

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
July 2, 2026**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, July 2, 2026. Present were the following:**

**Charlene Fang, Assessor, Chair  
Robert A. Burroughs, J.D., Assessor, Vice-Chair  
Joseph Kusmik, MA, Assessor  
Kathleen A. Andres, Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Teresa Nealey, Recording Secretary  
Donna Rosser, Assistant Chief Appraiser  
Kahlese Harris, Appraiser Supervisor - Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial  
Vance Clements, Supervisor – Business Personal Property**

**ABSENT**

**Genet Hopewell, J.D., Assessor  
Brian Jennings, Deputy Chief Appraiser – Residential**

**CALL TO ORDER**

**The Chair declared a quorum and called the meeting to order at 9:30 a.m.**

**APPROVAL OF AGENDA**

**The Chair stated that the 7/2/26 Agenda had been received. The BOA Agenda Update showed Batch 5 had one pulled parcel and Batch 6 had one pulled parcel. Calvin Hicks requested a brief executive session, and the Chair added it to the end of his report. She called for a motion to approve as amended, made by Robert Burroughs, seconded by Kathleen Andres. The motion carried unanimously.**

**APPROVAL OF MINUTES**

**The Chair called for a motion to approve the Minutes of 6/18/26. Robert Burroughs made a motion for Approval of the Minutes of 6/18/26, seconded by Joe Kusmik. The motion carried unanimously.**

**CITIZEN TIME**

**No citizens requested time to address the Board.**

## **BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

The Chair called for a discussion of Staff Recommendations. The BOA Agenda Update showed Batch 5 had one pulled parcel; 18 047 26 016 and Batch 6 had one pulled parcel; 18 007 01 008. After discussion, Brentnol Baker noted an updated notice value on batch 13, parcel 18 100 04 020 and he noted that batch 18 was a duplicate of batch 14. Also, Calvin Hicks stated that going forward, the BOE or Hearing Officer decision letter should be attached to the SC1 batches. The Chair called for a motion to approve Staff Recommendations for batches 1 through 17, made by Robert Burroughs, and seconded by Joe Kusmik. The motion carried unanimously.

## **STAFF REPORTS**

See attached.

## **CHIEF APPRAISER'S REPORT**

See attached.

## **EXECUTIVE SESSION**

At 10:35 a.m., the Chair called for a motion to adjourn into Executive Session to discuss personnel and litigation, made by Robert Burroughs and seconded by Joe Kusmik. The motion carried. Following the discussion, at 11:12 a.m., the Chair called for a motion to adjourn back into General Session – Robert Burroughs made a motion to adjourn out of Executive Session into General Session, seconded by Kathleen Andres. The motion carried unanimously.

The Board reconvened to the General session, and Robert Burroughs reported that no action was taken.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

## **ADJOURNMENT**

The Chair called for a motion to adjourn at 11:13 am, made by Kathleen Andres and seconded by Joe Kusmik. The motion carried.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: \_\_\_\_\_

Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved: \_\_\_\_\_

7-16-26