



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Minutes - Draft

### FAB-Finance, Audit & Budget Committee

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Tuesday, April 13, 2021

3:30 PM

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*This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available*

- (1) via live stream on DCTV's webpage,  
(2) on DCTVChannel23.TV*

Meeting Started At: 3:35pm

Attendees: Commissioners Rader, Johnson, Cochran-Johnson

**Present**      3 - Commissioner Larry Johnson, Commissioner Jeff Rader, and  
Commissioner Lorraine Cochran-Johnson

#### I. MINUTES

**2021-2405**      Commission District(s): ALL  
Minutes for the March 23, 2021 Finance, Audit, and Budget  
Committee  
**MOTION was made by Lorraine Cochran-Johnson, seconded  
by Larry Johnson, that this agenda item be approved. The  
motion failed by the following vote:**

#### II. STATUS UPDATE

Budget Planning Timeline

*-Director Sigler: we will begin reaching out to departments over the next week*

*-JR: there is potential that commissioners will want to see expansion of county efforts regarding: mental health, public safety, sustainability. A strategy for funding at mid-year would be beneficial for administration to work with committees of jurisdiction. For example, our budget currently anticipates 750K for Decide DeKalb, and they have asked for 1.4M as part of the IGA; we will have to decide where we are going to fund them.*

*-TJ Sigler: we will work with Central Staff to determine schedule of departmental requests. From there internal communication with committee chairs to get discussions on the table for their departments of jurisdiction regarding departmental budget items*

#### Financial Statements

*Presentation from CFO McNabb, reviewing 2 months (16.67%) of the budget as it currently stands*

*-Question LCJ: could we discuss the request from Board of Registration and Elections that was not adhered to from administration in the annual budget? Has a reconciliation been done?*

*-D McNabb: We are in the process of doing a reconciliation on that; we are working with the department for those numbers.*

*-Z Williams: in 2020, grants were provided to VRE; in the future we anticipate additional resources needed for VRE. Going forward, a good and clear assessment of what happened in 2020 will be needed; a consultant will identify SWOT to a successful VRE operation in the future. We anticipate at mid-year identifying how resources should be allocated for Board of Elections*

*-Question LCJ: was the consultant retained by the county, or were they selected by VRE?*

*Z Williams: This individual was retained by the County, via my direction, and they have been tasked with developing an after-action report, resulting in a SWOT analysis later*

*-LCJ requests the administration send the BOC the SOW from the consultant*

### III. DISCUSSION

#### CARES Act Report

*Presentation from CFO McNabb on updated numbers through 4/12/2021*

*-Question LCJ: regarding small business loan category, it was my understanding that we were allocating \$5M. I would like to have assurance that we have funds used toward our small businesses, rather than encumbrances being made. I would like to understand what the encumbrances were in relation to the allocation of the small business funds.*

*Z Williams: regarding the encumbrances, we will provide that in the coming weeks. Regarding the second part of your question, the response from departments has been dynamic from day one, as there have been adaptations regarding COVID response. I anticipate when additional funds come, I will be prepared to bring a report on the expenditures, as well as how we anticipate the next round of expenditures.*

*-Question LCJ: regarding the current ARP, \$21M has been received, and a coalition was created to assist with landlords and rental assistance. Is there an update on where we are with this? Have all allocations been made? How many applicants have been received? Regarding the recent data breach, could you provide an update?*

*Z Williams: regarding the number of applicants it is close to 7000. In terms of funding that has gone out, we are still working through that with the relevant parties. We are comfortable with where we are, and regarding the data breach it has not negatively affected any of the applicants themselves. Regarding the ARP funds, we do anticipate having that allocation by the 20th of May, as that is the date that they statutorily should go out*

*-Question LCJ: how much money is under the business portion from the PPP program? If there is none left then no need to have discussion in the 4/27 PECS*

*Z Williams: those funds have been absorbed in other categories, like security, hazard pay, shelter, and a host of items*

*D McNabb: in this category, there is \$3,889,217.71 left regarding this line item*

*LCJ: we should have had these discussions prior to getting the info that funds have been moved around*

*-Commissioner Rader requests a memo from the COO on how they believe administration had budgetary power to make the encumbrances in the CARES funding, after budget decisions were under a different impression from the Board*

*-TT: regarding district line items, can we get an update on YTD district balances? Can we get information on grantees from municipalities, reviewing options for recouping funds?*

*V Ernestes: I will address that in writing to the entire BOC*

*-Question JR: When will we see a budget for the ARP funds?*

*Z Williams: This is coming by May 20th*

*-JR requests Central Staff place this discussion in FAB in May for discussion; the 5/11 FAB will be ideal*

#### Audit Annual Report

*-J Greene: the audit will begin in the next couple of weeks; preliminary discussions have been had with the auditor regarding the CARES grant*

*-Question LJ: regarding auditing a grant, how much is it costing us to do this audit?*

*J Greene: what comes up in audit must be laid out through federal government guidelines; we will review what the Treasury department says and follow the process laid out by the U.S. Treasury*

*-Question LJ: if we didn't get this grant, what would be the largest County grant to be audited?*

*D McNabb: Our HUD grant would be the largest program, and will still be audited*

*-J Greene: when the audit is done, possibly in July/August we could provide the findings and recommendations from Mauldin and Jenkins on the outside audit annual report (previous CAFR)*

#### Auxiliary Workforce Report

*Presentation by CFO McNabb*

*-Question JR: What is the logic behind staggered work schedules for non-public facing employees?*

*D McNabb: that is primarily based on the scheduling demands*

*Z Williams: the Library is a good example of this; this is a way to keep business going but not fully occupy space in the world of COVID*

*- Question JR: does being vaccinated make any difference?*

*Z Williams: We are working to expand our vaccinations efforts throughout several means*

## IV. AGENDA ITEM

*New Agenda Items:*

[2021-2368](#) Commission District(s): all  
Acceptance of Violence Against Women Act Grant for \$35,000 to the District Attorney's Office  
**MOTION was made by Lorraine Cochran-Johnson, seconded by Larry Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/28/2021. The motion carried by the following vote:**

**Yes: 3 -** Commissioner Johnson, Commissioner Rader, and Commissioner Cochran-Johnson

[2021-2419](#) Commission District(s): all  
Acceptance of additional \$43,666 for Sexual Assault Kit Initiative (SAKI) Grant to District Attorney's Office  
**MOTION was made by Larry Johnson, seconded by Lorraine Cochran-Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/28/2021. The motion carried by the following vote:**

**Yes: 3 -** Commissioner Johnson, Commissioner Rader, and Commissioner Cochran-Johnson

Meeting Ended At: 5:07pm

**MOTION was made by Larry Johnson, seconded by Lorraine Cochran-Johnson, that this agenda item was adjourned meeting. The motion carried by the following vote:**

**Yes: 3 -** Commissioner Johnson, Commissioner Rader, and Commissioner Cochran-Johnson

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Barbara H. Sanders-Norwood CCC, CMC

