



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Minutes

### OPS-County Operations Committee

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Tuesday, October 3, 2023

1:00 PM

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Meeting Started At: 1:03 PM

Attendees: Commissioners Davis Johnson, Spears, Terry, Patrick, Johnson

**Present**      3 - Commissioner Mereda Davis Johnson, Larry Johnson, and Michelle Long Spears

#### I. MINUTES

**2023-1209**      Commission District(s): All Districts  
Minutes for the September 19, 2023, County Operations (OPS) Committee Meeting;  
**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be approved. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Long Spears

**Absent:** 1 - Johnson

#### II. DISCUSSION

FY23 Budget Adjustment

*Information provided by Director Sigler on 311 budget adjustments*

*Question MSL: Can you speak to the citizens help center*

*Response provided by Director Sigler*

*Question MDJ: Can you expand on the temporary personally, is that in replacement of full time employees? Question*

*TT: Are they taking on customer service responsibilities of other departments*

*Response provided by COO Williams*

***MLS: Motion to approve 311 budget adjustments***

***Second MDJ***

***Vote: yes 2-0 LJ Absent***

*Information provided by Director Sigler on Fleet Maintenance Budget Adjustments*

*Question TT: The fund balance is higher than we started the year off with? So that's 127 million budgeted but not spending it all?*

*Sigler: I think it is all committed but due to the lag time of receiving the vehicles the department hasn't received the vehicles. Even if those funds are committed they don't get spent right away.*

***MLS: Motion to approve Fleet Maintenance and vehicle Maintenance fund***

***Second MDJ***

***Vote: yes 2-0 LJ Absent***

***MLS: Motion to approve Vehicle Replacement Fund Adjustments***

***Second MDJ***

***Vote: yes 2-0 LJ Absent***

*Information on CIP Allocations provided by Director Stovall (items C, D, G, H, I)*

*Question MDJ: What are you proposing under food service?*

*Response provided by Director Stovall & COO Williams*

*Question MLS: This is proving vending machines with food for employees?*

*Stovall: That is correct*

*Question MLS: regarding section C, who else is moving in with IT?*

*Stovall: Appraisal and a court function. IT's two groups. IT Needs to set up the space.*

*Question MSL: So the line item doesn't include technology, that's under Matleski's department?*

*Stovall: yes. Additional information provided*

*Comments provided by Director Matelski*

*Question MLS: Have you established a timeline?*

*Stovall: We believe we will move the group in about 3 months in January 2024*

*Comments provided by Commissioner Terry*

*Question MDJ: F was passed under ERPS?*

*Sigler: Correct*

***MLS: Motion to approve CIP Allocations outlined in sections C, D, G, H, I***

***Second LJ***

***Vote: yes unanimous***

### III. AGENDA ITEM

*Previously Heard Agenda Items:*

#### **Innovation & Technology**

[2023-1020](#) Commission District(s): All  
LB - Invitation No. 23-101578 Installation of Data, Voice and Multimedia Cabling (Annual Contract with 4 Options to Renew): for use by the Department of Innovation and Technology (DoIT). Consists of providing low-voltage and security camera installations, as well as moves, adds and changes of data, voice and multimedia cabling at various facilities within the County. Recommend award to the lowest, responsive and responsible bidder: R. B. Communications, Inc. Amount Not To Exceed: \$300,000.00.  
**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/10/2023. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Long Spears

**Absent:** 1 - Johnson

*Information provided by Director Matelski*

#### **Board of Commissioners - District 3**

[2023-1190](#) Commission District(s): District 3  
2023 Mid-Year Budget amendment request to purchase 2 mobile surveillance trailers to be used in the parks or any area within in the county that can help deter criminal activity  
**MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/10/2023. The motion carried by the following vote:**

**Yes:** 3 - Commissioner Davis Johnson, Johnson, and Long Spears

*Information provided by Director Ellis*

*Question MDJ: How do these trailers work?*

*Response provided by Commissioner Johnson*

*Question MLS: How do you determined where the trailers are placed?*

*Ellis: We have a police liaison that gives reports and recommendations. MDJ*

*Request: Lets come back for an update once they are installed and in use*

*Question RP: Can we get more trailers, I'm thinking 5.*

*MDJ: We can have further discussion on that*

2023-1198

Commission District(s): District 3

2023 Mid-Year Budget Amendment Request to Expand the Contractual Services with Clean Star National to Chemically Remove Graffiti from the County's Property

**MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for approval to the Board of Commissioners, due back on 10/10/2023. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears**

*Information provided by Commissioner Johnson*

*Question MDJ: I think it's a good concept but how we can prevent people from coming back?*

*LJ: you can't but if we can be proactive in our response we will reduce complaints.*

*Comment by Commissioner Davis Johnson*

*Question MLS: This is for an additional \$150,000 to the current line item?*

*COO: yes ultimately to amend an existing contract.*

*Question MLS: At mason Mill Park they included a clear paint substance to help was off graffiti, is that something we could include?*

*COO: there's going to be multiple approaching to mitigating graffiti. Additional comments provided.*

*Comments provided by Commissioner Patrick*

*Comments provided by Commissioner Terry*

**Board of Commissioners - District 6**

2023-1000

Commission District(s): All Commission Districts

Place Holder for Working Revisions to the Public Works and Infrastructure (PWI) Committee to Include Environmental Justice Matters That Fall Under this Committee of Jurisdiction.

**MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 10/10/2023. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears**

*TT: I believe Presiding officer wanted it at a future COtW retreat*

***LJ: Motion to defer two weeks***

[2023-0563](#)

Commission District(s): All Commission Districts  
A Resolution Mandating Compost Facilities in DeKalb County Government Buildings by 2024, and Request for Proposals for Composting Services

**MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 10/10/2023. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears**

*TT: Zach and I still haven't had our check  
in. Response provided by COO Williams*

***LJ: Motion to defer two weeks***

**2023-1174**

Commission District(s): All  
A Resolution by The DeKalb County Board of Commissioners to Support a Georgia Effort to Protect the Okefenokee Swamp

**MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 10/10/2023. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears**

*Information provided by Commissioner Terry & Sam Collier (Sierra Club Committee to Protect Okefenokee Swamp)*

*Comments provided by Commissioner Spears*

*Additional comments provided by Commissioner Terry*

***LJ: Motion to defer two weeks***

*New Agenda Items:*

**Airport**

[2023-1219](#) Commission District(s): 1 and 6  
Non-Federal Limited Design and Implementation Reimbursable Agreement Between Department of Transportation Federal Aviation Administration (FAA) and DeKalb County and DeKalb Peachtree Airport. There is a cost to the County in the amount of \$68,322.40.  
**MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/10/2023. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears**

*Information provided by Hunter Hines, PDK Staff*

[2023-0963](#) Commission District(s): 1 & 2  
CA - Cooperative Agreement for Parks and Recreation Equipment, Products, and Installation Services (BuyBoard Contract No. 679-22): for use by the DeKalb Peachtree (PDK) Airport. Consists of piggybacking off the competitively let BuyBoard Contract to purchase and install new playground equipment for an aviation themed playground at the PDK Airport. Awarded to Superior International Industries, dba Superior Recreational Products. Amount Not To Exceed: \$297,653.68.  
**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/10/2023. The motion carried by the following vote:**

**Yes: 2 - Commissioner Davis Johnson, and Long Spears**

**Absent: 1 - Johnson**

*Information provided by Hunter Hines, PDK Staff*

*Question MLS: this is the same location as the current*

*playground?Hines: that is correct*

## **Innovation and Technology**

[2023-0917](#) Commission District(s): ALL  
CA - Cooperative Agreement for Audio Visual Equipment, Supplies, and Services (The Interlocal Purchasing System (TIPS USA) Contract No. 220704): for use by the Department of Innovation and Technology (DoIT). Consists of piggybacking off the competitively let TIPS USA Contract for the provision of audio-visual equipment, supplies, and services. This request will assist in the implementation of a complete Audio Visual (AV) solution at the Snapfinger Treatment Plant. Awarded to BIS Digital, Inc. Amount Not To Exceed: \$130,670.36.

**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/10/2023. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Long Spears

**Absent:** 1 - Johnson

*Information provided by Director Matelski*

[2023-0919](#) Commission District(s): ALL  
Cooperative Agreement for Audio Visual Equipment, Supplies, and Services (The Interlocal Purchasing System (TIPS USA) Contract No. 220704): for use by the Department of Innovation and Technology (DoIT). Consists of piggybacking off the competitively let TIPS USA Contract for the provision of audio-visual equipment, supplies, and services. This request will assist in equipment replacement within the State and Magistrate courtrooms. Awarded to BIS Digital, Inc. Amount Not To Exceed: \$367,005.15.

**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/10/2023. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Long Spears

**Absent:** 1 - Johnson

*Information provided by Director Matelski*

#### **Facilities Management and Public Works - Sanitation**

[2023-1113](#)

Commission District(s): ALL

CO - Change Order No. 2 to Contract 1325124 and Change Order No. 1 to Contracts 1325126 and 1325127 Landscape Maintenance Services for Public Grounds (Annual Contract with 2 Options to Renew): for use by the Departments of Facilities Management and Public Works - Sanitation. These contracts consist of providing landscape maintenance services for public grounds. This request is to increase the contract funds to continue with the provision of services. Awarded to: Artscape, Inc., The Simmons Group, and Let Us Love Your Lawn. Total Amount Not To Exceed \$254,165.00.

**MOTION was made by Michelle Long Spears, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/10/2023. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Long Spears

**Absent:** 1 - Johnson

*Information provided by Director Stovall*

*Question TT: Can you tell us the facilities this contract is covering*

*Stovall: I can get that information for you*

Meeting Ended At: 2:11 PM

**MOTION was made by Michelle Long Spears, seconded by Larry Johnson, that this agenda item be adjourned meeting. The motion carried by the following vote:**

**Yes:** 3 - Commissioner Davis Johnson, Johnson, and Long Spears

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Barbara H. Sanders-Norwood CCC, CMC