

**2025 Q2 Board of Directors Meeting Minutes**  
**Wednesday, June 25, 2025 @10:00 A.M.**

- I. Call to Order/Welcome** – Frankie Atwater called meeting to order at 10:16 A.M.
- II. Establishment of a Quorum**- Quorum Established

Members Present	Members Absent
Atwater, Frankie- DeKalb Chamber of Commerce <b>(Chair)</b>	Alli, Naushad- RICOH USA. Inc.
Connally, Mark- Georgia Department of Labor	Anderson, Theo- Mercer University
Cox, Kristi- Manpower	Booth, Barry- CERM
Galeano, Sergio- Federal Reserve Bank of Atlanta	Cucalon, Monica- Latin American Association
Gunter, Doryiane- DeKalb County Schools	Still, Alan- Georgia Sheet Metal JATC
Parks, Chasidy- Georgia Piedmont Tech (GPTC)	Stewart, Hank- Hank Stewart Foundation
Slaton, Erica-Antoinette- Erica Antoinette Management	Thomas, Rondah- Georgia Power
Taylor, Jeff- MedCura Health	
Townsend, Denise- United Way of Greater Atlanta	
Westry, Derrick- Georgia Cyber Academy	
Young, Katrina- Decide DeKalb Authority	
WorkSource DeKalb Staff	One-Stop Operator- In the Door
Davis, Robert- Interim Director	Gordon, Robert- One-Stop Coordinator
Cantly, Donnie- Public Relations Specialist	Kenner-Virgil, Denise- Program Manager
Dennis- Jowan- Employment and Training Supervisor	Myers, Jerry- President
Green, Lorne- WorkSource DeKalb Director	
Hewitt, Seretta- Administrative Specialist	Guests- Technical College System of GA
Hicks-King, Alanna- Workforce Development Manager	Janet Brailsford- Grants Coordinator
Ingram, Robert- Fiscal Officer	Gerald Sydnor- Compliance Manager
Lee, Sabrina- Employment and Training Supervisor	James Thomas- Compliance and Programs Director
Peterson, Bria- Special Projects, E&T Supervisor	Denine Woodson- Programs Manager
Pittman, Gregory- Management Analyst II	

**III. Incoming Director Introduction**

**Lorne Green**

- Mr. Lorne Green will serve as the new Director for WorkSource DeKalb.
- Mr. Green has traveled to WorkSource DeKalb from Chicago, Illinois.
- His experience includes government, education, non-profits, and community college.
- Mr. Green expressed that he looks forward to working at WorkSource DeKalb and his specialty and focus is collaboration.

**IV. Action Items**

**Approval of Previous Meeting Minutes- April 24, 2025**

- Erica-Antoinette Slaton made a motion to approve the previous meeting minutes from April 24, 2025.
- Mark Connally second the motion.
- April 24, 2025, meeting minutes were approved by the WorkSource DeKalb Board.

## 2025 Q2 Board of Directors Meeting Minutes Wednesday, June 25, 2025 @10:00 A.M.

### **Finance Report- Robert Ingram**

- Finance Report as of June 9, 2025, was presented to the Board. (Page 11)
- There are 6 awards for the PY 23 and FY 24 grants:
  - All funds are expected to be fully expended by June 30, 2025.
- The Quest grant funds are expected to be fully expended by September 2025.
  - Mrs. Bria Peterson serves as the lead staff for the Quest grant.
- Rapid Response funds are expected to be fully expended December 2025.
  - 2 job fairs are scheduled for this year, to help expend funds.
- PY 24 and FY 2025 funds are expected to be fully expended August 2025.

### **Q&A Part 1**

- Question 1- Erica-Antoinette Slaton: Are there any updates regarding the funding issues?
- Answer #1- Robert Ingram: WorkSource DeKalb is working on the current budget.
  
- Question 2- Erica-Antoinette Slaton: Are there any new items to discuss regarding threats to funding?
- Answer- Robert Ingram: No

### **Additional Comments- Robert Davis**

- There are no issues with expending grants, Rapid Response is a challenge.
- Youth grants are a serious concern, youth funds are almost or already expended.
- WorkSource DeKalb staff is doing all they can to ensure funding is available. The Period of Availability for youth funds is April 1<sup>st</sup>
- WSD is hopeful that the statement of awards is received soon for youth funds.
- WorkSource DeKalb is doing a unique utilization of staff. If funds aren't received by August, the doors of WorkSource DeKalb will be shut. Statement of Awards is pending.

### **Approval of Finance Report**

- Jeff Taylor made a motion to approve the Finance Report.
- Chasidy Parks second the motion.
- The Finance Report was approved by the WorkSource DeKalb Board.

### **Receive Funds Request- Robert Davis**

- The receive funds request was presented and provided to the Board.
- The projections are:
  - Grant Projection for the Adult program is \$822,041
    - Advance allotment is \$657,633
    - Base allotment is \$164,408
  - Grant projection for the Dislocated Worker program is \$1,167,618
    - Advance allotment is \$199,866
    - Base allotment is \$967,752
  - Grant projection for the Youth program is \$903,511

## 2025 Q2 Board of Directors Meeting Minutes Wednesday, June 25, 2025 @10:00 A.M.

- 2.9 million dollars total will be allocated; this is a decrease of 12% from the previous years.
- Mr. Davis mentioned the NDWG (National Dislocated Worker Grant) might not be received this year.

### **Q&A- Part 2**

- Question #1- Lorne Green: What is the projected date of receiving funds?
- Answer- Robert Davis- Soon
  
- Mr. Davis explained the breakdown of how funds are received.
- It was explained that WSD doesn't physically handle the money, DeKalb County provides funds to WSD with the understanding that TCSG will re-imburse them.
  
- Question #2- Jeff Taylor: How does WorkSource spend funding if the money is not physically handled?
- Answer- Robert Davis- Customers receive services and invoices and vouchers are created. DeKalb County and TCSG have an agreement. DeKalb County sends the money and submit a drawdown request to TCSG which includes an agreement regarding reimbursement.

### **Additional Comments**

- Mr. Davis expressed that WorkSource DeKalb needs funds; all organizations are in need.
- Mr. Green made a point that it's important not to underspend funds and serve the citizens of DeKalb County.

### **Approval of Receive Funds Request**

- Mark Connally made a motion to approve the Receive Funds Request.
- Doryiane Gunter second the motion.
- The receive funds request for 2.9 million for Adult, Dislocated Worker, and Youth was approved by the WorkSource DeKalb Board.

### **V. Updates**

#### **Adult, Dislocated Worker, National Dislocated Worker, and Youth Participant Summary- Sabrina Lee**

- PY 24 is coming to an end, breakdown of the participants served was presented to the Board.
- 801 participants were enrolled
  - 353- Youth
  - 268- Adult
  - 72- Dislocated Worker
  - 108- NDWG
- The amount of new participants and participants carried in was presented to the Board.
- Numerous amounts of participants were served this program year, there will be no issues with expending funds.

### **Youth Updates- Jowan Dennis**

- Every year WorkSource DeKalb hosts the Summer Youth Employment Program. The program is currently in session.
- The DeKalb Summer Youth Employment Program Orientation was held on June 2, 2025.
- 300 plus youth interns are employed with the program.
- The summer program lasts a duration of 5 weeks.
- Youth interns will earn \$15.00 per hour and work at various government agencies and municipalities.
- The age requirement for the program is 16-21 years old.
- Ms. Dennis mentioned that Ms. Gunter was great with helping to get youth interns placed at worksites.
- All staff from WorkSource DeKalb helped to support the DeKalb Summer Youth Employment Program.
- The point of contact for the program is Mrs. Alanna Hicks-King; the program will end soon in July.
- Mr. Donnie Cantly provided special commendation to Ms. Erica-Antoinette Slaton for referring worksites for the program.
- Ms. Slaton mentioned several worksites are excited to participate with the program next year.
- Ms. Dennis mentioned youth who were late with applying to the DeKalb Summer Program are eligible to apply for the year-round youth WIOA program.

### **Additional Comments- Doryiane Gunter**

- Ms. Gunter mentioned there are 50 interns employed with DeKalb County School System.
- The worksites have expressed that they want the interns to work past their assigned end date.
- Interns were placed on sites based on their CTAE interests.
- Ms. Gunter wants the work program to continue in the Fall, she mentioned the school system has work-based learning partnerships.

### **One-Stop Operator Report- Robert Gordon**

- Great feedback was received from youth and parents regarding the DeKalb Summer Youth Employment Program.
- Mr. Gordon emphasized that students are not being turned away due to funding restrictions; One-Stop team and WorkSource DeKalb are working closely with the TCSG Employment Services Team. (Diane Allen)
- Road Safe is a new partnership developed:
  - They are hiring for 35 flaggers and 10 supervisors.
  - All 45 positions were filled.
  - Road Safe will use WorkSource DeKalb's office as a training space.
  - Employees of Road Safe will receive a credential after they complete the training.

## 2025 Q2 Board of Directors Meeting Minutes Wednesday, June 25, 2025 @10:00 A.M.

- The unique challenges occurring lately regarding funding is with:
  - Job Corps: 200 staff were laid off in the Albany and Brunswick locations.
  - Ms. Anderson, who is a job corps staff member was also affected.
  - One-Stop Center and WorkSource DeKalb are working with Youth Services departments to help provide services to those affected by the funding issues.
- 6 Seniors were also affected by the funding issues:
  - June 30<sup>th</sup> is the last day for the Seniors from the Senior Employment Program.
  - Additional providers are being researched to help accommodate people affected.
  - The programs which are ending don't have replacement programs; WIOA funding is still pending.

### Q&A- Part 3

- Question #1- Frankie Atwater: What can we do to advocate for funding?
- Answer- Robert Gordon: Mr. Gordon mentioned he attended a NADWP Conference recently and every state is worried about funding and experiencing cuts. WSD must keep performing well to justify receiving large amounts of money.

### Additional Comments- Mark Connally

- Georgia Department of Labor has experienced effects from the funding cuts.
- GDOL is 100% operated by UI funds.
- Senior workers have been moved around due to the budget.
- 500 + customers are served at the GDOL Decatur office with 3 staff
- Clayton Office has 8 staff
  - DeKalb office has 4 staff; They lost 1 staff member, but Mr. Connally was informed he could hire 1 new staff.

### Q&A- Part 4

- Question #1- Frankie Atwater: Is there a senior program in DeKalb County?
- Answer- Robert Gordon: Not sure if there are senior programs available in DeKalb.
- Mr. Atwater mentioned that WSD needs to inquire about DeKalb County Senior Programs

### Suggestion

- Mr. Atwater suggested setting up a meeting with Mr. Lorne Green, Mr. Robert Ingram, and Mr. Mark Connally regarding WorkSource DeKalb advocating for services to address the needs in the community.

### Q&A- Part 5

- Question #1- Sergio Galeano: With the loss of SCEP, how will the #s change from now (based on the chart)? Will WSD be held accountable?
- Answer- Robert Gordon: No, this is not the expectation. The loss of SCEP will not affect the metrics; there just won't be enough funding to serve many people. There will be an impact to the community.

### **Additional Comments**

- Mr. Davis mentioned due to the senior program cuts, he will have to move WSD staff from their regular tasks to work at the front desk. WorkSource DeKalb will lose receptionist Ms. Love, because of the funding cuts to the senior services program.

### **Performance Report- Gregory Pittman**

- The summary for PY 24 (3<sup>rd</sup> Quarter was presented to the Board)
- Overall and Individual Scores were presented:
  - Overall Scoring:
    - 90% and above= Green
    - Under 90%= Red
  - Individual Scoring:
    - Above 90%= Green
    - 90%- 50% = Yellow
    - 50% and Below= Red
- The negotiated performance guides from TCSG are included in the TEGL.
- Statewide modules from PY 24 3<sup>rd</sup> Quarter were also presented to the Board.
- Mr. Pittman presented report, which showed where WorkSource Dekalb is individually:
  - Adult, Youth, and Dislocated Worker goals were presented to the Board.

PY 24 Performance
- Regarding the Measurable Skills, several participants didn't receive their credentials and didn't take their tests.
- WorkSource DeKalb Overall Scores:
  - Adult= 90.9%
  - Dislocated Worker: 96.5%
  - Youth= 68.4 %
- The Comparison Chart for 12/31/24 and 03/31/25 was presented to the Board:
  - Scores have improved in various areas.
  - Credentials and Measurable Skills Gains are still being improved.
  - The comparison chart shows how WorkSource DeKalb compares to other areas.
  - Summary of other WorkSource areas were also presented to the Board.

### **Q&A- Part 6**

- Question #1- Kristi Cox: Has WorkSource DeKalb researched what the other counties/areas are doing regarding credentials and measurable skills gains?
- Answer- Robert Davis: Suitability TABE testing and face to face interaction with participants is provided. Numerous virtual learning sessions are provided as well. It was discovered that virtual learning was not for everyone, some participants chose not to complete their training.

### **Additional Comments- Robert Davis**

- WorkSource DeKalb continues to ensure people are suitable for the training program.
- Mr. Davis expressed that a tool needs to be developed to make the process flow differently, there needs to be "claw back". WSD staff are doing all they can to encourage participants to take their credential exams.
- Supportive Services are also available to assist participants.

## 2025 Q2 Board of Directors Meeting Minutes Wednesday, June 25, 2025 @10:00 A.M.

### Q&A- Part 7

- Question #1- Kristi Cox: If someone fails their credential exam 3 times or more, Will WorkSource DeKalb refer to the training provider and hold them accountable?
- Answer- Robert Davis: The school is held accountable, and they can possibly be removed from the ETPL. (Eligible Training Provider List).

### Outreach- Alanna Hicks-King

- WorkSource DeKalb has completed 122 outreach events in DeKalb County.
- WorkSource DeKalb has worked with several partners such as:
  - DeKalb Chamber of Commerce
  - DeKalb County School System
  - DeKalb LSBE (Local Small Business Enterprise)
  - Hank Stewart Foundation
  - Commissioners: Ms. Nicole Massiah
  - 100 Black Men of DeKalb County
  - TCSG: Business Retention and Rapid Response Team
- The final event for the fiscal year will be held June 28, 2025:
  - The event is hosted by DeKalb County Commissioner Chakira Johnson: “Chakira’s Cookout”- A back to school preparedness event.
  - The event will be held from 2:00 PM- 6:00 PM.
  - WorkSource DeKalb will participate in the event as well.
- The DeKalb County Job Fair 2025 is scheduled for July 10<sup>th</sup> from 9 AM- 1 PM:
  - This job fair will help people who were affected by the federal government lay-offs.
  - There will be 15 department collaborations onsite: mainly public safety departments.
  - WorkSource DeKalb will have TCSG partners Ms. Gibson and Ms. Diane Allen onsite at the job fair.
  - WorkSource DeKalb will help host the job fair and 3 agencies will be onsite at the job fair also: Emory, Grady Hospital, and the State Department of Public Health.

### Q&A- Part 8

- Question #1-Frankie Atwater: Is there a push to hire?
- Answer- Alanna Hicks-King: Yes, The police and Fire Department will provide onsite interviews based on background checks and etc. There are other vacancies in DeKalb Government as well. The focus are the CDC employees with transferable skills.

## 2025 Q2 Board of Directors Meeting Minutes Wednesday, June 25, 2025 @10:00 A.M.

### **Suggestions/ Updates- Frankie Atwater**

- Mr. Atwater expressed that the emphasis on the DeKalb County Job Fair should be hiring. The name of the event should be called “DeKalb County Hiring Event”.
- Mrs. Hicks-King mentioned that DeKalb County CEO Lorraine Cochran-Johnson planned the job fair. There will be designated areas for interviews and the WorkSource DeKalb Mobile Unit will be onsite.
- QR codes are available at all of the outreach events for people to register for WorkSource DeKalb programs and for staff to reach out to customers. The WSD follow-up team, youth team, and Business Solutions Team use this process.

### **Q&A- Part 9**

- Question #1- Derrick Westry: Is the DeKalb County job fair Adult focused?
- Answer- Alanna Hicks-King: Yes; The expectation is 300 people attending.
  
- Question #2- Lorne Green: Will there be tracking data for the DeKalb County Job Fair?
- Answer- Alanna Hicks-King: The DeKalb County CEO’s team and Human Resources team will track data from the event.

### **DSYEP Highlights- Alanna Hicks-King**

- Mrs. Hicks-King provided special thanks to the DeKalb County Commissioners and DeKalb County CEO Lorraine Cochran-Johnson.
- \$780K was allocated for the DeKalb Summer Youth Employment Program
- Over 2,500 applications were submitted
- 550-600 youth were selected
- 375 youth were hired with a few more pending.
- There were over 90 worksites
- All youth participants were required to get drug screening and background checks.
- Anthony Sims, Seretta Hewitt, and Tashauna Hambrick completed all of the worksite agreements for the worksites; Special thanks was provided to worksite team.
- Jobs were provided from the various Municipalities, Private Sector, and Government Agencies:
  - Municipalities: 4
  - Private Sector: 40
  - Government Agencies: 6
- The DSYEP orientation was held June 2, 2025 with over 200 youth interns in attendance.
- The dates of the DeKalb Summer Youth Program are:
  - Group 1: 6/2/25 to 7/3/25
  - Group 2: 6/9/25 to 7/11/25
  - Group 3: 6/16/25 to 7/18/25
  - Group 4: 6/23/25 to 7/25/25
- Mrs. Hicks-King provided special commendation to DeKalb County School District for providing 50 positions for the summer interns.

## 2025 Q2 Board of Directors Meeting Minutes Wednesday, June 25, 2025 @10:00 A.M.

### **Success Stories**

- 4 youth interns have pending open positions; after the DSYEP program ends they will be hired part time.
- The WorkSource DeKalb Interns introduced themselves to the WorkSource DeKalb Board:
  - Blaire Green- Finance/ Payroll
  - Angel Reid- Finance
  - Karyss Robins- Finance
  - Shandrea Rice- Finance
- Future Planning For DSYEP
  - A survey will be developed for the summer interns and employers.
  - Debrief Meeting will be held after the 2025 DeKalb Summer Youth Program ends
  - Focus groups will be hosted virtually through Zoom, to discuss ideas for the 2026 Summer Program.
  - Mr. Anthony Sims is currently speaking with employers and Mr. Sims, Mrs. Peterson, and Mrs. Hicks-King did a great job with hosting the Worksite Supervisor Orientation sessions.
- The DeKalb Summer Youth Employment Program Orientation “Re-Cap” video was presented to the WorkSource DeKalb Board.
- Mrs. Hicks-King provided special commendation to Mr. Davis, the WorkSource DeKalb Leadership team, Bria Peterson, Sabrina Lee, Jowan Dennis, Seretta Hewitt, Teshauna Hambrick, Finance Unit, Robert Ingram, and the whole WorkSource DeKalb team for their assistance with the DeKalb Summer Youth Employment Program.
- Special commendation was also provided to Mr. Connally from GDOL for accepting interns to work with them this summer.
- Also, special commendation was provided to the WorkSource DeKalb Board Members for their support.

### **V. Public Comments- N/A**

### **VI. Announcements**

- **Staffing Update- Robert Davis**
  - Mr. Davis introduced the new Director of WorkSource DeKalb, Mr. Lorne Green to the WSD Board.
  - Mr. Davis mentioned that Mr. Green will be leading an awesome team.
  - Mr. Davis expressed he wants WorkSource DeKalb staff to continue to work together, be innovative, efficient, productive, communicate, collaborate, and coordinate.
  - Mr. Davis has served 6 years working with WorkSource DeKalb; Special commendation was provided to all Board members and staff.
  - Mr. Atwater provided special commendation to Mr. Davis for everything he has done.

## 2025 Q2 Board of Directors Meeting Minutes Wednesday, June 25, 2025 @10:00 A.M.

### **VII. Next Meetings**

- September 10, 2025- Q2 Sub-Committee Meetings
- September 24, 2025- Q2 Full Board Meeting
  - Mr. Frankie Atwater requested Ms. Erica-Antoinette Slaton lead the September Board meeting: He will not be in attendance.

### **VIII. Adjournment**

- Jeff Taylor made a motion to adjourn the meeting. Kristi Cox second the motion.

*Meeting adjourned at 11:44 AM*

## 2025 Q2 Board of Directors Meeting Minutes Wednesday, June 25, 2025 @10:00 A.M.

### WorkSource DeKalb Funds Expenditure Status as of June 09, 2025

4/1/2023/1/2023/30/2023/30/2023/31/2023/30/2023/29/2023/30/2023/31/2023/30/2023/30/2023/30/2023/31/2023/1/2024

