

DEPARTMENT OF PLANNING & SUSTAINABILITY

Chief of Executive Officer
Lorraine Cochran-Johnson

Director
Juliana A. Njoku

Application for Certificate of Appropriateness

Date Submitted: May 05, 2026

Subject Property Address: 2155 Ponce De Leon Avenue NE, Atlanta, GA 30307

Property Parcel ID No: 15-237-02-005

Date(s) of Construction on all structures on the property: 1954
(This information can be found in the DeKalb County property accessory and tax records database.)

Nature of Work (check all that apply):

- | | | | | | |
|-------------------|--------------------------|------------------------|--------------------------|-----------------------------|-------------------------------------|
| New construction | <input type="checkbox"/> | New Accessory Building | <input type="checkbox"/> | Other Building Changes | <input checked="" type="checkbox"/> |
| Demolition | <input type="checkbox"/> | Landscaping | <input type="checkbox"/> | Other Environmental Changes | <input type="checkbox"/> |
| Addition | <input type="checkbox"/> | Fence/wall | <input type="checkbox"/> | Other | <input type="checkbox"/> |
| Moving a building | <input type="checkbox"/> | Sign Installation | <input type="checkbox"/> | | |

Description of Work:

Replacement of existing windows due to seal failure and condensation.

Replacement windows match the existing windows in material, size, configuration, grid pattern, and depth.

No changes were made to window openings, proportions, or the architectural character of the building.

This form must be completed in its entirety and be accompanied by supporting documents, such as plans, list of materials, color samples, photographs, etc.

***PLEASE REVIEW THE FILING GUIDELINES BEGINNING ON PAGE 4. FAILURE TO FOLLOW GUIDELINES MAY RESULT IN SCHEDULING DELAYS OR A DEFERRAL OF APPLICATION.**

Owner Agent Muheon Shin / Gyuree Bark May 05, 2026
 Applicant/Owner Signature Date

To Be Completed by Staff: _____ Date Received: _____

**CERTIFICATE OF APPROPRIATENESS APPLICATION FEE:
CURRENTLY NO FEE**

**DeKalb County does not require payment by wire transfer.
Be aware of scammers and fraudulent emails.**

FINAL SUBMISSION – Certificate of Appropriateness (COA)

Window Replacement

2155 Ponce De Leon Avenue NE, Atlanta, GA 30307



Existing windows exhibited seal failure and condensation. Replacement windows match existing in material, size, configuration, grid pattern, and depth. No changes were made to openings or architectural character.

Windows – Before and After



Existing Window Condition

Several windows showed seal failure and condensation, affecting performance. Replacement was completed to address these issues while maintaining the existing exterior appearance.

All work maintains existing exterior appearance.