

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
June 4, 2026**

A meeting of the DeKalb County Board of Assessors was held on Thursday, June 4, 2026. Present were the following:

**Charlene Fang, Assessor, Chair
Robert A. Burroughs, J.D., Assessor, Vice-Chair
Joseph Kusmik, MA, Assessor
Kathleen A. Andres, Assessor
Genet Hopewell, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa Nealey, Recording Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Vance Clements, Supervisor – Business Personal Property**

ABSENT

Brentnol Baker, Deputy Chief Appraiser – Commercial

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 6/4/26 Agenda had been received. She called for a motion to approve, made by Robert Burroughs, seconded by Genet Hopewell. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 5/28/26. Robert Burroughs made a motion for Approval of the Minutes of 5/28/26, seconded by Kathleen Andres. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations on batches 1 through 6. After discussion, the Chair called for a motion to approve Staff Recommendations, made by Robert Burroughs, and seconded by Kathleen Andres. The motion carried unanimously.

APPROVAL OF 2026 PERSONAL PROPERTY VALUES REPORTS

The 2026 Personal Property reports and spreadsheets were sent to the Board Members before this meeting. Vance Clements reviewed the Personal Property Assessment Change List as presented with the Board and gave a summary of the following reports:

- a) 2026 Personal Property Assessment List
- b) 2026 Freeport Exemptions
- c) 2026 Late Freeport Exemptions
- d) 2026 Exempt Account List
- e) 2026 Freeport Denial List

After discussion, the Chair called for a motion to approve the 2026 Personal Property Assessment List as of June 4, 2026, made by Robert Burroughs, and seconded by Genet Hopewell. The motion carried unanimously.

The Chair called for a motion to approve the 2026 Freeport Exemptions as of June 4, 2026, made by Robert Burroughs, and seconded by Genet Hopewell. The motion carried unanimously.

The Chair called for a motion to approve the 2026 Late Freeport Exemptions as of June 4, 2026, made by Robert Burroughs, and seconded by Kathleen Andres. The motion carried unanimously.

The Chair called for a motion to approve the 2026 Exempt Account List as of June 4, 2026, made by Robert Burroughs, and seconded by Genet Hopewell. The motion carried unanimously.

The Chair called for a motion to approve the 2026 Freeport Denial List as of June 4, 2026, made by Robert Burroughs, and seconded by Genet Hopewell. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

ADJOURNMENT

The Chair called for a motion to adjourn at 10:30 am, made by Robert Burroughs and seconded by Joe Kusmik and Genet Hopewell. The motion carried.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 6-18-26