



BOARD OF REGISTRATION AND ELECTIONS SCHEDULED MEETING

April 13, 2026

12:00 PM

Memorial Drive Auditorium

DCTV's UStream channel: <https://video.ibm.com/channel/xUJgKs6n2VW>

1. ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- A. March 12, 2026 Special Called Meeting (p. 2)
- B. March 16, 2026 Scheduled Meeting (p. 4)

4. PUBLIC COMMENTS

5. ITEMS FOR DECISION

- A. Certification of the District 94 Special Election Runoff (p. 8)
- B. Profile PR Agreement (p. 21)

6. ITEMS FOR DISCUSSION

- A. Director's Report (p. 36)
- B. Pre-Certification Dates
- C. Legislative Update

7. EXECUTIVE SESSION

8. BOARD COMMENTS

9. ADJOURNMENT

DeKalb County Board of Registration and Elections Meeting Minutes

March 12th, 2026
Start Time: 04:37 PM
End Time: 04:48 PM

Board Attendees: Karli Swift, Chair
Travis Bowden
Gail Lee
Dele Lowman

Other Attendees: Keisha Smith, Executive Director
Michael Petty, Senior Assistant County Attorney

APPROVAL OF AGENDA

Chair Swift called the Board of Registration and Elections meeting to order at 4:37 p.m.

Ms. Austin conducted the roll call, confirming the presence of each board member by name. A quorum was established.

A motion to approve the agenda was made by Mr. Bowden and seconded by Ms. Lee. The motion passed unanimously.

PUBLIC COMMENT

No Public Comments

ITEMS FOR DISCUSSION

A) Pre-Certification Report – March 10 House District 94 Special Election

Chair Swift called for the pre-certification report and recognized Director Smith. Director Smith stated that, pursuant to State Election Board Rule 183-1-12-.12, the DeKalb County Board of Registration and Elections convened for the limited purpose of conducting a review of precinct returns, comparing the total number of ballots cast in each precinct by method of voting to the number of unique voter ID numbers credited with voting.

Chair Swift opened the floor for questions from Board members.

Ms. Lee inquired whether any provisional ballots had been received and whether they had been resolved. Director Smith responded that no provisional ballots were received. Ms. Lee further

inquired about any reported equipment issues or post-election adjustments; Director Smith confirmed that no equipment issues or errors had been reported. Ms. Lee then asked why a list of voters who cast ballots in the election was not available. Mr. Petty and Director Smith responded that the pre-certification report presented numbers of voters, not a list.

Mr. Bowden asked whether there had been any increase in provisional voting. Director Smith responded that no increase had been observed and that provisional ballot figures remained consistent as a percentage of total ballots cast. Mr. Bowden noted his interest in tracking trends.

Ms. Lowman stated that she had no questions.

Chair Swift commented on recent changes in law permitting voters to cast ballots in their assigned precincts until 5:00 p.m., noting this could potentially increase provisional voting if voters initially report to incorrect precincts and are required to wait. Mr. Bowden acknowledged the observation and reiterated his interest in related trends.

Chair Swift then announced that the certification meeting, as required by the State Election Board, would be held in conjunction with the Board's regular business meeting. Upon request for clarification, Chair Swift confirmed that the meeting would take place at 12:00 p.m. on Monday, March 16, 2026. The meeting was then adjourned.

BOARD COMMENTS

Ms. Lee expressed her hope that future elections would proceed as efficiently and smoothly as the current election.

Mr. Bowden thanked attendees for their participation and acknowledged the engagement of individuals who are passionate about the electoral process.

Chair Swift expressed appreciation to staff for the successful administration of the election. Chair Swift further addressed the public, encouraging greater voter participation in future elections.

ADJOURNMENT

At 4:48 p.m. a motion to adjourn was made by Mr. Bowden. Seconded by Ms. Lowman. The motion passed unanimously.

DeKalb County Board of Registration and Elections Meeting Minutes

March 16th, 2026
Start Time: 12:11 PM
End Time: 1:07 PM

Board Attendees: Karli Swift, Chair (Virtual)
Vasu Abhiraman, Vice-Chair
Travis Bowden
Gail Lee
Dele Lowman (Virtual)

Other Attendees: Keisha Smith, Executive Director
Michael Petty, Senior Assistant County Attorney

APPROVAL OF AGENDA

Vice-Chair Abhiraman called the Board of Registration and Elections meeting to order at 12:11 p.m.

Ms. Austin conducted the roll call and confirmed the presence of each Board member by name; a quorum was established.

Mr. Bowden moved to approve the agenda, with an amendment to add Item 5C, "Decision on Ballot Questions." The motion was seconded by Ms. Lowman and passed unanimously.

PUBLIC COMMENT

Cheryl Dudley
Michael Beach
Beth Ann Frillman

ITEMS FOR DECISION

A) Certification of the March 10th, 2026 Special Election

Vice-Chair Abhiraman requested that Director Smith present the post-election summary report. Director Smith reported that 18,047 active voters were eligible to vote, with 1,658 ballots cast, representing an overall turnout of 9.19%. Director Smith presented statistics on turnout by voting type. An overview of provisional ballots and Election Day operations was also provided.

Vice-Chair Abhiraman inquired whether 18,047 represented the total number of registered voters within the district. Director Smith confirmed the figure.

Mr. Bowden moved to certify the March 10, 2026 election. The motion was seconded by Ms. Lee and passed unanimously.

Mr. Bowden moved to recess the meeting at 12:25 p.m. The motion was seconded by Ms. Lee and passed unanimously.

Mr. Bowden moved to resume the meeting at 12:46 p.m. The motion was seconded by Ms. Lee and passed unanimously.

B) Early Voting Times and Locations for April 7th, 2026 Special Election Runoff

Vice-Chair Abhiraman requested that Director Smith present voter registration data as part of this agenda item. Director Smith reported the current registration statistics. Director Smith further noted that Voter Registration and Elections (VRE) staff coordinated with the Secretary of State's Office to continue voter registration activities during the ongoing election period, which would otherwise have limited processing; the State provided an approved workaround to facilitate this effort.

Director Smith also provided an update on the House District 94 Special Election and the associated runoff election.

Vice-Chair Abhiraman invited questions from Board members. Ms. Lee inquired about the possibility of offering weekend voting. Director Smith responded that, based on prior turnout and projected participation, staff had not recommended weekend hours. Director Smith added that the Board could elect to offer weekend voting; however, low attendance had resulted in a cost of approximately \$460 per voter. Director Smith deferred the decision to the Board. Ms. Lee did not advance a motion on the matter at that time.

Chair Swift expressed support for offering weekend voting to maximize voter access and proposed including at least one weekend of voting. Ms. Lowman concurred with this recommendation.

Vice-Chair Abhiraman asked whether Director Smith had a specific recommendation. Director Smith recommended offering early voting on Saturday, March 28, 2026, from 9:00 a.m. to 6:00 p.m., and Sunday, March 29, 2026, from 12:00 p.m. to 5:00 p.m. Chair Swift proposed a friendly amendment regarding the specified dates and times.

Mr. Bowden moved to certify the Early Voting Times and Locations for the April 7, 2026 Special Election Runoff. The motion was seconded by Ms. Lee and passed unanimously.

C) Decision on Ballot Questions

Vice-Chair Abhiraman requested that Mr. Petty provide an overview of the process for adding ballot questions submitted by the respective political parties. Mr. Petty outlined the applicable legal framework and advised that the Board could consider and approve the questions as a slate.

A motion to approve the Democratic Party Ballot Questions was made by Mr. Bowden. Seconded by Ms. Lee. The motion passed unanimously.

Vice-Chair Abhiraman then asked Mr. Petty to provide an overview of the DeKalb County Republican Party ballot questions. Mr. Petty advised that Georgia law prohibits electioneering and campaigning at polling locations. Mr. Petty further stated that any wording on the ballot expressing support for or opposition to a candidate constitutes unlawful electioneering in violation of O.C.G.A. § 21-2-413(d) and § 21-2-414(a). Additionally, such wording would violate the prohibition that “[n]o material distributed by the board shall contain or express, in any manner or form, any commentary or expression of opinion or request for support with respect to any political issue or matter of political concern,” as set forth in the DeKalb County Board of Registration and Elections’ enabling legislation (2003 Ga. Laws p. 4200 at § 12).

Chair Swift made the following motion: I move to approve questions 1 and 2 of the ballot questions submitted by the DeKalb County Republican Party. In addition, I move to reject and not include on the ballot question 3 as submitted by the DeKalb County Republican Party for the following reasons: Any wording in support of or opposition to a candidate directly on the ballot that communicates to voters a message of support for or opposition to candidates on the ballot constitutes unlawful electioneering in violation of O.C.G.A. § 21-2-413(d) and 21-2-414(a).; and Any wording in support of or opposition to a candidate directly on the ballot would violate the prohibition that “[n]o material distributed by the board shall contain or express, in any manner or form, any commentary or expression of opinion or request for support with respect to any political issue or matter of political concern” contained in the DeKalb County Board of Registration and Election’s enabling legislation, located at 2003 Ga. Laws p. 4200 at § 12. Seconded by Ms. Lee. The motion passed unanimously.

ITEMS FOR DISCUSSION

A) Legislative Update

Mr. Petty provided a legislative update on election-related activity in the Georgia General Assembly. Mr. Petty noted that Crossover Day has passed, meaning that any bill failing to pass either chamber by that deadline is no longer viable in its current form, although relevant language may still be incorporated into other legislation.

Mr. Petty reported that SB 568, concerning the hand counting of ballots, did not pass. SB 573, which proposed making district attorney elections nonpartisan, also did not advance. Similarly, SR 838, a proposed constitutional amendment related to citizenship requirements, did not pass Crossover Day.

Mr. Petty further advised that HR 251, concerning the nonpartisan election of probate judges, remains active; if passed by the Senate with a two-thirds majority, it will be placed on the November ballot. Additionally, SB 214 has passed and modifies the process of absentee in-person voting; however, it may become an omnibus bill.

BOARD COMMENTS

Mr. Bowden thanked attendees for their participation and expressed appreciation to Voter Registration and Elections (VRE) staff for their work.

Ms. Lee stated that she had no comments.

Ms. Lowman expressed appreciation to staff and poll workers, noting continued improvement in operations.

Chair Swift stated that she had no comments.

Vice-Chair Abhiraman expressed well wishes for Chair Swift's recovery and commented on the importance of community support in election operations.

ADJOURNMENT

At 1:07 pm a motion to adjourn was made by Mr. Bowden. Seconded by Ms. Lowman. The motion passed unanimously.



DeKalb County
G E O R G I A

DeKalb County Voter Registration & Elections

Board of Registration and Elections


April 13, 2026

*Keisha L. Smith, MPA
VRE Executive Director*

Key Priorities



Our key priorities center on enhancing the voter experience for all eligible voters in DeKalb County. We will work to ensure the integrity of our elections, improve operational efficiencies, enhance staff training for full-time and seasonal employees and integrate technology and innovation to better our processes and upgrade our voter experience.



Voter Experience

A teal rectangular box containing a white icon of a hand pointing to a button labeled 'VOTE' and the text 'Voter Experience' to its right.

Elections Integrity

A teal rectangular box containing a white icon of a seal with a checkmark and the text 'Elections Integrity' to its right.

Technology & Innovation

A teal rectangular box containing a white icon of a globe with nodes and the text 'Technology & Innovation' to its right.

Staff Training

A teal rectangular box containing a white icon of a lightbulb above three people and the text 'Staff Training' to its right.

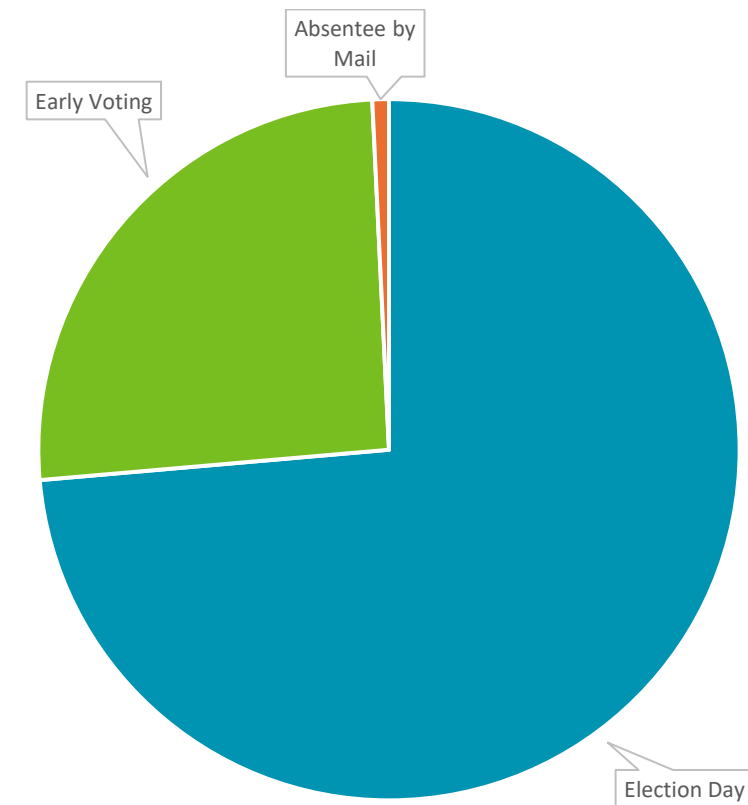
Operational Efficiency

A teal rectangular box containing a white icon of a checkmark inside a square and the text 'Operational Efficiency' to its right.

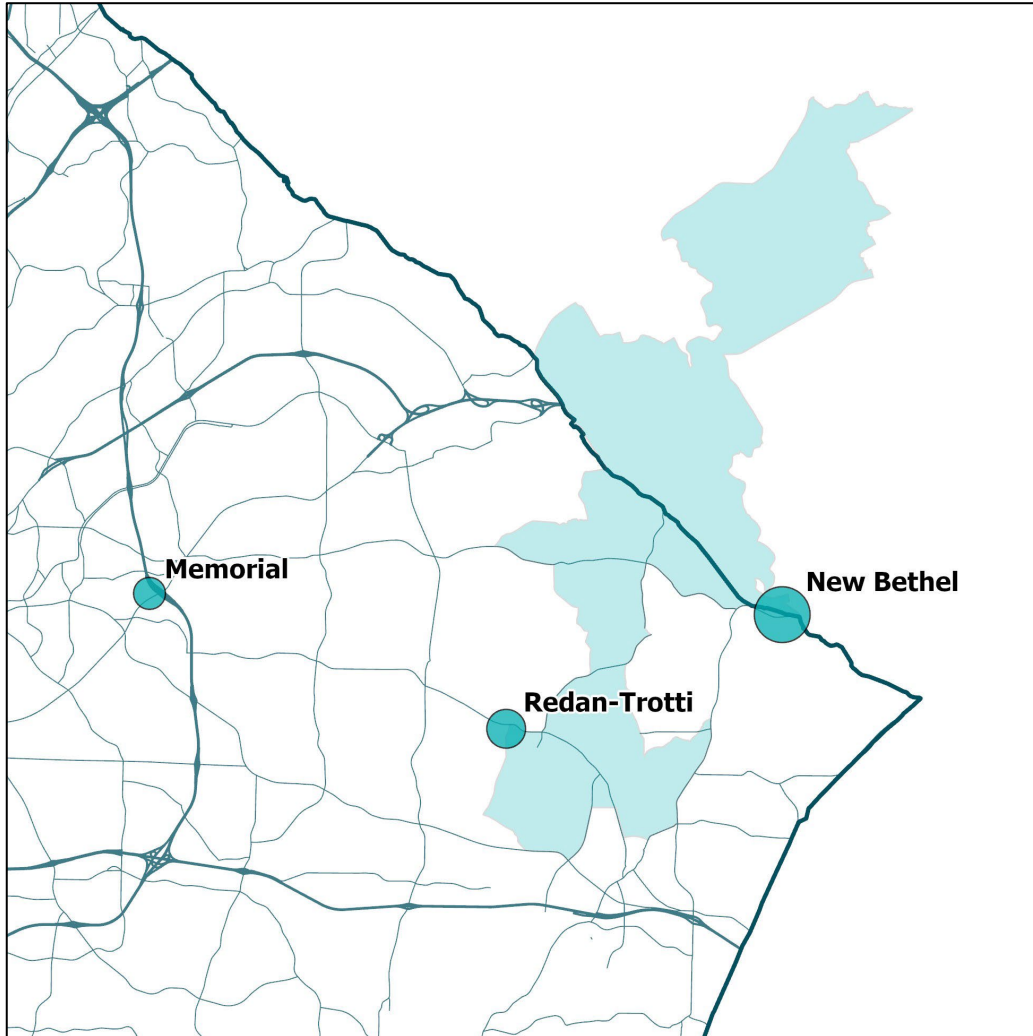
Post-Election Report

April 7, 2026 Special Election Runoff

Registered Voters	18,047	(Active)
Ballots Cast	1,050	
Overall Turnout	5.82%	
<hr/>		
Election Day	773	73.62%
Early Voting	269	25.62%
Absentee by Mail	8	0.76%
Provisional	0	0.00%
Total	1,050	100.00%



New Bethel AME Church was the most popular Early Voting location.



	Memorial	New Bethel	Redan
Sa	10	16	9
Su	1	5	3
Mo	8	45	14
Tu	9	10	16
We	11	30	11
Th	10	43	18
Total	49	149	71

Ballots Accepted	8
Domestic	8
Overseas	0
Rejected/Spoiled	0
<hr/>	
Total Received	8

Provisional Absentee Ballots

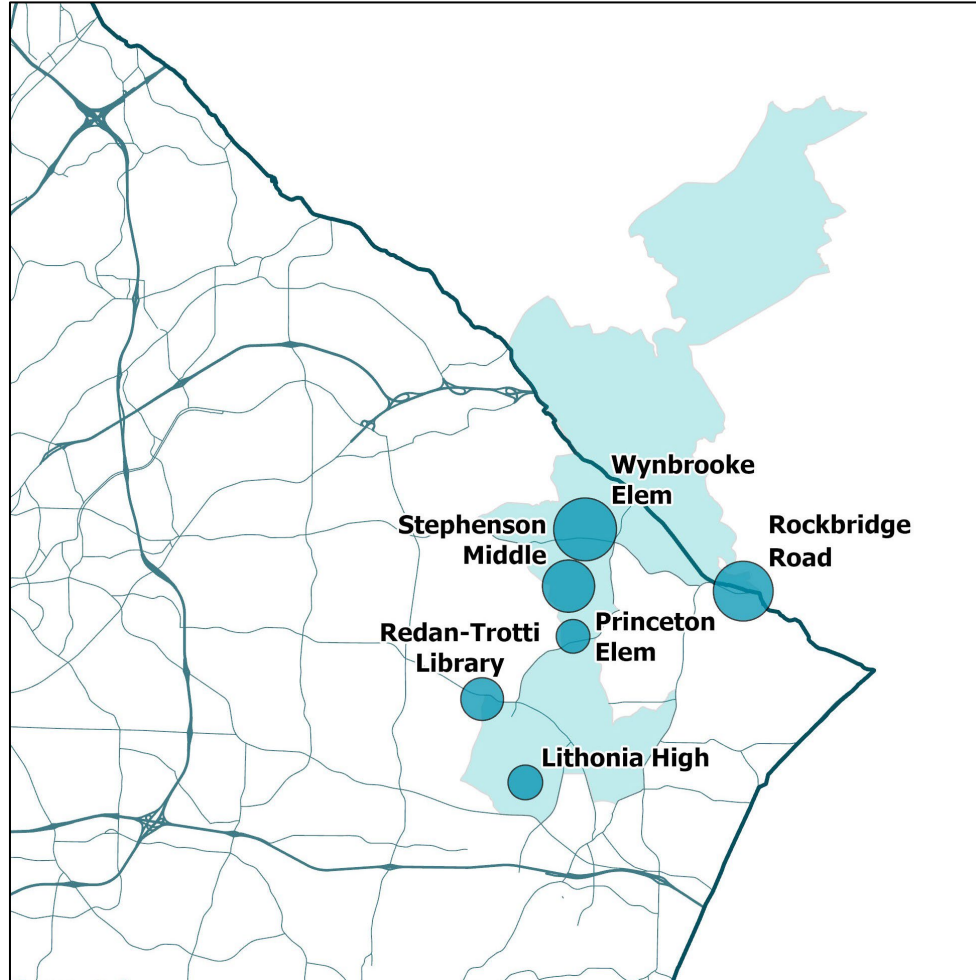
Electronic Signature	0
Missing Signature	0
Incorrect DOB	0
Missing DOB	2
Incorrect ID	0
Missing ID	0
<hr/>	
Total	2

Cured Provisional 1

Rejected Absentee Ballots

Missing Signature	0
Incorrect ID	0
Missing ID	0
<hr/>	
Total	0

Cured Rejected 0



Wynbrooke Elementary School was the most popular Election Day polling place.

Precincts	6
Polling Places	6
Poll Workers	28
Equipment Tested & Deployed	
Poll Pads	18
Touchscreens	30
Scanners	12

	Accepted	Rejected	Total
Out of Precinct	0	1	1
Registration in Question	0	0	0
Missing ID	0	0	0
Other	0	0	0
Total	0	1	1

A huge thank you to our county partners
who worked alongside us to facilitate
another successful election!



DeKalb County
G E O R G I A

Election Summary Report

General Election

DeKalb

April 07, 2026

Summary for: All Contests, State House 94, All Tabulators, All Counting Groups Unofficial and Incomplete

Electors Group	Counting Group	Ballots	Voters	Registered Voters	Turnout
Total	Election Day	773	773	18,047	4.28%
	Advance Voting	269	269		1.49%
	Absentee by Mail	8	8		0.04%
	Provisional	0	0		0.00%
	Total	1,050	1,050		5.82%

Precincts Reported: 6 of 6 (100.00%)

Registered Voters: 1,050 of 18,047 (5.82%)

Ballots Cast: 1,050

State House of Representatives - District 94 (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

	Election Day	Advance Voting	Absentee by Mail	Provisional	Total		
Times Cast	773	269	8	0	1,050 / 18,047	5.82%	
Candidate	Party	Election Day	Advance Voting	Absentee by Mail	Provisional	Total	
Kelly Kautz (Dem)		151	29	1	0	181	17.27%
Venola Mason (Dem)		621	239	7	0	867	82.73%
Total Votes		772	268	8	0	1,048	
		Election Day	Advance Voting	Absentee by Mail	Provisional	Total	

**AGREEMENT FOR PROFESSIONAL SERVICES
DEKALB COUNTY, GEORGIA
BOARD OF REGISTRATION AND ELECTIONS
PROJECT NO.: _____**

THIS AGREEMENT made as of this 1 day of May, 2026 (hereinafter called the “execution date”), by and between Dekalb County Board of Registration and Elections, organized under the laws of the State of Georgia, located at 4380 Memorial Drive, Decatur, Georgia 30032 (hereinafter referred to as the “County BRE”), and Profile Marketing & Public Relations, LLC, a corporation organized and existing under the laws of the State of Georgia, with offices in Lilburn, Georgia (hereinafter referred to as “Consultant”), shall constitute the terms and conditions under which Consultant shall provide communication services to the County BRE that include an integrated communications plan to educate, engage and inform DeKalb County voters about information related to the 2026 election cycle.

WITNESSETH:

WHEREAS, County BRE desires to retain a qualified and experienced Consultant to provide professional communication services that includes an integrated communications plan to educate, engage and inform DeKalb County voters about information related to the 2026 election cycle (the “Project”); and

WHEREAS, Consultant has represented to County BRE that it is experienced and has qualified and local staff available to commit to the Project and County BRE has relied upon such representations, and has successfully engaged Consultant for communication services for previous election cycles;

NOW THEREFORE, for and in consideration of the mutual covenants and agreements herein set forth, the County BRE and the Consultant hereby agree as follows:

ARTICLE I. CONTRACT TIME AND TERM

The Consultant shall commence the Work under this Contract within one (1) business day from the execution date. Consultant shall fully complete the Work by December 31, 2026. The Contract Time may be extended only by Change Order approved and executed in accordance with the terms of this Contract.

ARTICLE II. PAYMENT

As full payment for the faithful performance of this Contract, the County BRE shall pay the Contractor consulting fees of \$8,000 each month for a total amount not to exceed Sixty-Four Thousand Dollars and No/100ths (\$64,000) (“the Contract Price”), unless changed by written Change Order in accordance with the terms of this Contract. The term “Change Order” includes the term “amendment” and shall mean a written order authorizing a change in the Work, and an adjustment in Contract Price to Consultant or the Contract Term, as adopted and approved by Consultant and the County BRE in accordance with the express terms of this Contract.

Consultant shall bill County BRE monthly and payment of approved invoices are to be made no later than thirty (30) days after submittal of each undisputed invoice.

Original invoices must be submitted to:

DeKalb County, Georgia
Department of Finance – Accounts Payable
1300 Commerce Drive, 3rd Floor
Decatur, Georgia 30030

Keisha L. Smith, Executive Director
DeKalb County Voter Registration and Elections
4380 Memorial Drive, Suite 300
Decatur, Georgia 30032

Electronic invoices must be submitted via iSupplier.

ARTICLE III. SCOPE OF WORK

The term “Work” means all services including but not limited to communication services for developing, implementing, and completing an integrated communications plan to educate, engage and inform DeKalb County voters about information related to the 2026 election cycle. The full description of services is more specifically identified in the Scope of Work, attached hereto as Exhibit A and incorporated herein by reference.

ARTICLE IV. DELIVERABLES

Consultant shall deliver to County BRE periodic reports not less than monthly which shall document progress towards the fulfillment of the deliverables specified in Exhibit B, Project Deliverables, which is attached hereto and incorporated herein by reference. Such reports shall be due to the County BRE by the 1st of each month or more frequently as agreed by the Parties and furnished in a form that is acceptable to and usable by the County BRE. Consultant shall cooperate with County BRE to prepare any additional reports as may be required by the County BRE.

ARTICLE V. GENERAL CONDITIONS

A. **Accuracy of Work.** Consultant shall be responsible for the accuracy of the Work and any error and/or omission made by Consultant in any phase of the Work under this Agreement.

B. **Additional Work.** The County BRE shall in no way be held liable for any work performed under this section which has not first been approved in writing by the County BRE in the manner required by applicable law and/or the terms of this Contract. The County BRE may at any time order changes within the scope of the Work without invalidating the Contract upon seven (7) days written notice to the Consultant. Consultant shall proceed with the performance of any changes in the Work so ordered by the County BRE unless such change entitles Consultant to a change in Contract Price, and/or Contract Term, in which event Consultant shall give the County BRE written notice thereof within fifteen (15) days after the receipt of the ordered change, and Consultant shall not execute such changes until it receives an executed Change Order from the County BRE. No extra cost or extension of time shall be allowed unless approved by the County BRE and authorized by execution of a Change Order. The parties' execution of any Change Order constitutes a final settlement of all matters relating to the change in the Work which is the subject of the Change Order. The County BRE shall not be liable for payment for any work performed under this section which has not first been approved in writing by the County BRE in the manner required by applicable law and/or the terms of this Contract.

C. **Ownership of Documents.** All documents, including drawings, estimates, specifications, and data are and remain the property of the County BRE. Consultant agrees that the County BRE may reuse any and all plans, drafts, drawings, estimates, or any other data or documents described herein in its sole discretion without first obtaining permission of Consultant and without any payment of any monies to Consultant therefore. However, any reuse of the documents by the

County BRE on a different Project shall be at its risk and Consultant shall have no liability where such documents are reused.

D. **Successors and Assigns.** The Consultant agrees it shall not sublet, assign, transfer, pledge, convey, sell, or otherwise dispose of the whole or any part of this Contract or his right, title, or interest therein to any person, firm, or corporation without the previous written consent of the County BRE. If the County BRE consents to any such assignment or transfer, then Consultant binds itself, its partners, successors and assigns to all covenants of this Contract. Nothing contained in this Contract shall create, nor be interpreted to create privity, or any other relationship whatsoever, between the County BRE and any person, or entity, other than Consultant.

E. **Termination of Agreement.** Consultant understands and agrees that the date of the beginning of Work, rate of progress, and time for completion of the Work are essential conditions of this Contract. The County BRE may, for its own convenience and at its sole option, without cause and without prejudice to any other right or remedy of the County BRE, elect to terminate the Contract by delivering to Consultant, at the address listed in the Notices article of this Contract, a written notice of termination specifying the effective date of termination. Such notice shall be delivered to Consultant at least fifteen (15) business days prior to the effective date of termination. If Consultant's services are terminated by the County BRE, the termination will not affect any rights or remedies of the County BRE then existing or which may thereafter accrue against Consultant or its surety. In case of termination of this Contract before completion of the Work, Consultant will be paid only for the portion of the Work satisfactorily performed through the effective date of termination as determined by the County BRE. Neither party shall be entitled to recover lost profits, special, consequential or punitive damages, attorney's fees or costs from the other party to this Contract for any reason whatsoever. This Contract shall not be deemed to provide any third-party with any remedy, claim, right of action, or other right. The parties' obligations pursuant to this Section shall survive any acceptance of Work, or termination or expiration of this Contract.

F. **Indemnification Agreement.** Consultant shall be responsible from the execution date or from the time of the beginning of the Work, whichever shall be the earlier, for all injury or damage of any kind resulting from the Work, to persons or property, including employees and property of the County BRE. Consultant shall exonerate, indemnify, and save harmless the County BRE and DeKalb County, Georgia and any of their respective elected officials, officers, employees, agents

and servants, hereinafter collectively referred to in this Section as the "County Indemnitees," from and against all claims or actions based upon or arising out of any damage or injury (including without limitation any injury or death to persons and any damage to property) caused by or sustained in connection with the performance of this Contract or by conditions created thereby or arising out of or any way connected with Work performed under this Contract, as well as all expenses incidental to the defense of any such claims, litigation, and actions. Furthermore, Consultant shall assume and pay for, without cost to County Indemnitees, the defense of any and all claims, litigation, and actions suffered through any act or omission of Consultant, or any subcontractor, or anyone directly or indirectly employed by or under the supervision of any of them. Notwithstanding any language or provision in this Contract, Consultant shall not be required to indemnify any County Indemnitee against claims, actions, or expenses based upon or arising out of County Indemnitee's sole negligence. As between County Indemnitees and Consultant as the other party, Consultant shall assume responsibility and liability for any damage, loss, or injury, including death, of any kind or nature whatever to person or property, resulting from any kind of claim made by Consultant's employees, agents, vendors, suppliers or subcontractors caused by or resulting from the performance of Work under this Contract, or caused by or resulting from any error, omission, or the negligent or intentional act of Consultant, vendors, suppliers, or subcontractors, or any of their officers, agents, servants, or employees. Consultant shall defend, indemnify, and hold harmless County Indemnitees from and against any and all claims, loss, damage, charge, or expense to which they or any of them may be put or subjected by reason of any such damage, loss, or injury. Consultant expressly agrees to provide a full and complete defense against any claims brought or actions filed against County Indemnitees, where such claim or action involves, in whole or in part, the subject of the indemnity contained in this Contract, whether such claims or actions are rightfully or wrongfully brought or filed. DeKalb County, Georgia has the sole discretion to choose the counsel who will provide the defense. No provision of this Contract and nothing herein shall be construed as creating any individual or personal liability on the part of any elected official, officer, employee, agent or servant of the County BRE or DeKalb County, Georgia, nor shall the Contract be construed as giving any rights or benefits hereunder to anyone other than DeKalb County, Georgia and the parties to this Contract. The parties' obligations pursuant to this Section shall survive any acceptance of Work, or termination or expiration of this Contract.

G. **Right to Audit.** The County BRE shall have the right to audit all books and records, including electronic records, relating to or pertaining to this agreement, including but not limited to all financial and performance related records and any documents or materials which support those records. Consultant shall maintain complete and accurate records of expenditures and services provided. Consultant shall allow an authorized representative of the County BRE to inspect, examine, and copy, and audit such records during regular business hours upon reasonable advance notice.

H. **Georgia Laws Govern.** The laws of the State of Georgia shall govern the construction of this Contract without regard for conflicts of laws. Should any provision of this Contract require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party, by reason of the rule of construction, that a document is to be construed more strictly against the party who itself or through its agent prepared same; it being agreed that the agents of all parties have participated in the preparation hereof, and all parties have had an adequate opportunity to consult with legal counsel. In interpreting this Contract in its entirety, the printed provisions of this Contract, and any additions written or typed hereon, shall be given equal weight, and there shall be no inference by operation of law or otherwise; that any provision of this Contract shall be construed against either party hereto.

I. **Venue.** This Agreement shall be deemed to have been made and performed in DeKalb County, Georgia. For the purposes of venue, all suits or causes of action arising out of this Agreement shall be brought in the courts of DeKalb County, Georgia.

J. **Consultant and Subcontractor Evidence of Compliance; Federal Work Authorization.** Pursuant to O.C.G.A. § 13-10-91, the County BRE cannot enter into a contract for the physical performance of services unless Consultant, its subcontractor(s) and sub-subcontractor(s), as that term is defined by state law, register and participate in the Federal Work Authorization Program to verify specific information on all new employees. Consultant certifies that it has complied and will continue to comply throughout the Contract Term with O.C.G.A. § 13-10-91 and any related and applicable Georgia Department of Labor Rule. Consultant agrees to sign an affidavit evidencing its compliance with O.C.G.A. § 13-10-91. The signed affidavit is attached to this Contract as Exhibit C. Consultant agrees that in the event it employs or contracts with any subcontractor(s) in connection with this Contract, Consultant will secure from each subcontractor

an affidavit that certifies the subcontractor's current and continuing compliance with O.C.G.A. § 13-10-91 throughout the Contract Term. Any signed subcontractor affidavit(s) obtained in connection with this Contract shall be attached hereto as Exhibit D. Each subcontractor agrees that in the event it employs or contracts with any sub-subcontractor(s), each subcontractor will secure from each sub-subcontractor an affidavit that certifies the sub-subcontractor's current and continuing compliance with O.C.G.A. § 13-10-91 throughout the Contract Term. Any signed sub-subcontractor affidavit(s) obtained in connection with this Contract shall be attached hereto as Exhibit E.

K. **County Representative.** Consultant shall report to the County BRE and the Executive Director of the DeKalb County Department of Voter Registration and Elections ("the Director") concerning the Work under this Agreement. Payments to Consultant shall be made only upon itemized bill submitted to and approved by the Director.

L. **Consultant's Status.** Consultant will supervise and direct the Work, including the Work of all subcontractors. Only persons skilled in the type of work which they are to perform shall be employed. Consultant shall, at all times, maintain discipline and good order among his employees, and shall not employ any unfit person or persons or anyone unskilled in the work assigned him. The relationship between the County BRE and Consultant shall be that of owner and independent contractor. Other than the consideration set forth herein, Consultant, its officers, agents, servants, employees, and any subcontractors shall not be entitled to any DeKalb BRE and/or DeKalb County, Georgia employee benefits including, but not limited to social security, insurance, paid annual leave, sick leave, worker's compensation, free parking or retirement benefits. All services provided by Consultant shall be by employees of Consultant or its subcontractors and subject to supervision by Consultant. No officer or employee of Consultant or any subcontractor shall be deemed an officer or employee of the County BRE. Personnel policies, tax responsibilities, social security payments, health insurance, employee benefits and other administrative policies, procedures or requirements applicable to the Work or services rendered under this Contract shall be those of Consultant, not County BRE.

M. **Georgia Open Records Act.** Consultant will be expected to comply with the applicable provisions of the Georgia Open Records Act, O.C.G.A. § 50-18-70 *et seq.*

N. **First Source Jobs Ordinance and Preferred Employees.** Consultant is required to comply with the DeKalb County First Source Jobs Ordinance, Code of DeKalb County as Revised

1988, section 2-222 *et seq.*, and among other things, is required to make a good faith effort to hire DeKalb County residents for at least fifty percent 50% of all jobs created by an Eligible Project, as that term is defined in the First Source Ordinance, using the First Source Registry. Consultant is encouraged by the County BRE and DeKalb County, Georgia to have 25% or more of their labor forces for this project consist of Preferred Employees selected from the First Source Registry. The First Source Registry has Preferred Employees trained by U.S. Department of Labor registered apprenticeship programs and other partners. For information on Preferred Employees, please contact the DeKalb County Workforce Development by telephone at 404-687-3400 or in person at 774 Jordan Lane, Building 4, Decatur, GA 30033.

O. **Business License.** Consultant shall submit a copy of its current, valid business license with this Contract if required. If Consultant is a Georgia corporation, Consultant shall submit a valid county or city business license. If Consultant is a joint venture, Consultant shall submit valid business licenses for each member of the joint venture. If Consultant is not a Georgia corporation, Consultant shall submit a certificate of authority to transact business in the state of Georgia and a copy of its current, valid business license issued by its home jurisdiction. If Consultant holds a professional license, then Consultant shall submit a copy of the valid professional license. Failure to provide the business license, certificate of authority, or professional license required by this section, may result in the Contract being terminated. Consultant shall ensure that any insurance, license, permit or certificate submitted as part of the Contract shall be current and valid when submitted, and shall remain valid, current and maintained in good standing for the Contract Term.

P. **Sole Agreement.** This Contract constitutes the sole contract between the County BRE and Consultant. The terms, conditions, and requirements of this Contract may not be modified, except by Change Order. No verbal agreement or conversation with any officer, agent, or employee of the County BRE and/or DeKalb County, Georgia either before or after the execution of the Contract, shall affect or modify any of the terms or obligations herein contained. No representations, oral or written, shall be binding on the parties unless expressly incorporated herein. No Change Order shall be enforceable unless approved by official action of the County BRE as provided by law or in this Contract.

Q. **Attachments and Appendices.** This Contract includes the following Attachments and Appendices all of which are incorporated herein by reference:

- Attachment A - Scope of Work
- Attachment B - Deliverables
- Attachment C - Contractor Affidavit Under O.C.G.A. § 13-10-91
- Attachment D - Non-use of Subcontractors Affidavit.

R. **Severability.** If any provision of this Contract or the application thereof to any person or circumstance shall to any extent be held invalid, then the remainder of this Contract or the application of such provision to persons or circumstances, other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Contract shall be valid and enforced to the fullest extent permitted by law.

S. **Notices.** Any notice or consent required to be given by or on behalf of any party hereto to any other party hereto shall be in writing and shall be sent to the Director or to Consultant or his authorized representative on the work site by (a) registered or certified United States mail, return receipt requested, postage prepaid, (b) personal delivery, or (c) overnight courier service. All notices sent to the addresses listed below shall be binding unless said address is changed in writing no less than fourteen days before such notice is sent. Future changes in address shall be effective upon written notice being given by Consultant to the Director of the DeKalb County Voter Registration and Elections office or by the County BRE to Consultant's authorized representative via certified first-class U.S. mail, return receipt requested. Such notices will be addressed as follows:

If to County BRE:

Keisha L. Smith, Executive Director
DeKalb County Voter Registration and Elections
4380 Memorial Drive, Suite 300
Decatur, Georgia 30032

With a copy to:

Chief Procurement Officer, Department of Purchasing and Contracting
1300 Commerce Drive, 2nd Floor
Decatur, Georgia 30030

If to Consultant:

Profile Marketing & Public Relations, LLC
Attn: Erik Burton
5107 Bentwater LN SW
Lilburn, Georgia 30047

T. **Controlling Provisions.** The Contract shall govern the Work. If any portion of the Contract shall be in conflict with any other portion, the various documents comprising the Contract shall govern in the following order of precedence: Contract, Change Orders or modifications issued after execution of the Contract; and Attachments A, B, C, and D.

S. **Counterparts.** This Contract may be executed in several counterparts, each of which shall be deemed an original, and all such counterparts together shall constitute one and the same Contract.

IN WITNESS WHEREOF, this Agreement has been duly executed on behalf of the Parties hereto as of the Effective Date.

Profile Marketing & Public Relations, LLC

**DEKALB COUNTY, GEORGIA
BOARD OF REGISTRATION
AND ELECTIONS**

BY: _____
Signature

_____ **by Dir.**(SEAL)
Signature

Name (Typed or Printed)

Name (Typed or Printed)

Title

Title

Federal Tax I.D.

Date

Date

NOTARY:

NOTARY:

Subscribed and Sworn before me on this the _____ day of _____, 2026.

Subscribed and Sworn before me on this the _____ day of _____, 2026.

NOTARY PUBLIC

NOTARY PUBLIC

My Commission Expires:

My Commission Expires:

EXHIBIT A

SCOPE OF WORK

- 1. Drafting of press releases, media advisories, and public statements.**
- 2. Development and maintenance of a media contact list and proactive media engagement strategy.**
- 3. Coordination of press conferences, interviews, and media events.**
- 4. Monthly media coverage reports and sentiment analysis.**
- 5. Support the development of the social media editorial calendar.**
- 6. Crisis communication strategy and protocols.**
- 7. Copywriting and editing support for newsletters, presentations, and announcements.**
- 8. Conduct an annual review and update of the stakeholder database to ensure accuracy and inclusivity.**
- 9. Additional Services**

To further support DeKalb VRE, Profile will provide:

- **Election Campaign Support:** Develop targeted outreach campaigns for major election cycles.
- **Messaging:** Integrate creatively responsive messaging to engage underserved and underrepresented communities.
- **Website and Digital Content Review:** Provide feedback and recommendations to ensure the website and digital platforms are user-friendly and provide up-to-date information.

EXHIBIT B

DELIVERABLES

Under the general direction of the Director, the Consultant shall provide the following:

- Monthly media relations reports detailing press coverage and outreach efforts.
- Planning and coordination of Media Partner's Day/Informational.
- Social media editorial calendar and performance insights.
- Digital toolkit, newsletters, and updated stakeholder lists.
- Collateral audit report and branding recommendations.
- Strategic advisory memos and periodic updates.

EXHIBIT C

CONTRACTOR AFFIDAVIT UNDER O.C.G.A. § 13-10-91

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of DeKalb County Board of Registrations and Elections has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned Contractor will continue to use the federal work authorization program throughout the Contract Term and the undersigned Contractor will contract for the physical performance of services in satisfaction of such contract only with Subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91. Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2026 in _____ (city), _____ (state).

By: _____

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn before me on this the

_____ day of _____, 2026.

NOTARY PUBLIC

My Commission Expires:

EXHIBIT D

Non-use of Subcontractors Affidavit

STATE OF GEORGIA

COUNTY OF DEKALB

Comes now affiant, _____, who after being duly sworn, deposes and states as follows:

1. I am _____, of Profile Marketing & Public Relations, LLC.
2. I will not use any subcontractors in the performance of the contract for financial dignity and economic empowerment programming (Contract No. _____).
3. In the event that I decide to use subcontractors in the performance of the above cited contract, I will furnish to DeKalb County Board of Registration and Elections evidence of protective coverage for any subcontractor's operations prior to the subcontractor performing any work.

Further affiant sayeth not.

Signature of Affiant

Sworn to and subscribed before me this _____ day of _____, 2026.

Notary Public (Seal)

My Commission Expires:

Director's Report

April 13, 2026

Keisha L. Smith, MPA

Executive Director

Voter Registration and Elections (VRE)

Topic 1: General Operations Updates

- ❖ Registration Updates
 - Total number of Registered Voters as of April 9th: **566,829**
 - Total number of Active Registered Voters: 491,988
 - Total number of Inactive Registered Voters: 74,841
 - Total applications left to be processed as of April 7th: **9,725**
 - DDS: 8,066
 - OLVR: 489
 - MVP: 563
 - Handwritten: 607
 - Manual Voter Registration Cancellations for 2026: **918**
 - ❖ Election Activities
- Notes:

Topic 2: Administrative/Finance Updates

- ❖ Personnel
 - ❖ Budget Activities
- Notes:

Topic 3: Stakeholder Engagement Updates

- ❖ Key Stakeholder Meetings
 - ❖ General Communications
- Notes:

VRE BUDGET REPORT APRIL 2026

COST CENTER PARENT	OBJECT CL	OBJECT CODE	OBJECT CODE DESCRIPTION	Data				
				BUDGET	REQUISITIONS	PURCHASE ORDERS	EXPENDITURES	SUM OF AVAILABLE
02900	51	511101	SALARIES	2,462,177.00	-	-	522,341.00	1,939,836.00
		511102	SALARIES - PART TIME	200,000.00	-	-	-	200,000.00
		511200	SALARIES - TEMPORARY	4,000,000.00	-	-	107,783.76	3,892,216.24
		511300	SALARIES - OVERTIME	200,000.00	-	-	10,437.20	189,562.80
		512100	COUNTY MATCH - GROUP INSURANCE	-	-	-	87,073.64	(87,073.64)
		512101	COUNTY MATCH - GRP INS - REVERSAL	-	-	-	(52,176.00)	52,176.00
		512102	COUNTY MATCH - GRP INS - ALLOCATED	504,000.00	-	-	81,000.00	423,000.00
		512200	COUNTY MATCH - FICA	185,493.00	-	-	46,995.69	138,497.31
		512400	COUNTY MATCH - PENSION	-	-	-	52,115.22	(52,115.22)
		512402	401(a) EMPLOYER CONTRIBUTION	68,291.00	-	-	15,677.35	52,613.65
		512700	WORKERS COMPENSATION	51,871.00	-	-	8,646.00	43,225.00
		512904	ALLOWANCE - AUTOMOBILE	6,000.00	-	-	-	6,000.00
	51 Total			7,677,832.00	-	-	879,893.86	6,797,938.14
	52	521101	BOARD MEMBER SERVICES	12,000.00	-	-	4,000.00	8,000.00
		521104	TEMPORARY PERSONNEL SERVICES	2,786,272.66	-	420,224.88	559,807.99	2,226,464.67
		521105	SECURITY SERVICES	100,000.00	-	-	-	100,000.00
		521209	OTHER PROFESSIONAL SERVICES	773,300.26	3,910.00	457,903.75	592,558.83	180,741.43
		522201	MAINTENANCE & REPAIR SERVICES	175,000.00	-	20,907.48	26,542.43	148,457.57
		522311	RENTAL OF REAL ESTATE	-	-	-	-	-
		522321	RENTAL OF EQUIPMENT	45,000.00	-	-	-	45,000.00
		522322	LEASE PURCHASE OF EQUIPMENT	17,910.79	-	469.58	469.58	17,441.21
		522329	OTHER RENTALS	147,800.94	-	19,991.48	20,708.41	127,092.53
		523201	POSTAGE	300,000.00	-	4,185.00	4,185.00	295,815.00
		523202	POSTAGE - CENTRAL SERVICES	27,552.00	-	-	-	27,552.00
		523204	TELEPHONE - LONG DISTANCE	1,101.63	-	-	82.38	1,019.25
		523206	INTERNET SERVICES	5,000.00	-	-	-	5,000.00
		523207	TELEPHONE - WIRELESS	194,998.37	-	-	37,135.88	157,862.49
		523301	ADVERTISING SERVICES	1,100,000.00	-	5,494.70	5,544.70	1,094,455.30
		523401	PRINTING SERVICES	200,000.00	-	1,240.00	1,240.00	198,760.00
		523501	MILEAGE - PERSONAL VEHICLE	2,296.97	-	-	296.97	2,000.00
		523504	TRAVEL - ACCOMMODATIONS / HOTEL	25,000.00	-	-	2,449.49	22,550.51
		523505	TRAVEL - PER DIEM	12,000.00	-	341.25	1,080.75	10,919.25
		523601	DUES	5,200.00	-	-	1,800.00	3,400.00
		523701	TRAINING & CONFERENCE FEES - EXTERNAL	50,000.00	-	2,368.00	8,788.00	41,212.00
		523702	TRAINING & CONFERENCE FEES - INTERNAL	5,000.00	-	-	325.00	4,675.00
		523906	ELECTION EXPENSES	960,000.00	250.00	98,232.85	98,921.13	861,078.87
	52 Total			6,945,433.62	4,160.00	1,031,358.97	1,365,936.54	5,579,497.08
	53	531101	OPERATING SUPPLIES	683,309.94	693.86	131,961.25	216,299.94	467,010.00
		531199	FREIGHT	5,000.00	-	-	14.98	4,985.02
	53 Total			688,309.94	693.86	131,961.25	216,314.92	471,995.02
	54	542201	COMPUTER EQUIPMENT	43,381.10	-	-	3,381.10	40,000.00
		542202	COMPUTER SOFTWARE and TECHNOLOGY	63,727.34	-	7,044.00	13,727.34	50,000.00
		542309	OTHER EQUIPMENT > \$5,000	5,000.00	-	-	772.23	4,227.77
	54 Total			112,108.44	-	7,044.00	17,880.67	94,227.77
	55	551104	VEHICLE MAINTENANCE CHARGE	-	-	-	-	-
		551105	VEHICLE REPLACEMENT CHARGE	-	-	-	-	-
		551107	VEHICLE INSURANCE CHARGE	-	-	-	-	-
		551116	SANITATION SERVICE CHARGE	3,660.00	-	-	-	3,660.00
		551141	VEHICLE MAINT - FUEL	3,534.00	-	-	643.11	2,890.89
		551142	VEHICLE MAINT - PREV MAINT	66.00	-	-	156.77	(90.77)
		551143	VEHICLE MAINT - REPAIRS	50.00	-	-	1,970.70	(1,920.70)
		551144	VEHICLE MAINT - OVERHEAD	9,957.00	-	-	1,660.00	8,297.00
	55 Total			17,267.00	-	-	4,430.58	12,836.42
	70	707009	COUNTY PENSION ALLOCATION	401,083.00	-	-	66,848.00	334,235.00
	70 Total			401,083.00	-	-	66,848.00	334,235.00
02900 Total				15,842,034.00	4,853.86	1,170,364.22	2,551,304.57	13,290,729.43
Grand Total				15,842,034.00	4,853.86	1,170,364.22	2,551,304.57	13,290,729.43