

Chief Executive Officer DEPARTMENT OF PLANNING & SUSTAINABILITY Ir

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Planning Website Resources

A. How to look up the on-line zoning ordinance:

- 1. Go to <u>www.municode.com</u>
- 2. Click on LIBRARY in menu at the top of the screen, then on the state of Georgia on the map.
- **3.** Scroll down as necessary and click on **DEKALB COUNTY**.
- 4. Scroll down and click on CHAPTER 27, ARTICLE 2. <u>https://library.municode.com/ga/dekalb_county/codes/code_of_ordinances?nodeId=CODECO_CH27ZO_AR_T2DIRE</u>

B. How to look up on-line overlay district regulations and design guidelines:

- **1.** Follow steps 1-4, above, but go to **Article 3**.
- **2.** For Design Guidelines that are not in the Zoning Code, email the Current Planning Division at <u>plansustain@dekalbcountyga.gov</u>

C. How to look up the on-line zoning maps

- **1.** Go to <u>www.dekalbcountyga.gov</u>.
- 2. Pull down the menu under **GOVERNMENT** in the menu bar at the top of the screen.
- 3. Click on GIS in the drop-down box, then click on ACCESS MAPS AND APPS.
- **4.** Click on Tax Parcel Viewer map.

D. Enter the address in box at upper left, click Enter.

E. Click on the layer icon in the menu bar at the upper right of the screen.

F. Click the box beside "Zoning" **and** "Overlay Districts". The zoning will appear after several seconds.

If zoning does not appear:

- 1. Zoom in using the tool on the left side of the screen or your mouse wheel.
- 2. The property might be located within a city rather than unincorporated DeKalb County. For example, if in the cities of Atlanta, Brookhaven, Clarkston, Decatur, the zoning will not appear; however, zoning may still appear for newly incorporated cities such as Tucker, Brookhaven, and Stonecrest. Contact the appropriate city government for zoning.

To print a map:

- **A.** To print, click on the printer icon in the menu bar at the top of the screen.
- **B.** You can choose various formats such at .pdf or .jpeg., and you can insert a title.
- **C.** When you click on print, the software will "print to file", meaning it will convert from an e-file to whatever format you choose. Then you can save it to a folder, print it, send it via an e-mail, etc.

G. How to look up the on-line Comprehensive Plan:

- **1.** Go to <u>www.dekalbcountyga.gov</u>.
- 2. Pull down the menu under **GOVERNMENT** in the menu bar at the top of the screen.
- 3. Click on PLANNING AND SUSTAINABILITY in drop-down box.
- 4. Click on ALL THINGS PLANNING in the box at the left.
- 5. Click on COMPREHENSIVE PLAN PAGE.

H. How to look up zoning applications & staff reports

About one week before any scheduled public hearing (Rezoning, Special Land Use Permits [SLUP], Zoning Board of Appeals [ZBA] and Historic Preservation), a staff person in the Current Planning Division will post the applications with Staff's recommendations to our webpage.

- 1. Go to <u>www.dekalbcountyga.gov</u>
- 2. Pull down the menu under GOVERNMENT in the menu bar.
- 3. Click on PLANNING AND SUSTAINABILITY in drop-down box.
- 4. Click on **PUBLIC MEETING CALENDARS**.
- 5. Click on **PUBLIC MEETINGS & AGENDAS**.
- 6. Click on the heading for the applications that you would like to view. For example, you would click on the heading "Planning Commission" for zoning/SLUP applications; "Zoning Board of Appeals" for variance applications; "Sketch Plat" for any proposed sketch plat applications; and, "Historic Preservation" for Certificate of Appropriateness applications.

OR You may click this link: Public Hearing Agendas & Info | DeKalb County GA

I. How to look up property tax, building square footage information:

- **1.** Go to <u>https://dekalbtax.org/</u>.
- **2.** Click on the blue Property Tax circle.
- 3. In the menu at the left, click on the plus sign beside "Property Tax".
- 4. Click on "View and Pay Property Tax Online".
- 5. Type in address or 10-digit parcel ID. Do not type "Street", "Avenue", "Road", etc.
- **6.** Click the Search button.
- 7. Click on the address of the property.

Tax assessment information will appear on the screen. For the map, scroll down and click on "Click here to view property map".