

Minutes - Draft

PECS-Planning, Economic Development & Community Services Committee

Tuesday, April 25, 2023

2:00 PM

Meeting Started At: 2:01PM

Attendees: Commissioners Johnson, Patrick, Long Spears, Cochran-Johnson (via call-in)

Present 3 - Commissioner Larry Johnson, Robert Patrick, and Michelle Long Spears

I. MINUTES

2023-0468 Commission District(s): ALL
Minutes for the April 11, 2023 Planning, Economic Development, and Community Services Committee Meeting
MOTION was made by Michelle Long Spears, seconded by Robert Patrick, that this agenda item be approved. The motion carried by the following vote:

Yes: 3 - Commissioner Johnson, Patrick, and Long Spears

II. AGENDA ITEM

New Agenda Items:

Human Services

[2023-0423](#) Commission District(s): All
Transferring of Funds from the General Fund to Senior Citizens Grant Fund
MOTION was made by Michelle Long Spears, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/9/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Johnson, Patrick, and Long Spears

-information provided by Director Scott

-Question LJ: is there a list?

D Scott: no sir it's not a list

Recreation, Parks, and Cultural Affairs (RPCA)

2023-0349 Commission District(s): 2, 4, 5, 6, 7
RA - Ratification of Change Order No. 1 to Contract No. 1307635 Cooperative Agreement for Playground Systems, Installation, Service and Related Items: for use by the Department of Recreation, Parks, and Cultural Affairs (RPCA). This contract consists of upgrades and renovations for Parks, Playgrounds, and Recreational Areas. This request seeks to ratify an increase to the scope and contract funds to complete a surfacing project for the playground at Medlock Park. Awarded to: BCI Burke Company LLC. Amount Not To Exceed: \$86,700.00.

MOTION was made by Robert Patrick, seconded by Michelle Long Spears, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/9/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Johnson, Patrick, and Long Spears

-information provided by Michelle Butler

-additional information provided by Director Ellis

-Question LJ: when is the pool opening?

-C Ellis: the pools will open for Memorial Day

WorkSource DeKalb

2023-0422 Commission District(s): ALL DISTRICTS
Approval of an Intergovernmental Agreement (IGA) between DeKalb County Government and Georgia Piedmont Technical College for the purpose of joint administration of the DeKalb Virtual Career Academy 2023 and not to exceed \$160,000.

MOTION was made by Michelle Long Spears, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/9/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Johnson, Patrick, and Long Spears

-information provided by Director Robert Davis - WorkSource DeKalb

Board of Commissioners - District 1

[2023-0464](#)

Commission District(s): All Districts

To explore the option of including additional fees for expedited plan reviews for development and building permits

MOTION was made by Robert Patrick, seconded by Michelle Long Spears, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 6/13/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Johnson, Patrick, and Long Spears

-information provided by Commissioner Patrick

-Question LJ: is there a flow chart that can be created to show how this expedited plan will work?

-responses provided by Interim Director Hudson

-Commissioner Johnson requests the Commissioners meet technical staff regarding the permitting system and the submittal process ;to discuss interfaces, common system issues, time needed for steps in the process

-Question MLS: do other jurisdictions in the metro area have an expedited fee?

C Hudson: we can investigate that and let you know

-LJ: as a Committee we need to look at a County that has a similar system; we need a road trip to see. Mr. Hudson please set something up with our staffs so that we can go over best practices and approaches

-Commissioner Patrick requests average turnaround time from when comments are made and when they are responded to

Board of Commissioners - District 2

[2023-0494](#)

Commission District(s): Districts 2 and 6

Ordinance to Amend the Code of DeKalb County, Georgia, Chapter 4, Article III, Pertaining to Retailers of Alcoholic Beverages and For Other Purposes

MOTION was made by Michelle Long Spears, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/9/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Johnson, Patrick, and Long Spears

-information provided by Attorney Welch

-Question LJ: is this for all overlay districts or just one?

M Welch: currently it's written as to the Emory Overlay

-Question RP: could something like this be modified to go into our zoning code to where a college could have that on their campus?

M Welch: I would have to review further; it could be broadened to comply with applicable local and state laws; additional information provided by Attorney Welch

-additional comments provided by Brandon White

III. DISCUSSION

CIP Parks Update

-Question LJ: is any of the money in the 2023 budget in this?

-Z Williams: we have an item that is forthcoming that included NH Scott Park; that will be next cycle

-presentation provided by

-Question MLS: in the procurement phases, when would each step happen?

C Ellis: it depends on the value of the project; other times we may do piggybacking. It all depends on the actual project. If we have specifics on the design, construction, it may go through an ITB for instance. We try to do it in the most efficient way that will cost us the least amount of time

-Question MLS: if you do an RFQ before an RFP, how much time does that add to the process?

C Ellis: every project is so different it would be hard to give an answer on that

-Question LJ: between RFP, RFQ, and design build, do any of the projects fall under design-build?

C Ellis: yes it depends on the type of project, we always think of that possibility. That determination is made after it comes out of permitting

-Question MLS: regarding the cemetery project, is it countywide?

C Ellis: that's correct

-LJ: continue to bring this back; hopefully from COO Williams we get the CIP funding attached to these projects so we can keep things moving. By July and Parks Month you have a good report to share in each of the parks in our area.

Commission District Profiles

-presentation provided by Sylvia Smith, James Burge - Planning & Sustainability

-Question MLS: do you do this annually?

J Burge: we do not; they are updated every few years. Additional response provided by Mr. Burge

-Question MLS: where does this live? What are the outreach efforts to get it in the hands of citizens?

S Smith: this will be housed on our county website; we will send it to each of you to post; we do have a community database that we will send out also

-Question MLS: regarding key metrics, how did you land on the three on the profiles?

-response provided by Mr. Burge

-Question MLS: regarding the sources cited, is there a ACS every 2 years?

J Burge: yes there is

Meeting Ended At: 2:47PM

MOTION was made by Robert Patrick, seconded by Michelle Long Spears, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Johnson, Patrick, and Long Spears

Barbara H. Sanders-Norwood CCC, CMC