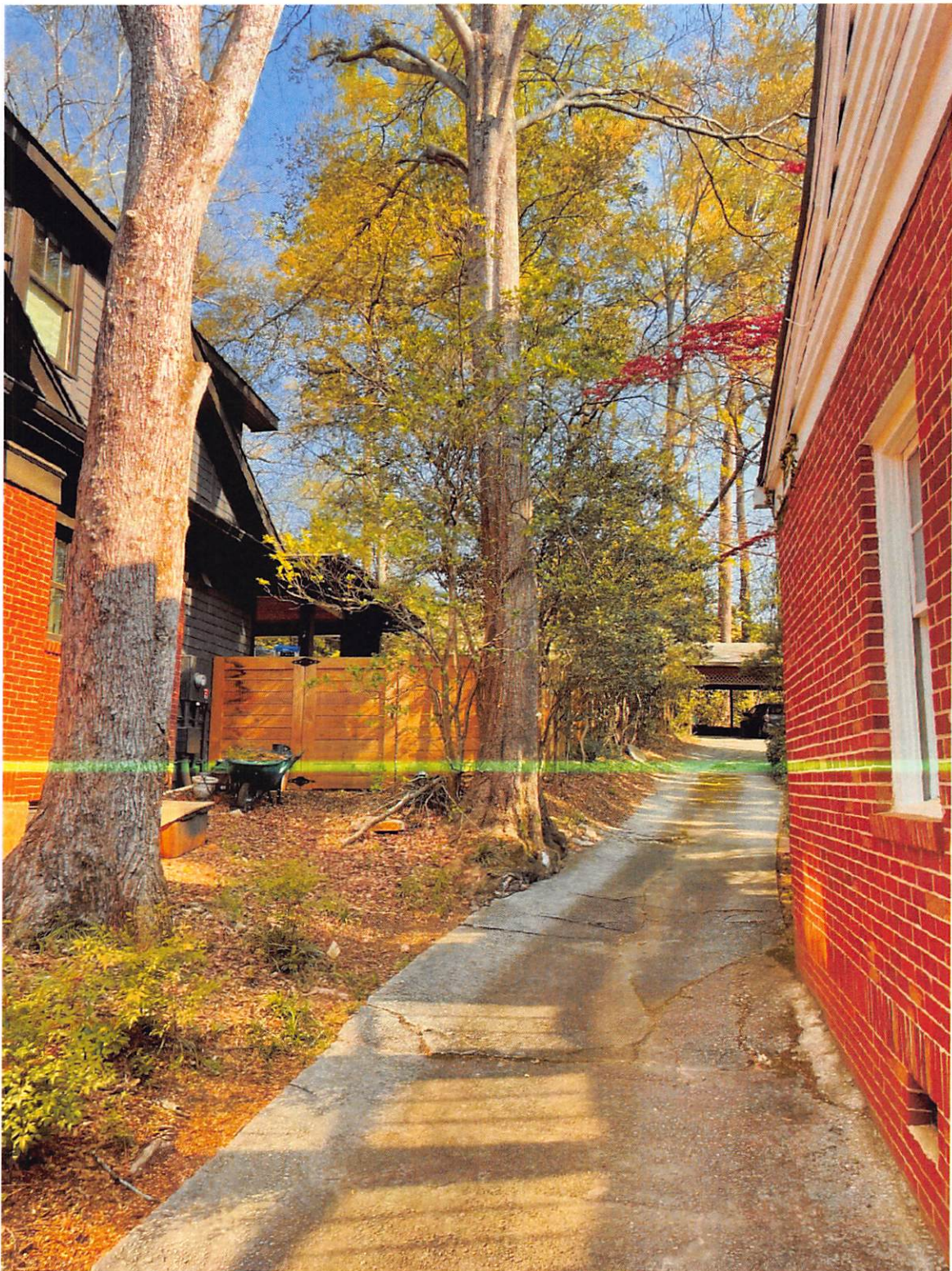


Figure 5: Two trees left of driveway to be removed.

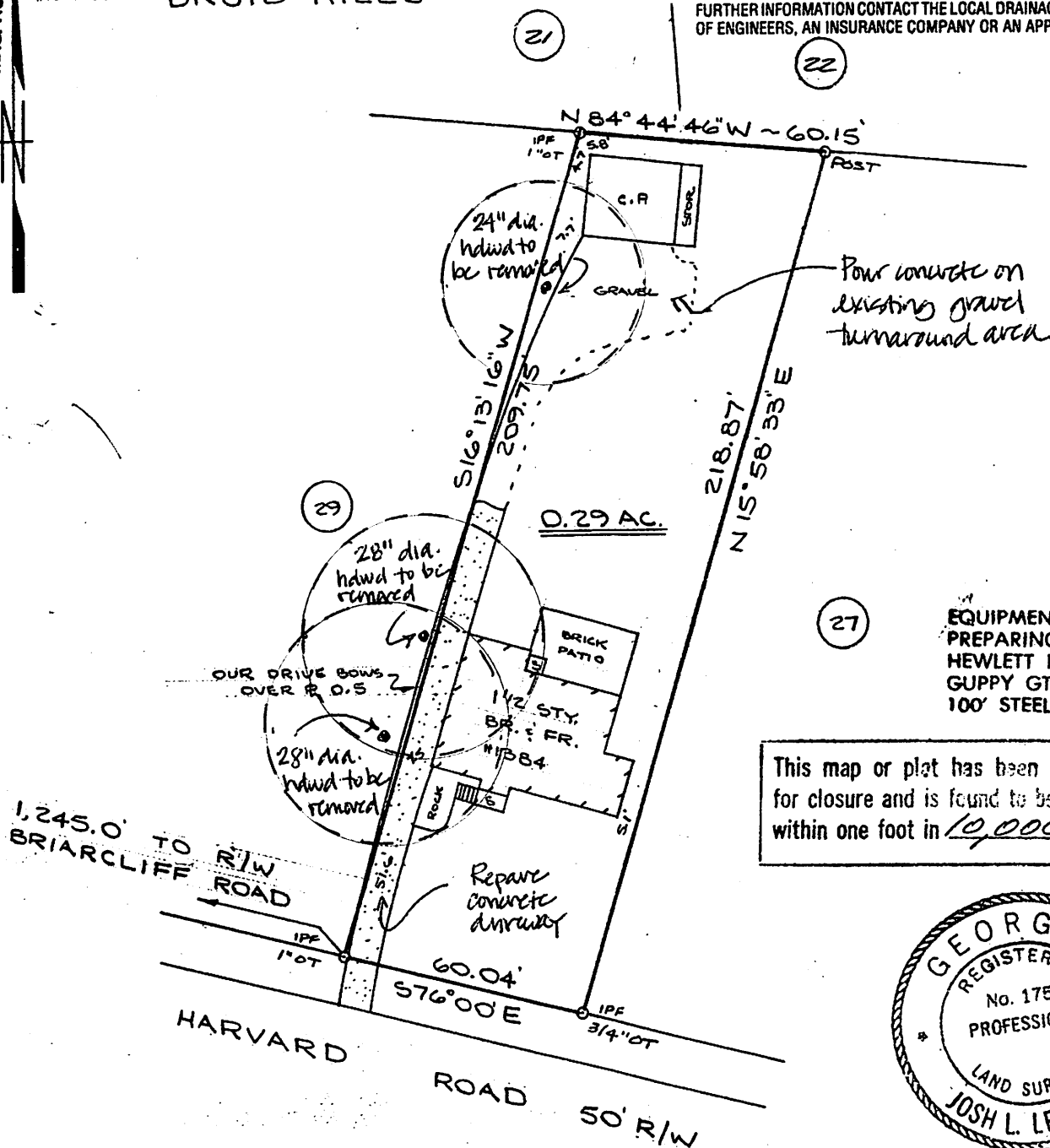
MAG. NORTH

LOT
BLOCK
UNIT
SUB.

28
33

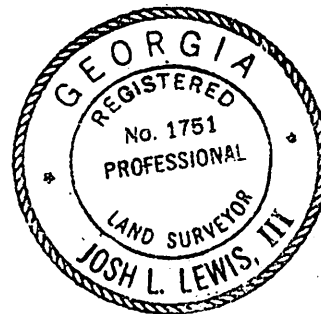
DRUID HILLS

THE FLOOD INFORMATION ON THIS PLAT HAS BEEN DETERMINED AFTER REVIEW OF MAPS WHICH ONLY APPROXIMATE THE LOCATION OF THE APPLICABLE FLOOD HAZARD AREA. A SECOND OPINION OR COMPREHENSIVE FLOOD EVALUATION STUDY IS SUGGESTED FOR MORE ACCURATE INFORMATION. FOR FURTHER INFORMATION CONTACT THE LOCAL DRAINAGE DEPARTMENT, CORPS OF ENGINEERS, AN INSURANCE COMPANY OR AN APPRAISER.



EQUIPMENT USED IN
PREPARING THIS PLAT
HEWLETT PACKARD 86
GUPPY GTS-10D
100' STEEL TAPE

This map or plat has been calculated
for closure and is found to be accurate
within one foot in 10,000+ feet.



LAURA E. SHEARER

LAND LOT 54

18TH DISTRICT

DEKALB COUNTY, GEORGIA

SCALE 1" = 40'

DATE: 3-8-95

REG. LAND SURVEYOR NO. 1751
GEORGIA LAND SURVEYING CO., INC.

IN MY OPINION, THIS PLAT IS A CORRECT
REPRESENTATION OF THE LAND PLATTED.

I have, this date, examined the
"FIA OFFICIAL FLOOD HAZARD MAP"
and found referenced lot (IS NOT)
in an area having special flood hazards. *JL*

FENCES SHOULD NOT BE PLACED USING
SIDE DIMENSIONS FROM HOUSE.

NOT FOR RECORDING.

NO. 139769

3-9-92

E. Z.

Existing Gate Plan

LOT
BLOCK
UNIT
SUB.

28
33

DRUID HILLS

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MAG. NORTH

* lot coverage to remain unchanged

New concrete turnaround area

0.29 AC.

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7-77

NO. 139769

3-9-92

E. Z.

Proposed Site Plan