

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
April 16, 2020**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, April 16, 2020 through Zoom Conferencing.**

**James Vernor, PhD, MAI, Chair  
Vivian R. Ingersoll, MA, Assessor, Vice-Chair  
John W. Lawson, J.D., LL.M.  
Charlene Fang, Assessor  
Robert A. Burroughs, J.D.  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Teresa H. Nealey, Recording Secretary**

**The following were not on the Zoom Conference; however they were available if needed.**

**Donna Rosser, Assistant Chief Appraiser  
Brian Jennings, Deputy Chief Appraiser – Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial  
Allen Alford, Supervisor – Business Personal Property**

**CALL TO ORDER**

**The Chair called the meeting to order at 9:43 a.m.**

**APPROVAL OF AGENDA**

**The Chair asked for a motion to approve the 4/16/20 Agenda, made by John Lawson, seconded by Robert Burroughs and Charlene Fang. The motion carried unanimously.**

**APPROVAL OF MINUTES**

**The Chair called for a motion to approve the 3/19/20 Minutes, made by John Lawson and seconded by Vivian Ingersoll. The motion carried unanimously.**

**CITIZEN TIME**

**No citizens requested time to address the Board.**

**BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

**The Chair called for a motion to approve batches 1 through 9 of this agenda; parcel 15 211 02 154 was pulled from Batch 13, made by Robert Burroughs and seconded by John Lawson. After discussion, the Chair called for a vote which passed unanimously.**

The Chair called for a motion to approve batches 10 and 17 of this agenda made by Robert Burroughs and seconded by John Lawson and Vivian Ingersoll. After discussion, the motion carried unanimously.

**STAFF REPORTS**

See attached.

Prior to this meeting, staff reports were sent electronically to Board members.

**CHIEF APPRAISER'S REPORT**

See attached.

Prior to this meeting, the Chief Appraiser's report was sent electronically to Board members.

**EXECUTIVE SESSION**


There was no session today.

**ADJOURNMENT**

The Chair declared the meeting adjourned at 10:09 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:

  
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Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved: 5-7-2020