

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
May 28, 2026**

A meeting of the DeKalb County Board of Assessors was held on Thursday, May 28, 2026. Present were the following:

**Charlene Fang, Assessor, Chair
Robert A. Burroughs, J.D., Assessor, Vice-Chair
Joseph Kusmik, MA, Assessor
Kathleen A. Andres, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa Nealey, Recording Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Vance Clements, Supervisor – Business Personal Property
Brentnol Baker, Deputy Chief Appraiser – Commercial**

ABSENT

Genet Hopewell, J.D., Assessor

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 5/28/26 Agenda had been received. She stated that a request had been made to add an Executive Session to the end of the meeting. She also stated that the BOA Agenda Update showed parcel 18 125 01 016 has been pulled from batch 8. She called for a motion to approve, made by Robert Burroughs, seconded by Kathleen Andres. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 5/14/26. Robert Burroughs made a motion for Approval of the Minutes of 5/14/26, seconded by Joe Kusmik. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations on batches 1 through 11. The BOA Agenda Update showed parcel 18 125 01 016 pulled from batch 8. After discussion, the Chair called for a motion to approve Staff Recommendations, made by Robert Burroughs, and seconded by Kathleen Andres. The motion carried unanimously.

Robert Burroughs amended the motion to clarify specifically for batch 11 to approve our department to appeal the decision of the Hearing Officer, seconded by Kathleen Andres. The motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

Calvin Hicks acknowledged that we are on point meeting deadlines, and he applauds staff for their diligence according to the Reappraisal Calendar.

EXECUTIVE SESSION

At 10:26 a.m., the Chair called for a motion to adjourn into Executive Session to discuss legal matters, made by Robert Burroughs and seconded by Kathleen Andres. The motion carried. Following the discussion, at 10:41 a.m., the Chair called for a motion to adjourn back into General Session – Robert Burroughs made a motion to adjourn out of Executive Session into General Session, seconded by Kathleen Andres. The motion carried unanimously.

The Board reconvened to the General session, and Robert Burroughs reported that no action was taken.

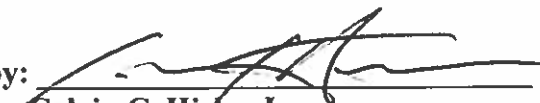
This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

ADJOURNMENT

The Chair called for a motion to adjourn at 10:41 am, made by Robert Burroughs and seconded by Joe Kusmik. The motion carried.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 6-4-26