



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Minutes - Draft

FAB-Finance, Audit & Budget Committee

Tuesday, October 10, 2023

3:30 PM

Meeting Started At: 3:30PM

Attendees: Commissioners Bradshaw, Cochran-Johnson, Patrick, Terry

Present 3 - Steve Bradshaw, Robert Patrick, and Lorraine Cochran-Johnson

I. MINUTES

2023-1251 Commission District(s): ALL
Minutes for the September 26, 2023 Finance, Audit, and Budget Committee
MOTION was made by Lorraine Cochran-Johnson, seconded by Robert Patrick, that this agenda item be approved. The motion carried by the following vote:

Yes: 3 - Bradshaw, Patrick, and Cochran-Johnson

II. AGENDA ITEM

Previously Heard Agenda Items:

State Court

[2023-1183](#) Commission District(s): All
Approval of Tyler Technologies Civil Process software maintenance and support agreement.
MOTION was made by Robert Patrick, seconded by Lorraine Cochran-Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/24/2023. The motion carried by the following vote:

Yes: 3 - Bradshaw, Patrick, and Cochran-Johnson

-information provided by Clerk Kimberly Brock, Marshal Richardson - State Court
-comments provided by Commissioner Cochran-Johnson
-Question RP: does this software get you out of handwritten onto paperless format?
-response provided by Marshal Richardson

Budget

2023-1042

Commission District(s): All
2023 Budget Revision

MOTION was made by Robert Patrick, seconded by Lorraine Cochran-Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/24/2023. The motion carried by the following vote:

Yes: 3 - Bradshaw, Patrick, and Cochran-Johnson

-information provided by Director Sigler
-Question RP: regarding debt service, what is the additional \$47,000 for?
-comments provided by Director Sigler
-Question RP: I thought the contribution to Emory Hillandale has happened already?
-response provided by Director Sigler
-Question LCJ: regarding the UNCF, what are the funds being used for? Is this for scholarships or events taking place?TJ
Sigler: we can provide you with that information
-Question LCJ: regarding the hotel/motel fund, are these funds only spent toward attractions in unincorporated DeKalb?TJ
Sigler: they are; it is also utilized for projects authorized by State law; additional comments provided by Director Sigler
-Question LCJ: regarding decrease in fund balance for PEG Fund, could you discuss that?
-information provided by Director Sigler

-Director Sigler discussed separate document of Commissioner requested items for FAB review
-final comments on the budget process provided by Director Sigler

Board of Commissioners - District 6

2023-0559

Commission District(s): All Commission Districts
To Adopt a Resolution Requiring Written Response from DeKalb County CEO on Board of Commissioners Agenda Items and Review of Procurement and Contract Review Process
MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for withdrawal to the Board of Commissioners, due back on 10/24/2023. The motion carried by the following vote:

Yes: 3 - Bradshaw, Patrick, and Cochran-Johnson

-information provided by Commissioner Terry

-comments provided by Commissioner Patrick

-comments provided by Commissioner Bradshaw

-RP: Central Staff and I had conversations regarding the implementation of a CRM software to be explored as it relates this tracking of requests

-Question SB: how does the administration response to BOC induced approvals?

-response provided by COO Williams

-SB: regarding the communications piece, when the Board passes something how is that update process communicated?

-TT: we could have both a tracking system as well as a year end review that level sets where we are as a governing authority

New Agenda Items:

Juvenile Court

2023-1009

Commission District(s): All

LB - Invitation No. 23-101560 Family Function Therapy (FFT) and Multisystemic Therapy (MST) (Annual Contract with 2 Options to Renew): for use by Juvenile Court. Consists of therapeutic services for Juvenile Court Programs. Recommend award to the lowest, responsive, and responsible bidder: Evidence-Based Associates. Amount Not To Exceed: \$383,700.00.

MOTION was made by Robert Patrick, seconded by Lorraine Cochran-Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/24/2023. The motion carried by the following vote:

Yes: 3 - Bradshaw, Patrick, and Cochran-Johnson

-information provided by Juvenile Program Supervisor Hscola Dempsey and Grants Coordinator Eugenia Nyankson of Juvenile Court

Facilities Management

2023-1073

Commission District(s): ALL

LB - Invitation No. 23-101581 Juvenile Justice Center Canopy Installation (180 Day Contract): for use by Facilities Management. Consists of construction services for the installation of a canopy over the Judges' parking lot at the DeKalb County Juvenile Justice Center. Recommend award to the lowest, responsive and responsible bidder. Greenheart Construction, Inc. Amount Not To Exceed: \$401,905.00.

MOTION was made by Lorraine Cochran-Johnson, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/24/2023. The motion carried by the following vote:

Yes: 3 - Bradshaw, Patrick, and Cochran-Johnson

-information provided by Director Stovall

III. DISCUSSION

ARP Fund Report

-discussion not heard in committee

COVID Fund Report

-discussion not heard in committee

Meeting Ended At: 4:29PM

MOTION was made by Robert Patrick, seconded by Lorraine Cochran-Johnson, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Bradshaw, Patrick, and Cochran-Johnson

Barbara H. Sanders-Norwood CCC, CMC