



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Minutes - Draft

### FAB-Finance, Audit & Budget Committee

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Tuesday, June 27, 2023

3:30 PM

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Meeting Started At: 4:05PM

Attendees: Commissioners Bradshaw, Patrick, Cochran-Johnson, Terry

**Present**      3 - Steve Bradshaw, Lorraine Cochran-Johnson, and Robert Patrick

#### I. MINUTES

**2023-0755**      Commission District(s): ALL  
Minutes for the June 13, 2023 Finance, Audit, and Budget  
Committee

**MOTION was made by Lorraine Cochran-Johnson, seconded  
by Robert Patrick, that this agenda item be approved. The  
motion carried by the following vote:**

**Yes: 3 - Bradshaw, Cochran-Johnson, and Patrick**

#### II. AGENDA ITEM

*New Agenda Items:*

**Finance**

[2023-0616](#)

Commission District(s): ALL  
CO - Change Order No. 2 to Contract No. 1242439 Accountants for Financial Compliancy (Emergency): for use by the Department of Grants and Compliance (Finance). This contract consists of the provision of accountants to manage and meet reporting requirements. This request seeks to ratify the continued use of a previously approved emergency vendor and increase contract funds and term through December 31, 2023. Awarded to Robert Half International, Inc. Amount Not To Exceed: \$1,267,070.80.

**MOTION was made by Lorraine Cochran-Johnson, seconded by Robert Patrick, that this agenda item be recommended for approval to the Board of Commissioners, due back on 7/11/2023. The motion carried by the following vote:**

**Yes: 3 - Bradshaw, Cochran-Johnson, and Patrick**

*-substitute agenda item has been received*

*-information provided by CFO McNabb*

*-additional information provided by Michelle Butler*

### Property Appraisal

[2023-0727](#)

Commission District(s): ALL  
CO - Change Order No. 1 to Contract No. 1218789 Print and Mail Service for Property Tax and Appraisal Statements and Election Documents (Annual Contract with 2 Options to Renew): for use by Property Appraisal & Assessment Department. This contract consists of printing and mailing property assessments and tax appraisals documents to citizens of DeKalb County. This request seeks to increase the contract funds and term through June 30, 2024. Awarded to: Diversified Companies, Inc. Amount Not To Exceed: \$73,000.00.

**MOTION was made by Robert Patrick, seconded by Lorraine Cochran-Johnson, that this agenda item be recommended for approval upon receipt of additional information to the Board of Commissioners, due back on 7/11/2023. The motion carried by the following vote:**

**Yes: 3 - Bradshaw, Cochran-Johnson, and Patrick**

*-information provided by Michelle Butler*

*-Question TT: what is the reason for the increase in the contract?*

*-M Butler: I don't have that information currently*

*-SB: let's hear a motion to approve pending that information, and Ms. Butler please work with the user department to get that information related to Commissioner Terry's question by the time we meet again*

### Chief Executive Office

2023-0783

Commission District(s): All

2023 Ad Valorem Tax Millage Rates; Budget Revisions

**MOTION was made by Robert Patrick, seconded by Lorraine Cochran-Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 7/11/2023. The motion carried by the following vote:**

**Yes: 3 - Bradshaw, Cochran-Johnson, and Patrick**

*-information provided by Director Sigler*

*-Question TT: could you provide information regarding the tax digest?*

*-response provided by Director Sigler*

### III. DISCUSSION

#### Midyear Budget Planning Timeline

*-presentation provided by Director Sigler*

*-Question TT: could you provide information regarding the tax digest?*

*-response provided by Director Sigler*

*-budget questions provided by Commissioner Terry*

#### CARES, ARP Tranche 1, & Tranche 2 Updates

*-presentation provided by CFO McNabb*

*-Commissioner Terry requests an update in ERPS on the CEO Initiative - Violent Crime for an update to the committee*

*-TT: I would like to further discuss corridor improvements, beautification, and how that was discussed in ARP*

*-Z Williams: for tranche 2 ARP, that was the only thing that was not authorized by the Board. We can look at reallocating those funds because the Board has authorized the corridor improvements through the regular budget*

*-Question TT: Mr. Chair what would be your suggestion on addressing these line items that could be reallocated and what needs to be utilized by 2026?*

*-SB: please come back to us with a meeting to discuss what Commissioner Terry is discussing regarding funds that haven't been allocated and your plan to discuss what you would propose in addressing that. How much time do you need for that?*

*-Z Williams: let's shoot for the second FAB meeting in August to discuss*

*-RP: when you all come back it would be good to go through the rest of this document regarding the performance report for May 31, 2023. Are our courts processing things in a timely manner? Regarding animals being held through Magistrate Court for animals at the shelter. Also there are several people from the apartment association that told us that there are issues where there may be bankruptcies for property owners. It would be good to get an update on that, and how this money is making things work for that level of service.*

Meeting Ended At: 5:05PM

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be adjourned meeting. The motion carried by the following vote:**

**Yes:** 2 - Bradshaw, and Patrick

**Not Present:** 1 - Cochran-Johnson

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Barbara H. Sanders-Norwood CCC, CMC