

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
November 21, 2019**

A meeting of the DeKalb County Board of Assessors was held on Thursday, November 21, 2019. Present were the following:

**James Vernor, PhD, MAI, Vice-Chair
Charlene Fang, Assessor
Vivian R. Ingersoll, Assessor
John W. Lawson, J.D., LL.M., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Appraiser IV – Business Personal Property
Teresa H. Nealey, Recording Secretary**

**Absent: Robert A. Burroughs, J.D., Chair
Allen Alford, Supervisor – Business Personal Property**

CALL TO ORDER

The Vice-Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Vice-Chair called for a motion to approve the revised 11/21/19 Agenda, made by Vivian Ingersoll, seconded by John Lawson. The motion carried unanimously.

APPROVAL OF MINUTES

The Vice-Chair called for a motion to approve the 11/7/19 Minutes, made by Vivian Ingersoll and seconded by John Lawson. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Vice-Chair called for a motion to approve batches 1 through 24 of this agenda, made by John Lawson, seconded by Vivian Ingersoll. The 11/21/19 BTA Agenda Update showed parcel 18 151 03 041 pulled from Batch 7. The Notice for Batch 6 will be mailed when Allen Alford returns. After discussion, the Vice-Chair called for a vote which passed unanimously.

The Vice-Chair called for a motion to approve batches 25 through 38 of this agenda made by John Lawson, seconded by Vivian Ingersoll. It was discovered that Batch 31 was a duplicate of Batch 25. After discussion, the Vice-Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

ADJOURNMENT

The Vice-Chair called for a motion to adjourn, made by John Lawson and seconded by Charlene Fang. The meeting adjourned at 10:42 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 12-19-19