

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
May 24, 2018**

A meeting of the DeKalb County Board of Assessors was held on Thursday, May 24, 2018. Present were the following:

**John W. Lawson, J.D., LL.M., Chair
James Vernor, PhD, MAI, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Vivian R. Ingersoll, Assessor
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Geoffrey Johnson – Supervisor – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

ABSENT: Brentnol Baker, Deputy Chief Appraiser – Commercial

VISITOR: Jay Vinicki – Director of Budget Management

CALL TO ORDER

The Chair called the meeting to order at 9:37 a.m.

APPROVAL OF AGENDA

The Chair called for a motion to approve the Revised 5/24/18 Agenda, made by Jim Vernor, seconded by Vivian Ingersoll. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 5/3/18 Minutes, made by Robert Burroughs and seconded by Jim Vernor. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 22 of this agenda made by Jim Vernor, seconded by Vivian Ingersoll. (It should be noted that the 5/24/18 BTA Agenda Update showed parcel 18 102 05 002 being pulled from batch 22). After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 23 through 31 of this agenda made by Robert Burroughs, seconded by Jim Vernor. After discussion, the Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

Calvin Hicks informed the Board that he received a report from the State Department of Audits regarding our 2017 Digest. The results were favorable and indicated that the work performed in 2017 complies with standards established by statute. This report was passed out to the Board. Mr. Hicks stated that this is good news and he thanked the Board and staff. The Board congratulated staff!

APPROVAL OF 2018 REAL ESTATE VALUES

Calvin Hicks extended accolades to the staff and the Board. He stated that everyone is to be commended; the Board, Donna Rosser, Brian Jennings, Brentnol Baker and Geoffrey Johnson, our Audit Section and staff. He offered congratulations to everyone for their diligence!

Calvin Hicks gave an overview of all 2018 reports that were on the flash drive that the Board received on 5/22/18 with a run date of 5/21/18. The full reports were printed and on the table for the Board to review. Mr. Hicks referenced the summary pages that show the statistics. The following is a list of the reports:

2018 Parameters for Acceptable Values

Digest Variance from 2017 To 2018

2018 Value Change Summary

2017 To 2018 Consolidation Report

2018 Value Changes

2018 FMV 2018 vs 2017

2018 City of Atlanta Ending Report

2018 Commercial Beginning Sales Ratio Report

2018 Commercial Ending Sales Ratio Report

2018 Residential Beginning Sales Ratio Report

2018 Residential Ending Sales Ratio Report

2018 Revaluation – Executive Summary – Tyler Technologies Report

Mr. Hicks indicated that these reports were rerun on 5/23/18 and the values had changed. He stated that the new values have been audited and are accurate. He distributed reports and reviewed the recent values with the Board in detail, answered questions and recommended approval. After discussion, hearing no further questions or concerns, the Chair called for a motion to approve the 5/23/18 documents of the 2018 Real Estate Values as presented, made by Jim Vernor, seconded by Robert Burroughs. The motion carried unanimously.

2018 DEKALB COUNTY CITY OF ATLANTA STATISTICS

Calvin Hicks reported that the current median ratio for the City of Atlanta in DeKalb County is 98.00. He recommended approval and that the Board share this statistic with Fulton County. Vivian Ingersoll made a motion to approve the City of Atlanta, DeKalb County statistic recommended by staff and to share with Fulton County in order to process the Resolution, seconded by Jim Vernor. The motion carried unanimously. The Board Secretary will confer with the Fulton County Secretary to supply their stats in order to process the 2018 Resolution.

APPROVAL OF 2018 COMMERCIAL 48-5-299c LISTING AND RESIDENTIAL H6

Calvin Hicks gave an overview of these reports to the Board. The hardcopy was provided on the table for the Board to review. The Commercial listing showed parcels where a field review was completed and 299c values were removed due to market forces. The inspection sheets were provided for the Board to review. Vivian Ingersoll made a motion to approve, seconded by Jim Vernor. The motion carried unanimously.

Brian Jennings presented the Residential H6 report proposing changes to 299c prior appeals. The inspection sheets were provided for the Board to review. Vivian Ingersoll made a motion to approve, seconded by Robert Burroughs. The motion carried unanimously.

The Chair said that he was impressed with the work staff has done this year with this digest. He stated to the staff and all involved that he is, "very pleased and very proud to be a part of an organization that has people that are as good and as competent and as dedicated to the job as you are and I thank you." The Board echoed these sentiments.

EXECUTIVE SESSION

No session today.

ADJOURNMENT

The Chair called for a motion to adjourn, made by Robert Burroughs and seconded by Jim Vernor. The meeting adjourned at 11:48 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 6-7-18