

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
June 15, 2023**

A meeting of the DeKalb County Board of Assessors was held on Thursday, June 15, 2023. Participating were the following:

**Robert A. Burroughs, J.D., Chair
James Vernor, Ph.D., MAI, Vice-Chair
Charlene Fang, Assessor
Joseph Kusmik, MA, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Geoffrey Johnson, Supervisor - Commercial
Teresa H. Nealey, Recording Secretary**

ABSENT

**Vivian R. Ingersoll, MA, Assessor
Brentnol Baker, Deputy Chief Appraiser – Commercial**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 6/15/23 Agenda had been received and he called for a motion for Approval of the 6/15/23 Agenda, made by Jim Vernor, and seconded by Joe Kusmik. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair asked if there were any additions or corrections to the Minutes of our last meeting, and after hearing none, he called for a motion to approve the Minutes of 6/1/23. Jim Vernor made a motion to Approve the Minutes of 6/1/23, seconded by Charlene Fang. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations on batches 1 through 28. After discussion, the Chair called for a motion to approve Staff Recommendations, made by Jim Vernor, and seconded by Joe Kusmik. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

APPROVAL OF 2023 PERSONAL PROPERTY VALUES

The 2023 Personal Property spreadsheets were sent to Board Members prior to this meeting. Vance Clements gave a summary of the following reports:

- a) Personal Property Assessment Change list.
- b) Timely filed 2023 Freeport Exemption List.
- c) Late filed 2023 Freeport Exemption List.
- d) Freeport request to be denied.
- e) Personal Property Exempt Property List.

After discussion, the Chair called for a motion to approve the above reports, made by Jim Vernor and seconded by Joe Kusmik. The motion carried unanimously.

The 2023 Personal Property notices will be mailed on June 20, 2023.

OTHER BUSINESS

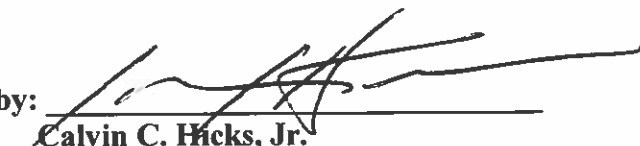
The Chair stated that Calvin Hicks has been invited by Commissioner Ted Terry to be on a panel to discuss How to File a DeKalb County Property Tax Appeal Free Virtual Workshop on Saturday, June 17, 2023.

ADJOURNMENT

There being no further business, the Chair called for a motion to adjourn, made by Jim Vernor and seconded by Joe Kusmik. The meeting adjourned at 10:29 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

7-13-23