



Requirements for Establishing Commercial Solid Waste Service

All business license applicants must provide proof of sanitation service before a business tax certificate can be issued. All business applicants must provide their DeKalb County Department of Solid Waste Management account number and proof of solid waste service, which can only be obtained from the Department of Solid Waste Management's administrative office, **3720 Leroy Scott Drive, Decatur, GA 30032**, Monday through Friday, from 9 a.m. – 3 p.m. All fees are approved and set by the DeKalb County Board of Commissioners and per the DeKalb County Solid Waste Code, Chapter 22, Sec. 22-28, Code 1976 6-3006. Each business owner or tenant/renter is required to provide the documentation below when establishing service, by visiting the Department of Solid Waste Management's administrative office.

New Commercial Business Owner	Commercial Business Tenant/Lease	Change in Business Ownership
1. New commercial business application (signed and approved by Solid Waste Management staff only) 2. Photo identification: driver's license/state identification/passport 3. Proof of ownership: deed, title, bill of sale or property tax statement 4. No outstanding solid waste debt associated with property 5. Prepayment dumpster delivery and removal fee of \$150 per dumpster, plus the first month's collection service based on dumpster size and number of service days	1. New commercial business application (signed and approved by Solid Waste Management staff only) 2. Photo identification: driver's license/state identification/passport 3. Lease agreement; no subleases 4. Proof of responsibility for sanitation services: "stated in lease" or signed and notarized statement from property owner 5. Prepayment dumpster delivery and removal fee of \$150 per dumpster, plus the first month's collection service based on dumpster size and number of service days	1. New commercial business application (signed and approved by Solid Waste Management staff only) 2. Photo identification: driver's license/state identification/passport 3. Proof of ownership: bill of sale, title or deed 4. Lease agreement; no subleases 5. Account must be current prior to establishing new account 6. Prepayment dumpster delivery and removal fee of \$150 per dumpster, plus the first month's collection service based on dumpster size and number of service days

Please contact the Department of Solid Waste Management's commercial Customer Experience team at (404) 294-2900 or CommercialService@dekalbcountyga.gov for more information.